

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER W81W3G-3349-7493		PAGE 1 OF 87	
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE		4. ORDER NUMBER		5. SOLICITATION NUMBER W912DR-04-T-0019	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME GLORIA J FROST		b. TELEPHONE NUMBER (No Collect Calls) 410-962-3534		6. SOLICITATION ISSUE DATE 08-Jan-2004	
9. ISSUED BY USAED - BALTIMORE 10 SOUTH HOWARD STREET BALTIMORE MD 21201		CODE W912DR		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> SMALL DISADV. BUSINESS <input type="checkbox"/> 8(A)		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	
TEL: FAX:		SIC: 7349 SIZE STANDARD: \$14.0 MILLION		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING		12. DISCOUNT TERMS	
15. DELIVER TO RAYSTOWN LAKE PROJECT NORRICE KING RD 1 BOX 222 HESSTON PA 16647 TEL: 814-641-0384 FAX:		CODE E1R0260		16. ADMINISTERED BY		CODE	
17a. CONTRACTOR/ OFFEROR		CODE		18a. PAYMENT WILL BE MADE BY		CODE	
TEL.		FACILITY CODE					
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES		21. QUANTITY		22. UNIT	
		SEE SCHEDULE					
				23. UNIT PRICE		24. AMOUNT	
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED.						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED	
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED.						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED	
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)		31c. DATE SIGNED	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)			
				TEL: EMAIL:			
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED				33. SHIP NUMBER PARTIAL FINAL		34. VOUCHER NUMBER	
						35. AMOUNT VERIFIED CORRECT FOR	
32b. SIGNATURE OF AUTHORIZED GOVT. REPRESENTATIVE		32c. DATE		36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		37. CHECK NUMBER	
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT				38. S/R ACCOUNT NUMBER		39. S/R VOUCHER NUMBER	
						40. PAID BY	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE		42a. RECEIVED BY (Print)			
				42b. RECEIVED AT (Location)			
				42c. DATE REC'D (YY/MM/DD)		42d. TOTAL CONTAINERS	

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	MARCH -MAY EXTERNAL AREAS (8) FFP P.O.C.: NORRICE KING @ 814-658-6812 BUYER: GLORIA FROST @ 410-962-3534 FURNISH ALL LABOR, MATRERIAL AND EQUIPMENT NECESSARY TO PROVIDE JANITORIAL SERVICES FOR THE REST ROOMS AND AND ADMINISTRATIVE FACILITIES AT THE RAYSTOWN LAKE PROJECT OFFICE DURING THE PERIOD, FEBRUARY 1, 2004 PER THE ATTACHED DESCRIPTION/SPECS/WORK STATEMENT:	1	Lump Sum		

TWO (2) TIMES PER WEEK

ATTACHMENTS:

1. DESCRIPTION/SPECS/WORK STATEMENT
2. WAGE DETERMINATION DECISION NO.: 94-2451 (REV. 24) DATED JUNE 4, 2003 OF THE SECRETARY OF LABOR.

PURCHASE REQUEST NUMBER: W81W3G-3349-7493

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	MAY-SEPT EXTERNAL AREAS (9) FFP DAILY PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003		1	Lump Sum		
	SEP-OCT EXTERNAL AREAS (8)				
	FFP				
	TWO (2) TIMES A WEEK				
	PURCHASE REQUEST NUMBER: W81W3G-3349-7493				

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004		1	Lump Sum		
	ADDITIONAL SERVICE EXTERNAL AREAS				
	FFP				
	ADDITIONAL SERVICE EXTERNAL AREAS				
	PURCHASE REQUEST NUMBER: W81W3G-3349-7493				

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005		1	Lump Sum		
	MAY-SEPT COMFORT STATIONS (9)				
	FFP				
	THREE (3) TIMES A WEEK				
	PURCHASE REQUEST NUMBER: W81W3G-3349-7493				

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0006	MAY-SEPT BATHHOUSE & OAK (2) FFP TWICE DAILY PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007	MAY -SEPT CAMPGROUNDS W/SHOWERS (4) FFP TWICE DAILY PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0008	MAY-SEPT CAMPGROUNDS W/O SHOWERS (3) FFP TWICE DAILY PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0009		1	Lump Sum		
	MAY-SEPT COMFORT STATIONS (7)				
	FFP				
	ONCE A DAY				
	PURCHASE REQUEST NUMBER: W81W3G-3349-7493				

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0010		1	Lump Sum		
	MAY-SEPT COMFORT STATIONS (9)				
	FFP				
	THREE TIMES A WEEK				
	PURCHASE REQUEST NUMBER: W81W3G-3349-7493				

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0011		1	Lump Sum		
	ADDITIONAL SERVICE SP				
	FFP				
	ADDITIONAL SERVICE SP				
	PURCHASE REQUEST NUMBER: W81W3G-3349-7493				

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0012	MAY COMFORT STATIONS (4) FFP THREE TIMES A WEEK PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0013	MAY-SEPT COMFORT STATIONS (4) FFP DAILY PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0014	SEPT COMFORT STATIONS (4) FFP THREE (3) TIMES A WEEK PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0015	ADDITIONAL SERVICE SUSQUEHANNACK FFP ADDITIONAL SERVICE SUSQUEHANNACK PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0016	MAR -MAY COMFORT STATION (1) FFP THREE (3) TIMES A WEEK PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0017	MAY- SEPCOMFORT STATION (1) FFP DAILY PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0018	SEP-OCT COMFORT STATION (1) FFP THREE (3) TIMES A WEEK PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0019	ADDITIONAL SERVICE NC FFP ADDITIONAL SERVICE NC PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0020	SPECIAL CLEANING MAY-SEP FFP COMFORT STATIONS PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0021	FIRST AND LAST CLEANINGS CS & SH FFP FIRST AND LAST CLEANINGS CS & SH PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0022	MAY-SEP TUESDAY SPECIAL CLEANINGS FFP CHANGE HOUSE PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0023	MAY-SEP SP SHELTERS (5) FFP THREE (3) TIMES A WEEK PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0024	MAY-SEP EXTERNAL SHELTERS (4) FFP ONE (1) TIME A WEEK PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0025	VC LOWER LEVEL FFP VC LOWER LEVEL PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0026	JAN-MAR UPPER LEVEL VC FFP ONE (1) TIME A WEEK PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0027	APR - MAY UPPER LEVEL VC FFP TWO (2) TIMES A WEEK PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0028	MAY- SEP UPPER LEVEL VC FFP RESTROOMS TUESDAY AND THURSDAY PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0029	MAY - SEP UPPER LEVEL VC FFP FIVE (5) TIMES A WEEK PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0030	SEP - OCT UPPER LEVEL VC FFP TWO (2) TIMES A WEEK ON TUESDAY AND FRIDAY PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0031	NOV-JAN UPPER LEVEL VC FFP ONE (1) TIME A WEEK ON TUESDAY PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0032	JAN - APR & NOV - DEC FFP INTERIOR SPECIAL SERVICES, ONE (1) TIME PER MONTH PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0033	MAY-OCT SPECIAL SERVICES FFP ONE (1) TIME PER MONTH PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0034	APRIL SPECIAL INTERIOR & EXTERIOR FFP APRIL SPECIAL INTERIOR & EXTERIOR PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0035	JAN - DEC ADMINISTRATIVE, Maint, Spes FFP ONE (1) TIME PER WEEK ON TUESDAY PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0036	OCT - APR FRIDAY INTERIOR FFP WINDOW SERVICE PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0037	MAY - SEP WINDOW SERVICE FFP ONE (1) TIME PER MONTH PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0038	FLOOR WAX ADMINISTRATIVE & MAINTENANCE FFP FLOOR WAX ADMINISTRATIVE & MAINTENANCE PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0039	MAY & DEC SPECIAL WAX FFP MAY-DEC SPECIAL WAX PURCHASE REQUEST NUMBER: W81W3G-3349-7493	1	Lump Sum		

NET AMT

FOB: Destination

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government
0002	N/A	N/A	N/A	Government
0003	N/A	N/A	N/A	Government
0004	N/A	N/A	N/A	Government
0005	N/A	N/A	N/A	Government
0006	N/A	N/A	N/A	Government
0007	N/A	N/A	N/A	Government
0008	N/A	N/A	N/A	Government
0009	N/A	N/A	N/A	Government
0010	N/A	N/A	N/A	Government
0011	N/A	N/A	N/A	Government
0012	N/A	N/A	N/A	Government
0013	N/A	N/A	N/A	Government
0014	N/A	N/A	N/A	Government
0015	N/A	N/A	N/A	Government
0016	N/A	N/A	N/A	Government
0017	N/A	N/A	N/A	Government
0018	N/A	N/A	N/A	Government
0019	N/A	N/A	N/A	Government
0020	N/A	N/A	N/A	Government
0021	N/A	N/A	N/A	Government
0022	N/A	N/A	N/A	Government
0023	N/A	N/A	N/A	Government
0024	N/A	N/A	N/A	Government
0025	N/A	N/A	N/A	Government
0026	N/A	N/A	N/A	Government
0027	N/A	N/A	N/A	Government
0028	N/A	N/A	N/A	Government
0029	N/A	N/A	N/A	Government
0030	N/A	N/A	N/A	Government

0031	N/A	N/A	N/A	Government
0032	N/A	N/A	N/A	Government
0033	N/A	N/A	N/A	Government
0034	N/A	N/A	N/A	Government
0035	N/A	N/A	N/A	Government
0036	N/A	N/A	N/A	Government
0037	N/A	N/A	N/A	Government
0038	N/A	N/A	N/A	Government
0039	N/A	N/A	N/A	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-FEB-2004 TO 31-DEC-2004	N/A	RAYSTOWN LAKE PROJECT NORRICE KING RD 1 BOX 222 HESSTON PA 16647 814-641-0384 FOB: Destination	E1R0260
0002	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0003	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0004	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0005	N/A	N/A	N/A	N/A
0006	N/A	N/A	N/A	N/A
0007	POP 01-FEB-2004 TO 31-DEC-2004	N/A	RAYSTOWN LAKE PROJECT NORRICE KING RD 1 BOX 222 HESSTON PA 16647 814-641-0384 FOB: Destination	E1R0260
0008	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0009	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0010	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260

0011	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0012	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0013	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0014	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0015	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0016	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0017	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0018	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0019	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0020	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0021	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0022	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0023	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0024	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0025	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0026	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0027	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0028	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260

0029	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0030	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0031	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0032	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0033	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0034	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0035	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0036	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0037	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0038	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260
0039	POP 01-FEB-2004 TO 31-DEC-2004	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	E1R0260

CLAUSES INCORPORATED BY REFERENCE

52.203-3	Gratuities	APR 1984
52.203-6 Alt I	Restrictions On Subcontractor Sales To The Government (Jul 1995) -- Alternate I	OCT 1995
52.204-4	Printed or Copied Double-Sided on Recycled Paper	AUG 2000
52.207-4	Economic Purchase Quantity-Supplies	AUG 1987
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	JUL 1995
52.211-17	Delivery of Excess Quantities	SEP 1989
52.214-34	Submission Of Offers In The English Language	APR 1991
52.214-35	Submission Of Offers In U.S. Currency	APR 1991
52.219-14	Limitations On Subcontracting	DEC 1996
52.222-3	Convict Labor	JUN 2003
52.222-19	Child Labor -- Cooperation with Authorities and Remedies	SEP 2002
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-26	Equal Opportunity	APR 2002

52.222-35	Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans	DEC 2001
52.222-36	Affirmative Action For Workers With Disabilities	JUN 1998
52.222-37	Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans	DEC 2001
52.222-41	Service Contract Act Of 1965, As Amended	MAY 1989
52.223-11	Ozone-Depleting Substances	MAY 2001
52.227-2	Notice And Assistance Regarding Patent And Copyright Infringement	AUG 1996
52.232-18	Availability Of Funds	APR 1984
52.232-28	Invitation to Propose Performance-Based Payments	MAR 2000
52.233-2	Service Of Protest	AUG 1996
52.233-3	Protest After Award	AUG 1996
52.237-3	Continuity Of Services	JAN 1991
52.242-13	Bankruptcy	JUL 1995
52.242-15	Stop-Work Order	AUG 1989
52.243-5	Changes and Changed Conditions	APR 1984
52.246-1	Contractor Inspection Requirements	APR 1984
52.247-34	F.O.B. Destination	NOV 1991
52.249-4	Termination For Convenience Of The Government (Services) (Short Form)	APR 1984
52.253-1	Computer Generated Forms	JAN 1991
252.204-7000	Disclosure Of Information	DEC 1991
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.209-7001	Disclosure of Ownership or Control by the Government of a Terrorist Country	MAR 1998
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Terrorist Country	MAR 1998
252.219-7011	Notification to Delay Performance	JUN 1998
252.225-7001	Buy American Act And Balance Of Payments Program	APR 2003
252.225-7002	Qualifying Country Sources As Subcontractors	APR 2003
252.225-7012	Preference For Certain Domestic Commodities	FEB 2003
252.225-7013	Duty-Free Entry	APR 2003
252.232-7003	Electronic Submission of Payment Requests	DEC 2003
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	MAR 1998
252.246-7000	Material Inspection And Receiving Report	MAR 2003
252.247-7023	Transportation of Supplies by Sea	MAY 2002
252.247-7024	Notification Of Transportation Of Supplies By Sea	MAR 2000

CLAUSES INCORPORATED BY FULL TEXT

52.212-1 INSTRUCTIONS TO OFFERORS--COMMERCIAL ITEMS (OCT 2003)

(a) North American Industry Classification System (NAICS) code and small business size standard. The NAICS code and small business size standard for this acquisition appear in Block 10 of the solicitation cover sheet (SF 1449). However, the small business size standard for a concern which submits an offer in its own name, but which proposes to furnish an item which it did not itself manufacture, is 500 employees.

(b) Submission of offers. Submit signed and dated offers to the office specified in this solicitation at or before the exact time specified in this solicitation. Offers may be submitted on the SF 1449, letterhead stationery, or as otherwise specified in the solicitation. As a minimum, offers must show--

- (1) The solicitation number;
 - (2) The time specified in the solicitation for receipt of offers;
 - (3) The name, address, and telephone number of the offeror;
 - (4) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary;
 - (5) Terms of any express warranty;
 - (6) Price and any discount terms;
 - (7) "Remit to" address, if different than mailing address;
 - (8) A completed copy of the representations and certifications at FAR 52.212-3;
 - (9) Acknowledgment of Solicitation Amendments;
 - (10) Past performance information, when included as an evaluation factor, to include recent and relevant contracts for the same or similar items and other references (including contract numbers, points of contact with telephone numbers and other relevant information); and
 - (11) If the offer is not submitted on the SF 1449, include a statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required representations or information, or reject the terms and conditions of the solicitation may be excluded from consideration.
- (c) Period for acceptance of offers. The offeror agrees to hold the prices in its offer firm for 30 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.
- (d) Product samples. When required by the solicitation, product samples shall be submitted at or prior to the time specified for receipt of offers. Unless otherwise specified in this solicitation, these samples shall be submitted at no expense to the Government, and returned at the sender's request and expense, unless they are destroyed during preaward testing.
- (e) Multiple offers. Offerors are encouraged to submit multiple offers presenting alternative terms and conditions or commercial items for satisfying the requirements of this solicitation. Each offer submitted will be evaluated separately.
- (f) Late submissions, modifications, revisions, and withdrawals of offers:
- (1) Offerors are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. If no time is specified in the solicitation, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that offers or revisions are due.
 - (2)(i) Any offer, modification, revision, or withdrawal of an offer received at the Government office designated in the solicitation after the exact time specified for receipt of offers is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; and--
- (A) If it was transmitted through an electronic commerce method authorized by the solicitation, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of offers; or

(B) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers; or

(C) If this solicitation is a request for proposals, it was the only proposal received.

(ii) However, a late modification of an otherwise successful offer, that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(3) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the offer wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(4) If an emergency or unanticipated event interrupts normal Government processes so that offers cannot be received at the Government office designated for receipt of offers by the exact time specified in the solicitation, and urgent Government requirements preclude amendment of the solicitation or other notice of an extension of the closing date, the time specified for receipt of offers will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(5) Offers may be withdrawn by written notice received at any time before the exact time set for receipt of offers. Oral offers in response to oral solicitations may be withdrawn orally. If the solicitation authorizes facsimile offers, offers may be withdrawn via facsimile received at any time before the exact time set for receipt of offers, subject to the conditions specified in the solicitation concerning facsimile offers. An offer may be withdrawn in person by an offeror or its authorized representative if, before the exact time set for receipt of offers, the identity of the person requesting withdrawal is established and the person signs a receipt for the offer.

(g) Contract award (not applicable to Invitation for Bids). The Government intends to evaluate offers and award a contract without discussions with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. The Government may reject any or all offers if such action is in the public interest; accept other than the lowest offer; and waive informalities and minor irregularities in offers received.

(h) Multiple awards. The Government may accept any item or group of items of an offer, unless the offeror qualifies the offer by specific limitations. Unless otherwise provided in the Schedule, offers may not be submitted for quantities less than those specified. The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit prices offered, unless the offeror specifies otherwise in the offer.

(i) Availability of requirements documents cited in the solicitation. (1) The Index of Federal Specifications, Standards and Commercial Item Descriptions and the documents listed in it may be obtained from the General Services Administration, Federal Supply Service Bureau, Specifications Section, Suite 8100, 470 L'Enfant Plaza, SW, Washington, DC 20407 ((202) 619-8925).

(2) The DOD Index of Specifications and Standards (DODISS) and documents listed in it may be obtained from the Standardization Documents Desk, Building 4D, 700 Robbins Avenue, Philadelphia, PA 19111-5094 (telephone (215) 697-2569).

(i) Availability of requirements documents cited in the solicitation. (1)(i) The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29, and copies of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained for a fee by submitting a request to--GSA Federal Supply Service Specifications Section, Suite 8100, 470 East L'Enfant Plaza, SW, Washington, DC 20407, Telephone (202) 619-8925, Facsimile (202) 619-8978.

(ii) If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation

may be obtained free of charge by submitting a request to the addressee in paragraph (i)(1)(i) of this provision. Additional copies will be issued for a fee.

(2) The DoD Index of Specifications and Standards (DoDISS) and documents listed in it may be obtained from the-- Department of Defense Single Stock Point (DoDSSP), Building 4, Section D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2667/2179, Facsimile (215) 697-1462.

(i) Automatic distribution may be obtained on a subscription basis.

(ii) Order forms, pricing information, and customer support information may be obtained--

(A) By telephone at (215) 697-2667/2179; or

(B) Through the DoDSSP Internet site at <http://dodssp.daps.mil>.

(3) Nongovernment (voluntary) standards must be obtained from the organization responsible for their preparation, publication, or maintenance.

(j) Data Universal Numbering System (DUNS) Number. (Applies to all offers exceeding \$25,000, and offers of \$25,000 or less if the solicitation requires the Contractor to be registered in the Central Contractor Registration (CCR) database. The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation "DUNS" or "DUNS +4" followed by the DUNS or DUNS +4 number that identifies the offeror's name and address. The DUNS +4 is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the offeror to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see FAR Subpart 32.11) for the same parent concern. If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one. An offeror within the United States may contact Dun and Bradstreet by calling 1-866-705-5711 or via the internet at <http://www.dnb.com>. An offeror located outside the United States must contact the local Dun and Bradstreet office for a DUNS number.

(k) Central Contractor Registration. Unless exempted by an addendum to this solicitation, by submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the CCR database prior to award, during performance and through final payment of any contract resulting from this solicitation. If the Offeror does not become registered in the CCR database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror. Offerors may obtain information on registration and annual confirmation requirements via the Internet at <http://www.ccr.gov> or by calling 1-888-227-2423 or 269-961-5757.

(End of provision)

52.212-2 EVALUATION--COMMERCIAL ITEMS (JAN 1999)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

PRICE AND PRIOR PERFORMANCE

Technical and past performance, when combined, are SIGNIFICANT.

(b) Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of clause)

52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS--COMMERCIAL ITEMS (JUN 2003)
ALTERNATE I (APR 2002)

(a) Definitions. As used in this provision:

"Emerging small business" means a small business concern whose size is no greater than 50 percent of the numerical size standard for the NAICS code designated.

"Forced or indentured child labor" means all work or service-

(1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or

(2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern" means a small business concern--

(1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; or

(2) Whose management and daily business operations are controlled by one or more women.

"Women-owned business concern" means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

(b) Taxpayer Identification Number (TIN) (26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to a central contractor registration database to be eligible for award.)

(1) All offerors must submit the information required in paragraphs (b)(3) through (b)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).

(2) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) Taxpayer Identification Number (TIN).

___ TIN:-----

___ TIN has been applied for.

___ TIN is not required because:

___ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

Offeror is an agency or instrumentality of a foreign government;

___ Offeror is an agency or instrumentality of the Federal Government.

(4) Type of organization.

___ Sole proprietorship;

___ Partnership;

___ Corporate entity (not tax-exempt);

___ Corporate entity (tax-exempt);

___ Government entity (Federal, State, or local);

___ Foreign government;

___ International organization per 26 CFR 1.6049-4;

___ Other-----

(5) Common parent.

___ Offeror is not owned or controlled by a common parent;

___ Name and TIN of common parent:

Name-----

TIN-----

(c) Offerors must complete the following representations when the resulting contract will be performed in the United States or its outlying areas. Check all that apply.

(1) Small business concern. The offeror represents as part of its offer that it () is, () is not a small business concern.

(2) Veteran-owned small business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a veteran-owned small business concern.

(3) Service-disabled veteran-owned small business concern. (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.) The offeror represents as part of its offer that it () is, () is not a service-disabled veteran-owned small business concern.

(4) Small disadvantaged business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents, for general statistical purposes, that it () is, () is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(5) Women-owned small business concern. (Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it () is, () is not a women-owned small business concern.

Note: Complete paragraphs (c)(6) and (c)(7) only if this solicitation is expected to exceed the simplified acquisition threshold.

(6) Women-owned business concern (other than small business concern). (Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this provision.) The offeror represents that it () is, a women-owned business concern.

(7) Tie bid priority for labor surplus area concerns. If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:

(8) Small Business Size for the Small Business Competitiveness Demonstration Program and for the Targeted Industry Categories under the Small Business Competitiveness Demonstration Program. (Complete only if the offeror has represented itself to be a small business concern under the size standards for this solicitation.)

(i) (Complete only for solicitations indicated in an addendum as being set-aside for emerging small businesses in one of the four designated industry groups (DIGs).) The offeror represents as part of its offer that it () is, () is not an emerging small business.

(ii) (Complete only for solicitations indicated in an addendum as being for one of the targeted industry categories (TICs) or four designated industry groups (DIGs).) Offeror represents as follows:

(A) Offeror's number of employees for the past 12 months (check the Employees column if size standard stated in the solicitation is expressed in terms of number of employees); or

(B) Offeror's average annual gross revenue for the last 3 fiscal years (check the Average Annual Gross Number of Revenues column if size standard stated in the solicitation is expressed in terms of annual receipts).

(Check one of the following):

Average Annual

Number of Employees Gross Revenues

50 or fewer \$1 million or less

51 - 100 \$1,000,001 - \$2 million

101 - 250 \$2,000,001 - \$3.5 million

251 - 500 \$3,500,001 - \$5 million

501 - 750 \$5,000,001 - \$10 million

751 - 1,000 \$10,000,001 - \$17 million

Over 1,000 Over \$17 million

(9) (Complete only if the solicitation contains the clause at FAR 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns or FAR 52.219-25, Small Disadvantaged Business Participation Program-Disadvantaged Status and Reporting, and the offeror desires a benefit based on its disadvantaged status.)

(i) General. The offeror represents that either--

(A) It () is, () is not certified by the Small Business Administration as a small disadvantaged business concern and identified, on the date of this representation, as a certified small disadvantaged business concern in the database maintained by the Small Business Administration (PRO-Net), and that no material change in disadvantaged ownership and control has occurred since its certification, and, where the concern is owned by one or more individuals claiming disadvantaged status, the net worth of each individual upon whom the certification is based does not exceed \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); or

(B) It () has, () has not submitted a completed application to the Small Business Administration or a Private Certifier to be certified as a small disadvantaged business concern in accordance with 13 CFR 124, Subpart B, and a decision on that application is pending, and that no material change in disadvantaged ownership and control has occurred since its application was submitted.

(ii) Joint Ventures under the Price Evaluation Adjustment for Small Disadvantaged Business Concerns. The offeror represents, as part of its offer, that it is a joint venture that complies with the requirements in 13 CFR 124.1002(f) and that the representation in paragraph (c)(9)(i) of this provision is accurate for the small disadvantaged business concern that is participating in the joint venture. (The offeror shall enter the name of the small disadvantaged business concern that is participating in the joint venture: _____.)

(10) HUBZone small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, as part of its offer, that--

(i) It () is, () is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and

(ii) It () is, () is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. (The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: _____.) Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(11) (Complete if the offeror has represented itself as disadvantaged in paragraph (c)(4) or (c)(9) of this provision.) (The offeror shall check the category in which its ownership falls):

___ Black American.

___ Hispanic American.

___ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

___ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

___ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

___ Individual/concern, other than one of the preceding.

(d) Certifications and representations required to implement provisions of Executive Order 11246--

(1) Previous Contracts and Compliance. The offeror represents that--

(i) It () has, () has not, participated in a previous contract or subcontract subject either to the Equal Opportunity clause of this solicitation, the and

(ii) It () has, () has not, filed all required compliance reports.

(2) Affirmative Action Compliance. The offeror represents that--

(i) It () has developed and has on file, () has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR Subparts 60-1 and 60-2), or

(ii) It () has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) Certification Regarding Payments to Influence Federal Transactions (31 U.S.C. 1352). (Applies only if the contract is expected to exceed \$100,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract.

(f) Buy American Act--Balance of Payments Program Certificate. (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American Act--Balance of Payments Program--Supplies, is included in this solicitation.)

(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products. The terms "component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American Act--Supplies."

(2) Foreign End Products:

Line Item No.:-----

Country of Origin:-----

(List as necessary)

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)(1) Buy American Act--North American Free Trade Agreement--Israeli Trade Act--Balance of Payments Program Certificate. (Applies only if the clause at FAR 52.225-3, Buy American Act--North American Free Trade Agreement--Israeli Trade Act, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product as defined in the clause of this solicitation entitled "Buy American Act--North American Free Trade Agreement--Israeli Trade Act" and that the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States.

(ii) The offeror certifies that the following supplies are NAFTA country end products or Israeli end products as defined in the clause of this solicitation entitled "Buy American Act--North American Free Trade Agreement--Israeli Trade Act":

NAFTA Country or Israeli End Products

Line Item No.:-----

Country of Origin:-----

(List as necessary)

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) of this provision) as defined in the clause of this solicitation entitled "Buy American Act--North American Free Trade Agreement--Israeli Trade Act." The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products.

Other Foreign End Products

Line Item No.:-----

Country of Origin:-----

(List as necessary)

(iv) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(2) Buy American Act--North American Free Trade Agreements--Israeli Trade Act Certificate, Alternate I (May 2002). If Alternate I to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products as defined in the clause of this solicitation entitled "Buy American Act--North American Free Trade Agreement--Israeli Trade Act":

Canadian End Products:

Line Item No.

(List as necessary)

(3) Buy American Act--North American Free Trade Agreements--Israeli Trade Act Certificate, Alternate II (May 2002). If Alternate II to the clause at FAR 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:

(g)(1)(i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms "component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American Act--North American Free Trade Agreement--Israeli Trade Act."

(g)(1)(ii) The offeror certifies that the following supplies are Canadian end products or Israeli end products as defined in the clause of this solicitation entitled "Buy American Act--North American Free Trade Agreement--Israeli Trade Act":

Canadian or Israeli End Products:

Line Item No.

Country of Origin

(List as necessary)

(4) Trade Agreements Certificate. (Applies only if the clause at FAR 52.225-5, Trade Agreements, is included in this solicitation.)

(i) The offeror certifies that each end product, except those listed in paragraph (g)(4)(ii) of this provision, is a U.S.-made, designated country, Caribbean Basin country, or NAFTA country end product, as defined in the clause of this solicitation entitled "Trade Agreements."

(ii) The offeror shall list as other end products those end products that are not U.S.-made, designated country, Caribbean Basin country, or NAFTA country end products.

Other End Products

Line Item No.:-----

Country of Origin:-----

(List as necessary)

(iii) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25. For line items subject to the Trade Agreements Act, the Government will evaluate offers of U.S.-made, designated country, Caribbean Basin country, or NAFTA country end products without regard to the restrictions of the Buy American Act. The Government will consider for award only offers of U.S.-made, designated country, Caribbean Basin country, or NAFTA country end products unless the Contracting Officer determines that there are no offers for such products or that the offers for such products are insufficient to fulfill the requirements of the solicitation.

(h) Certification Regarding Debarment, Suspension or Ineligibility for Award (Executive Order 12549). (Applies only if the contract value is expected to exceed the simplified acquisition threshold.) The offeror certifies, to the best of its knowledge and belief, that the offeror and/or any of its principals--

(1) () Are, () are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency; and

(2) () Have, () have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

(3) () Are, () are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

(i) Certification Regarding Knowledge of Child Labor for Listed End Products (Executive Order 13126). [The Contracting Officer must list in paragraph (i)(1) any end products being acquired under this solicitation that are included in the List of Products Requiring Contractor Certification as to Forced or Indentured Child Labor, unless excluded at 22.1503(b).]

(1) Listed end products.

Listed End Product

Listed Countries of Origin

(2) Certification. (If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.)

() (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.

() (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that it has made a good

faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.

(End of provision)

52.212-4 CONTRACT TERMS AND CONDITIONS-- COMMERCIAL ITEMS (OCT 2003)

(a) Inspection/Acceptance. The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. The Government must exercise its post-acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

(b) Assignment. The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727). However, when a third party makes payment (e.g., use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.

(c) Changes. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.

(d) Disputes. This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613). Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.

(e) Definitions. The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.

(f) Excusable delays. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement or any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(g) Invoice. (1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include--

(i) Name and address of the Contractor;

(ii) Invoice date and number;

(iii) Contract number, contract line item number and, if applicable, the order number;

(iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;

(v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;

(vi) Terms of any discount for prompt payment offered;

(vii) Name and address of official to whom payment is to be sent;

(viii) Name, title, and phone number of person to notify in event of defective invoice; and

(ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.

(x) Electronic funds transfer (EFT) banking information.

(A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.

(B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (e.g., 52.232-33, Payment by Electronic Funds Transfer--Central Contractor Registration, or 52.232-34, Payment by Electronic Funds Transfer--Other Than Central Contractor Registration), or applicable agency procedures.

(C) EFT banking information is not required if the Government waived the requirement to pay by EFT.

(2) Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) prompt payment regulations at 5 CFR part 1315.

(h) Patent indemnity. The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.

(i) Payment.--

(1) Items accepted. Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.

(2) Prompt payment. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR part 1315.

(3) Electronic Funds Transfer (EFT). If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.

(4) Discount. In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.

(5) Overpayments. If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall immediately notify the Contracting Officer and request instructions for disposition of the overpayment.

(j) Risk of loss. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:

(1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or

(2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.

(k) Taxes. The contract price includes all applicable Federal, State, and local taxes and duties.

(l) Termination for the Government's convenience. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

(m) Termination for cause. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(n) Title. Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.

(o) Warranty. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(p) Limitation of liability. Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

(q) Other compliances. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.

(r) Compliance with laws unique to Government contracts. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. 327, et seq., Contract Work Hours and Safety Standards Act; 41 U.S.C. 51-58, Anti-Kickback Act of 1986; 41 U.S.C. 265 and 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. 423 relating to procurement integrity.

(s) Order of precedence. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order: (1) the schedule of supplies/services; (2) the Assignments, Disputes, Payments, Invoice, Other Compliances, and Compliance with Laws Unique to Government Contracts paragraphs of this clause; (3) the clause at 52.212-5; (4) addenda to this solicitation or contract, including any license agreements for computer software; (5) solicitation provisions if this is a solicitation; (6) other paragraphs of this clause; (7) the Standard Form 1449; (8) other documents, exhibits, and attachments; and (9) the specification.

(t) Central Contractor Registration (CCR). (1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the CCR database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in

the CCR database to ensure it is current, accurate and complete. Updating information in the CCR does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(2)(i) If a Contractor has legally changed its business name, “doing business as” name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the CCR database; (B) comply with the requirements of subpart 42.12; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the CCR information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the “Suspension of Payment” paragraph of the electronic funds transfer (EFT) clause of this contract.

(3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the CCR record to reflect an assignee for the purpose of assignment of claims (see Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the CCR database. Information provided to the Contractor's CCR record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the “Suspension of payment” paragraph of the EFT clause of this contract.

(4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via the internet at <http://www.ccr.gov> or by calling 1-888-227-2423 or 269-961-5757.

(End of clause)

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (OCT 2003) (DEVIATION)

(a) Comptroller General Examination of Record. The Contractor agrees to comply with the provisions of this paragraph (a) if the contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and do not contain the clause at 52.215-2, Audit and Records-Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to the right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times, the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in paragraphs (i) through (vi) of this paragraph in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--

(i) 52.219-8, Utilization of Small Business Concerns (October 2000) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$500,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(ii) 52.222-26, Equal Opportunity (April 2002) (E.O. 11246).

(iii) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (December 2001) (38 U.S.C. 4212).

(iv) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998) (29 U.S.C. 793).

(v) 52.222-41, Service Contract Act of 1965, as Amended (May 1989), flow down required for all subcontracts subject to the Service Contract Act of 1965 (41 U.S.C. 351, et seq.).

(vi) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (April 2003) (46 U.S.C. Appx 1241 and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(c) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.217-5 EVALUATION OF OPTIONS (JUL 1990)

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

(End of provision)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 60 DAYS.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 60 DAYS;

provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 MONTHS.

(End of clause)

52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (APR 2002) - ALTERNATE I (APR 2002)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is 561720.

(2) The small business size standard is 7349.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations. (1) The offeror represents as part of its offer that it () is, () is not a small business concern.

(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it () is, () is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a women-owned small business concern.

(4) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a veteran-owned small business concern.

(5) (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.) The offeror represents as part of its offer that it () is, () is not a service-disabled veteran-owned small business concern.

(6) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents, as part of its offer, that--

(i) It () is, () is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and

(ii) It () is, () is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(6)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. (The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: _____.) Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(7) (Complete if offeror represented itself as disadvantaged in paragraph (b)(2) of this provision.) The offeror shall check the category in which its ownership falls:

____ Black American.

_____ Hispanic American.

_____ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

_____ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

_____ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

_____ Individual/concern, other than one of the preceding.

(c) Definitions. As used in this provision--

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern," means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; or

(2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall--

(i) Be punished by imposition of fine, imprisonment, or both;

(ii) Be subject to administrative remedies, including suspension and debarment; and

(iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

52.219-8 UTILIZATION OF SMALL BUSINESS CONCERNS (OCT 2000)

(a) It is the policy of the United States that small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small disadvantaged business concerns, and women-owned small business concerns shall have the maximum practicable opportunity to participate in performing contracts let by any Federal agency, including contracts and subcontracts for subsystems, assemblies, components, and related services for major systems. It is further the policy of the United States that its prime contractors establish procedures to ensure the timely payment of amounts due pursuant to the terms of their subcontracts with small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, HUBZone small business concerns, small disadvantaged business concerns, and women-owned small business concerns.

(b) The Contractor hereby agrees to carry out this policy in the awarding of subcontracts to the fullest extent consistent with efficient contract performance. The Contractor further agrees to cooperate in any studies or surveys as may be conducted by the United States Small Business Administration or the awarding agency of the United States as may be necessary to determine the extent of the Contractor's compliance with this clause.

Definitions. As used in this contract--

HUBZone small business concern means a small business concern that appears on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration.

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

Small business concern means a small business as defined pursuant to Section 3 of the Small Business Act and relevant regulations promulgated pursuant thereto.

Small disadvantaged business concern means a small business concern that represents, as part of its offer that--

- (1) It has received certification as a small disadvantaged business concern consistent with 13 CFR part 124, subpart B;
- (2) No material change in disadvantaged ownership and control has occurred since its certification;
- (3) Where the concern is owned by one or more individuals, the net worth of each individual upon whom the certification is based does not exceed \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and
- (4) It is identified, on the date of its representation, as a certified small disadvantaged business in the database maintained by the Small Business Administration (PRO-Net).

Veteran-owned small business concern means a small business concern--

- (1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
- (2) The management and daily business operations of which are controlled by one or more veterans.

Women-owned small business concern means a small business concern--

- (1) That is at least 51 percent owned by one or more women, or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
 - (2) Whose management and daily business operations are controlled by one or more women.
- (d) Contractors acting in good faith may rely on written representations by their subcontractors regarding their status as a small business concern, a veteran-owned small business concern, a service-disabled veteran-owned small business concern, a HUBZone small business concern, a small disadvantaged business concern, or a women-owned small business concern.

(End of clause)

52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION
Employee Class Monetary Wage-Fringe Benefits

JANITORS **\$11.43**

(End of clause)

52.222-43 FAIR LABOR STANDARDS ACT AND SERVICE CONTRACT ACT--PRICE ADJUSTMENT
(MULTIPLE YEAR AND OPTION CONTRACTS) (MAY 1989)

(a) This clause applies to both contracts subject to area prevailing wage determinations and contracts subject to collective bargaining agreements.

(b) The Contractor warrants that the prices in this contract do not include any allowance for any contingency to cover increased costs for which adjustment is provided under this clause.

(c) The wage determination, issued under the Service Contract Act of 1965, as amended, (41 U.S.C. 351, et seq.), by the Administrator, Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, current on the anniversary date of a multiple year contract or the beginning of each renewal option period, shall apply to this contract. If no such determination has been made applicable to this contract, then the Federal minimum wage as established by section 6(a)(1) of the Fair Labor Standards Act of 1938, as amended, (29 U.S.C. 206) current on the anniversary date of a multiple year contract or the beginning of each renewal option period, shall apply to this contract.

(d) The contract price or contract unit price labor rates will be adjusted to reflect the Contractor's actual increase or decrease in applicable wages and fringe benefits to the extent that the increase is made to comply with or the decrease is voluntarily made by the Contractor as a result of:

(1) The Department of Labor wage determination applicable on the anniversary date of the multiple year contract, or at the beginning of the renewal option period. For example, the prior year wage determination required a minimum wage rate of \$4.00 per hour. The Contractor chose to pay \$4.10. The new wage determination increases the minimum rate to \$4.50 per hour. Even if the Contractor voluntarily increases the rate to \$4.75 per hour, the allowable price adjustment is \$.40 per hour;

(2) An increased or decreased wage determination otherwise applied to the contract by operation of law; or

(3) An amendment to the Fair Labor Standards Act of 1938 that is enacted after award of this contract, affects the minimum wage, and becomes applicable to this contract under law.

(e) Any adjustment will be limited to increases or decreases in wages and fringe benefits as described in paragraph (c) of this clause, and the accompanying increases or decreases in social security and unemployment taxes and workers' compensation insurance, but shall not otherwise include any amount for general and administrative costs, overhead, or profit.

(f) The Contractor shall notify the Contracting Officer of any increase claimed under this clause within 30 days after receiving a new wage determination unless this notification period is extended in writing by the Contracting Officer. The Contractor shall promptly notify the Contracting Officer of any decrease under this clause, but nothing in the clause shall preclude the Government from asserting a claim within the period permitted by law. The notice shall contain a statement of the amount claimed and any relevant supporting data, including payroll records, that the Contracting Officer may reasonably require. Upon agreement of the parties, the contract price or contract unit price labor rates shall be modified in writing. The Contractor shall continue performance pending agreement on or determination of any such adjustment and its effective date.

(g) The Contracting Officer or an authorized representative shall have access to and the right to examine any directly pertinent books, documents, papers and records of the Contractor until the expiration of 3 years after final payment under the contract.

(End of clause)

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil>

(End of provision)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://farsite.hill.af.mil>

(End of clause)

52.252-5 AUTHORIZED DEVIATIONS IN PROVISIONS (APR 1984)

(a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the provision.

(b) The use in this solicitation of any **FAR** (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of provision)

252.204-7004 REQUIRED CENTRAL CONTRACTOR REGISTRATION ALTERNATE A (NOV 2003)

(a) Definitions. As used in this clause--

“Central Contractor Registration (CCR) database” means the primary Government repository for contractor information required for the conduct of business with the Government.

“Commercial and Government Entity (CAGE) code” means--

(1) A code assigned by the Defense Logistics Information Service (DLIS) to identify a commercial or Government entity; or

(2) A code assigned by a member of the North Atlantic Treaty Organization that DLIS records and maintains in the CAGE master file. This type of code is known as an “NCAGE code.”

“Data Universal Numbering System (DUNS) number” means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities.

“Data Universal Numbering System +4 (DUNS+4) number” means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see Subpart 32.11 of the Federal Acquisition Regulation) for the same parent concern.

“Registered in the CCR database” means that--

(1) The Contractor has entered all mandatory information, including the DUNS number or the DUNS+4 number, into the CCR database;

(2) The Contractor's CAGE code is in the CCR database; and

(3) The Government has validated all mandatory data fields and has marked the records “Active.”

(b)(1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the CCR database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation “DUNS” or “DUNS +4” followed by the DUNS or DUNS +4 number that identifies the offeror's name and address exactly as stated in the offer. The DUNS number will be used by the Contracting Officer to verify that the offeror is registered in the CCR database.

(c) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number--

(i) If located within the United States, by calling Dun and Bradstreet at 1-866-705-5711 or via the Internet at <http://www.dnb.com>; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company Physical Street Address, City, State, and Zip Code.

(iv) Company Mailing Address, City, State and Zip Code (if separate from physical).

(v) Company Telephone Number.

(vi) Date the company was started.

(vii) Number of employees at your location.

(viii) Chief executive officer/key manager.

(ix) Line of business (industry).

(x) Company Headquarters name and address (reporting relationship within your entity).

(d) If the Offeror does not become registered in the CCR database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.

(e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.

(f) The Contractor is responsible for the accuracy and completeness of the data within the CCR database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the CCR database to ensure it is current, accurate and complete. Updating information in the CCR does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(g)(1)(i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in Subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the CCR database; (B) comply with the requirements of Subpart 42.12 of the FAR; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (g)(1)(i) of this clause, or fails to perform the agreement at paragraph (g)(1)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the CCR information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

(2) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the CCR record to reflect an assignee for the purpose of assignment of claims (see FAR Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the CCR database. Information provided to the Contractor's CCR record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.

(h) Offerors and Contractors may obtain information on registration and annual confirmation requirements via the internet at <http://www.ccr.gov> or by calling 1-888-227-2423, or 269-961-5757.

(End of clause)

252.212-7000 OFFEROR REPRESENTATIONS AND CERTIFICATIONS- COMMERCIAL ITEMS. (NOV 1995)

(a) Definitions.

As used in this clause-

(1) Foreign person means any person other than a United States person as defined in Section 16(2) of the Export Administration Act of 1979 (50 U.S.C. App. Sec. 2415).

(2) United States person is defined in Section 16(2) of the Export Administration Act of 1979 and means any United States resident or national (other than an individual resident outside the United States and employed by other

than a United States person), any domestic concern (including any permanent domestic establishment of any foreign concern), and any foreign subsidiary or affiliate (including any permanent foreign establishment) of any domestic concern which is controlled in fact by such domestic concern, as determined under regulations of the President.

(b) Certification.

By submitting this offer, the Offeror, if a foreign person, company or entity, certifies that it -

(1) Does not comply with the Secondary Arab Boycott of Israel; and

(2) Is not taking or knowingly agreeing to take any action, with respect to the Secondary Boycott of Israel by Arab countries, which 50 U.S.C. App. Sec. 2407(a) prohibits a United States person from taking.

(c) Representation of Extent of Transportation by Sea. (This representation does not apply to solicitations for the direct purchase of ocean transportation services).

(1) The Offeror shall indicate by checking the appropriate blank in paragraph (c)(2) of this provision whether transportation of supplies by sea is anticipated under the resultant contract. The term "supplies" is defined in the Transportation of Supplies by Sea clause of this solicitation.

(2) Representation.

The Offeror represents that it-

Does anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

Does not anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

(3) Any contract resulting from this solicitation will include the Transportation of Supplies by Sea Clause. If the Offeror represents that it will not use ocean transportation, the resulting contract will also include the Defense Federal Acquisition Regulation Supplement clause at 252.247-7024, Notification of Transportation of Supplies by Sea.

(End of clause)

252.212-7001 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (DEC 2003) (DEVIATION)

(a) In addition to the clauses listed in paragraph (b) of the Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items (DEVIATION) clause of this contract, the Contractor shall include the terms of the following clause, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:

252.225-7014	Preference for Domestic Specialty Metals, Alternate I (APR 2003) (10 U.S.C. 2533a).
252.247-7023	Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631)
252.247-7024	Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631)

(End of clause)

SCOPE OF SERVICES

See paragraphs C.5.5 and C.14 below for pre-bid conference schedule.

**SECTION C
DESCRIPTION/SPECS/WORK STATEMENT**

Janitorial Services Contract, Raystown Lake, Hesston, Pennsylvania

Raystown Lake Project, Baltimore District, U.S. Army Corps of Engineers will contract janitorial services for restroom and administrative facilities for the period February 1, 2004 (or award date) through December 31, 2008.

Raystown Lake is located in Huntingdon and Bedford counties in South Central Pennsylvania, approximately 95 miles west of Harrisburg and 175 miles east of Pittsburgh. It is south of the town of Huntingdon and approximately 70 miles from the Pennsylvania-Maryland border. The damsite is on the Raystown Branch of the Juniata River with the main access to the project from the north via highway PA 26, south from PA 22 at Huntingdon and north from the Pennsylvania Turnpike (I 76) via US 30 to PA 26 north. Huntingdon Pennsylvania, approximately 13 miles to the North, has a population of 8,000. Facilities to be serviced under this contract are located along the 28-mile length of Raystown Lake. The largest concentration of facilities is in the Seven Points Recreation Area located approximately 10 miles south of Huntingdon.

The Contractor will be required to perform the required services of this contract at each area according to the schedule provided. See Appendix A for a glossary of terms.

C.I. RESTROOMS AND SHOWERHOUSES -- SCOPE OF SERVICES

C.I.1 Facility Inventory - The Contractor shall furnish the necessary supplies, labor tools, equipment and transportation required to provide janitorial services at thirteen (13) water borne comfort stations, four (4) shower houses, one (1) compost toilet/change house, two (2) compost toilets, eleven (11) vault toilets, and one (1) waterborne bathhouse.

Meadow Camp Hill Top Miller Mushroom Laurel Oak Seven Points Boat Launch 1 Seven Points Boat Launch 2 Bay Camp	Flush	Men's - 2 urinals, 1 toilet, 2 sinks Women's - 3 toilets, 2 sinks Storage room
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SP Entrance Station Administration Office Maintenance Office	Flush	Men's - 1 urinal, 1 toilet, 1 sink Women's - 1 toilet, 1 sink Men's - 1 urinal, 1 toilet, 1 sink Women's - 2 toilets, 1 sink Men's - 1 urinal, 1 toilet, 1 sink, 1 shower Women's - 1 toilet, 1 sink, 1 shower
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Valley Camp	Flush	Men's – 2 urinals, 2 toilets, 2 sinks Women's – 4 toilets, 2 sinks Storage room
Point Camp	Flush	Men's – 2 urinals, 2 toilets, 2 sinks, 4 showers
Point Camp Continued		Women's – 4 toilets, 2 sinks, 4 showers Unisex – 1 toilet, 1 sink, 1 shower Storage room
Ridge Camp	Flush	Men's – 2 urinals, 2 toilets, 2 sinks, 4 showers Women's – 2 sinks, 4 toilets, 4 showers Storage room
Senoia 1& 2	Flush	Men's – 1 urinal, 2 toilet, 2 sinks, 3 showers Women's – 3 toilets, 2 sinks, 3 showers Storage room
SP Beach Bathhouse	Flush	Men's – 4 urinals, 3 toilets, 3 sinks, 1 open shower room open change area Women's - 8 toilets, 3 sinks, 4 showers change stalls Storage Room
Corbin's Island Snyder's Run James Creek Nancy's Camp Shy Beaver	Vault NO Water	Men's - 2 urinals, 1 toilet Women's – 3 toilets
Susquehannock	Organic NO Water	Men's 1 urinal, 1 toilet Women's 2 toilets
Susquehannock (3) Aitch Tatman Run Launch Weaver Falls Launch	Vault NO Water	Men's – 1 urinal, 1 toilet Women's – 2 toilets
Weaver Falls Picnic	Organic NO Water	Men's – 1 urinal, 2 toilets Women's – 3 toilets
Tatman Run Beach	Compost NO Water	Men's – 1 urinal, 2 toilets, 8 change stalls Women's – 3 toilets, 8 change stalls

C.1.2 Description of Services - The following listed specific services are to be performed as one complete regular janitorial service, at each comfort station and bathhouse. One complete regular cleaning at one building shall be one service unit for the basis of this contract.

C.1.2.1 Aitch, Tatman Run (2), Weaver Falls (2), Susquehannock (4 ea.).

All items below are to be performed every cleaning.

- a. Clean entry partitions, and doors to be free of insects, habitat, cobwebs, mud, dirt, etc.
- b. Remove insects, habitat, dust, dirt, cobwebs, and other inappropriate materials from ceilings, fixtures, ledges, floors, window areas, and doors.
- c. Clean ledges, doors, and window ledges to be free of dirt, dust, cobwebs, and smears
- d. Walls cleaned to be free of insect habitat, cobwebs, mold, mildew, dirt, and other foreign and inappropriate matter.
- e. Clean to white and disinfect toilet stools and urinals, using approved chemicals to remove stains, mold, mildew and fecal material inside and out. Toilet seats will be dried. Free minor clogs in sink, toilet and urinal plumbing fixtures.
- f. Sweep, and mop (using a clean mop head and approved cleaners), all floors.
- g. Clean and stainless steel surfaces using approved cleaners to be free of dirt, streaks, stains, and all other matter.
- h. Replenish facilities with toilet tissue (with tissue of a least 2 ply and with individual sheets of approximately 11.4 cm x 11.1 cm), paper towels and hypoallergenic liquid hand soap in dispensers to capacity.
- i. Change areas (Tatman Run Beach) - Floors swept clean of dirt and other inappropriate materials, litter picked up and disposed of, insects, habitat, cobwebs, and other inappropriate materials removed from walls, floors, partitions, stalls, and doors.
- j. Sweep entryways, walks, within 5 feet of restrooms of dirt, litter, leaves, cobwebs, and other inappropriate materials.
- k. Empty trashcans whether inside or outside the restroom, replace liner (minimum 4 mil) and place trash in area dumpster.
- l. Report graffiti to the Contracting Officer's Representative (COR) for removal.

C.1.2.2 Snyders Run, Corbins Island, James Creek, Shy Beaver, Nancy's Camp

All items below are to be performed every regular cleaning.

- a. Clean entry partitions, and doors to be free of insects, habitat, cobwebs, mud, dirt, etc.
- b. Remove insects, habitat, dust, dirt, cobwebs, and other inappropriate materials from ceilings, fixtures, ledges, floors, window areas, and doors.
- c. Clean ledges, doors, and window ledges to be free of dirt, dust, cobwebs, and smears.
- d. Walls cleaned to be free of insect habitat, cobwebs, mold, mildew, dirt, and other foreign and inappropriate matter.
- e. Clean to white and disinfect toilet stools and urinals, using approved chemicals to remove stains, mold, mildew and fecal material inside and out. Toilet seats will be dried. Free minor clogs in sink, toilet and urinal plumbing fixtures.
- f. Sweep, and mop (using a clean mop head and approved cleaners), all floors
- g. Clean stainless steel surfaces using approved chemicals or methods to be free of dirt, streaks, stains, and all other matter.
- h. Replenish toilet tissue with tissue of a least 2 ply and with individual sheets of approximately 11.4 cm x 11.1 cm, paper towels and hypoallergenic liquid hand soap in dispensers to capacity.

- i Telephone and booth at Snyder's Run will be cleaned to remove dust, dirt, insects, habitat, cobwebs, and other inappropriate matter.
- j. Empty trashcans, whether inside or outside the restroom, replace liner (minimum 4 mil) and place trash in area dumpster.
- k. A minimum of 1 week, up to a maximum of 2 weeks of toilet tissue will be stored on the shelves in each restroom. All equipment in storage areas shall be properly marked to reflect Contractor property.
- l. Report graffiti that is not removed during the regular activities of a cleaning to contract COR for removal.

C.1.2.3 Pine, Loop, Mushroom, Laurel, Beach, Seven Points Boat Launch 1, Seven Points Boat Launch 2, Meadow Camp, Bay Camp, Valley Camp

All items below are to be performed every regular cleaning.

- a. Clean entry partitions, and doors to be free of insects, habitat, cobwebs, mud, dirt, etc.
- b. Remove insects, habitat, dust, dirt, cobwebs, and other inappropriate materials from ceilings, fixtures, ledges, floors, window areas, and doors.
- c. Clean ledges, doors, and window ledges to be free of dirt, dust, cobwebs, and smears.
- d. Walls cleaned to be free of insect habitat, mold, mildew, dirt, cobwebs, and other foreign matter.
- e. Clean to white and disinfect toilet stools and urinals, using approved chemicals to remove stains, mold, mildew, cobwebs, and fecal material inside and out. Toilet seats will be dried. Free minor clogs in sink, toilet and urinal plumbing fixtures.
- f. Using approved cleaners, clean and dry all sinks, toilets, and urinals, to disinfect and be free of stains mold and mildew, cobwebs, and buildup inside and outside
- g. Sweep, mop with approved cleaners, and dry all floors.
- h. Clean stainless steel surfaces using approved chemicals or methods to be free of dirt, streaks, etc.
- i. Clean and shine mirrors and hand dryers to remove streaks, dirt, and smears.
- j. Replenish toilet tissue with tissue of a least 2 ply and with individual sheets of approximately 11.4 cm x 11.1 cm, paper towels and hypoallergenic liquid hand soap in dispensers to capacity.
- k. Baby Changing Stations will be cleaned using approved cleaner, disinfected and changing covers will be stocked to capacity.
- l. Sweep entryways, walks, within 5 feet of restrooms of dirt, litter, cobwebs, leaves, and other inappropriate materials.
- m. The outside area of all light fixtures, both inside the building and those attached to the outside, will be cleaned of dust, dirt, insects, cobwebs, and other inappropriate matter.
- n. Telephone and booth at the Beach will be cleaned to remove dust, dirt, insects, habitat, cobwebs, and other inappropriate matter.
- o. Empty trash cans and sanitary napkin depository containers located in restrooms and insert new liners. Dispose of trash in area dumpsters.
- p. Deep sinks in storage rooms will be cleaned free of residue, dirt, marks and stains after each use. Materials stored are to be kept in a neat and clean manner. The door will be closed and locked after each use.
- q. Report graffiti to contract COR for removal.

C.1.2.4 Seven Points Beach, Ridge Camp, Point Camp, Senoia Camp 1 & 2.

Each regular cleaning will include the following items:

- a. Clean entry partitions, and doors to be free of insects, habitat, cobwebs, mud, dirt, etc
- b. Remove insects, habitat, dust, dirt, cobwebs, and other inappropriate materials from ceilings, fixtures, ledges, floors, window areas, and doors.
- c. Clean ledges, doors, and window ledges to be free of dirt, dust, cobwebs, and smears.
- d. Walls cleaned to be free of insect habitat, mold, mildew, dirt, cobwebs, and other foreign matter.
- e. Shower curtains will be wiped clean to be free of soap buildup, mold, and mildew, using approved cleaners, to maintain their original color and texture. Stained, worn or damaged curtains will be returned to the COR for cleaning or replacement.
- f. Shower mats will be removed, cleaned, disinfected, to remove dirt, mold, and mildew and slime. They will be replaced to fit properly and flatly so as not to create a tripping hazard. Worn or damaged mats will be reported to the COR for replacement.
- g. Clean to white and disinfect toilet stools and urinals, using approved chemicals to remove stains, mold, mildew and fecal material inside and out. Toilet seats will be dried. Free minor clogs in sink, toilet and urinal plumbing fixtures.
- h. Shower seats will be cleaned to remove soap buildup, cobwebs, mold and mildew. Seats and supports will be dried.
- i. Using approved cleaners, clean, and dry all sinks, toilets, and urinals, to disinfect and be free of stains mold and mildew, cobwebs, and buildup inside and outside.
- j. Sweep, mop with approved cleaners, and dry mop all floors.
- k. Walls and floors of all shower stalls will be swept, cleaned, mopped, disinfected and using approved cleaners to be free of mold, mildew and soap scum.
- l. Change area floors at the Beach Bathhouse will be swept clean, mopped, litter picked up and disposed of, insects, habitat, cobwebs, and other inappropriate materials removed. Benches will be swept clean.
- m. Clean and shine mirrors and hand dryers to remove streaks, dirt, and smears. Clean and stainless steel surfaces using approved chemicals or methods to be free of dirt, streaks, etc
- n. Replenish toilet tissue with tissue of a least 2 ply and with individual sheets of approximately 11.4 cm x 11.1 cm, paper towels and hypoallergenic liquid hand soap in dispensers to capacity.
- o. The outside area of all light fixtures, both inside the building and those attached to the outside, will be polished and cleaned of dust, dirt, insects, cobwebs, and other inappropriate matter.
- p. Telephone and booth at the Seven Points Beach bathhouse will be cleaned to remove dust, dirt, insects, habitat, cobwebs, and other inappropriate matter.
- q. Empty trash cans and sanitary napkin depository containers located in restrooms and insert new liners. Dispose of trash in area dumpsters.
- r. Baby Changing Stations will be cleaned using approved cleaner, disinfected, and changing covers will be stocked to capacity.
- s. Deep sinks in storage rooms will be cleaned free of residue, dirt, marks and stains after each use. Materials stored will be kept in a neat and clean manner. The door will be closed and locked after each use.
- t. Sweep entryways, walks, within 5 feet of restrooms of dirt, litter, cobwebs, leaves, and other inappropriate materials.
- u. Report graffiti to contract COR for removal.

C.1.2.5 Scope and Frequency of Special Services -- All Years

a. The following list specifies special cleaning services to be performed once every other week beginning 15 May through 15 September each year at each open facility (C.1.2):

- (1) Clean inside of all inside light fixtures to remove dirt, insects, and other inappropriate materials (NOTE -- Tatman Run (2 units), Weaver Falls Launch, Susquehannock (4 units), Aitch, have no light fixtures). The Contractor is not responsible for cleaning the insides of light fixtures that must be disassembled using tools (such as screwdrivers or wrenches).
- (2) Clean exterior overhangs and outside walls and ledges of all structures to be free of dirt, insects, habitat and other inappropriate materials.
- (3) Clean and disinfect (using approved disinfectant) all trashcans inside restrooms.
- (4) Remove and clean all screens to be free of dirt, insects, habitat, leaves, etc. Clean all louvers inside and outside (NOTE --Tatman Run Launch, Weaver's Falls Launch, Susquehannock (4 units), Aitch does not contain windows but screens (screens cannot be removed) Wash windows to a shine.
- (5) Clean inside of all skylights using approved cleaning materials, to be free of insects, habitat, dust, dirt, etc.
- (6) Wash exterior doors to remove dirt and rain spots or watermarks.
- (7) Scrub all floors before mopping and drying.
- (8) Scrub all walls to remove all stains, dirt, etc. to be white or original color.
- (9). Clean all grout in tile to white or original to be free of dirt, mold . mildew, and soap scum. Cleaners will be used to keep grout in a "White" or original condition, free of discoloration.
- (10). Polish all stainless steel surfaces with approved commercial cleaners and polishes to a shine.
- (11) Wash all interior and exterior windows.
- (12). Drain covers will be removed and the drain cleaned to be free of soap, paper, and other accumulations. Covers will be polished to a shine and replaced.
- (13). Complete all other services of a regular cleaning.

b. The day that this special work is to be performed will be mutually determined after contract award. The day selected shall be exclusive from Saturday and Sunday and recognized Government holidays. The day selected shall remain constant throughout the length of the contract unless prior approval for change is obtained from the Operations Manager, Raystown Lake. A schedule outlining dates, times, and areas for these services shall be supplied to the Operations Manager, Raystown Lake for his approval at least two weeks before the first special cleaning service is expected.

c. The first and last cleaning for each comfort station and shower facility during each calendar year will consist of a complete service (C.1.2.) plus those services in section C.1.3.a.

d. The following list specifies additional services to be performed at the Seven Points Beach Bathhouse each week on Tuesdays during the following periods:

- Base Year 24 May - 13 Sep 2004
- Option 1 22 May - 11 Sep 2005
- Option 2 21 May - 10 Sep 2006
- Option 3 20 May - 09 Sep 2007
- Option 4 19 May - 08 Sep 2008

- (1) Floors, benches, stalls, walls, and doors of change areas will be cleaned using approved cleaners, to remove dirt, mold, and mildew. Floors will be hosed down to remove dirt and other inappropriate materials. Floors will be disinfected (using approved disinfectant) rinsed, and excess water mopped dry.

- (2) Benches will be scrubbed and disinfected with an approved cleaner to remove dirt, mold, and mildew. Insects, habitat and other inappropriate materials will be cleaned from underneath benches and supports.
- (3) Area outside the Beach Bathhouse (covered area between bathhouse and snack bar) will be swept and walls and ceiling, broom cleaned, to be free of insects, habitat, and other inappropriate matter.
- (4) The inside and outside of interior light fixtures will be cleaned of insects and other foreign matter.

Special cleanings should not be confused with regular cleanings. The special cleanings are those items above ADDED to the course of a regular cleaning. For bidding and billing purposes, the Contractor shall not bid and/or bill for a regular AND a special cleaning for this service. Rather, a Special Cleaning **only** is bid/billed for the days that these services are rendered, and no regular service price is bid/billed. When the contractor prepares the cleaning schedule he/she should factor in the extra time it takes to perform a special cleaning. The contractor will be permitted to schedule special cleanings on portions of the inventory but each facility must receive a special cleaning at least once every two weeks.

C.1.3. Frequency of Services

a. Base Year – February 1, - December 31, 2004

1. Snyders Run, Corbins Island, Aitch, James Creek, Tatman Run BL, Tatman Run Beach, Shy Beaver, Weaver Falls Launch, Weaver Falls Picnic.

One complete cleaning will be performed at each facility between 7:00 A.M. and 3:00 P.M. as follows:

- (a) Two (2) times per week service (Saturday and Sunday) from 27 Mar 2004 through May 23 2004 inclusive. (Exclude Tatman Run Beach)
- (b) Daily service (Seven (7) days per week) from 24 May 2004 through 07 Sep 2004 inclusive.
- (c) Two (2) times per week service (Saturday and Sunday) from 08 Sep 2004 through 31 Oct 2004 inclusive. (Exclude Tatman Run Beach)

2. Seven Points Recreation Area

(a) Three (3) times per week regular service (Saturday, Sunday and Wednesday) from 28 Mar 2004 through 23 May 2004 inclusive will be performed between 5:00 A.M. and 12:00 noon for camping facilities (1-6) and three (3) times per week regular service 7:00 A.M. to 3:00 P.M. for day use facilities (Saturday, Sunday and Wednesday) at a maximum of nine (9) comfort stations. (Actual number of facilities open may be less than 9)

- | | |
|----------------------------------|---|
| 1. Ridge Camp Comfort Station | 5 Valley Camp |
| 2. Point Camp Comfort Station | 6. Meadow Camp Comfort Station |
| 3. Senoia I Camp Comfort Station | 7. Seven Points Boat Launch 1 Comfort Station |
| 4. Senoia II Comfort Station | 8. Oak Comfort Station |
| | 9. Seven Points Entrance Station |

(b) Twice (2) daily service seven (7) days a week from 24 May 2004 through 13 Sep 2004 inclusive at the Bathhouse and Oak Comfort Stations. The first cleaning to be completed between 7:00 A.M. and 10:00 A.M. and the second cleaning to be completed between 2:00 P.M. and 7:00 P.M.

(c) Twice (2) daily service seven (7) days a week from 24 May 2004 through 07 Sep 2004 inclusive at Seven (7) camp areas (Ridge, Point, Senoia I, Senoia II, Valley, Bay, and Big Meadow). The first cleaning to be completed between 3:00 A.M. and 12 noon and the second cleaning to be completed between 3:00 P.M. and 8:00 P.M.

(d) Once (1) daily service seven (7) days a week from 24 May 2004 through 07 Sep 2004 inclusive at seven (7) comfort stations located at Laurel, Seven Points Boat Launch 1, Seven Points Boat Launch 2, Mushroom, Miller, Hilltop Picnic Areas and the Seven Points Entrance Station. The cleanings to be completed between 7:00 A.M. and 3:00 P.M.

(e) Three (3) times per week regular service will be performed between 5:00 A.M. and 12:00 noon for camping facilities and 7:00 A.M. and 3:00 P.M. for day use facilities (Saturday, Sunday, and Wednesday) from 08 Sep 2004 through 31 Oct 2004 inclusive at a maximum of nine (9) comfort stations. (Actual number of facilities open may be less than 9)

- | | |
|----------------------------------|---|
| 1. Ridge Camp Comfort Station | 5 Valley Camp |
| 2. Point Camp Comfort Station | 6. Meadow Camp Comfort Station |
| 3. Senoia 1 Camp Comfort Station | 7. Seven Points Boat Launch 1 Comfort Station |
| 4. Senoia II Comfort Station | 8. Oak Comfort Station |
| | 9. Seven Points Entrance Station |

3. Susquehannock Campground - 4 restrooms

(a) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 02 May 2004 through 23 May 2004 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(b) One (1) complete daily regular service (seven (7) days per week) from 24 May 2004 through 7 Sep 2004 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(c) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 07 Sep 2004 through 13 Sep 2004 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

4. Nancy's Camp -- 1 restroom

(a) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 28 March 2004 through 23 May 2004 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(b) Daily regular service from 24 May 2004 through 7 Sep 2004 inclusive to begin after 7:00 A.M. and conclude before 3:00 PM.

(c) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 08 Sep 2004 through 31 Oct 2004 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

b. Option Year 1 January 1 - December 31, 2005

1. Snyder's Run, Corbins Island, James Creek, Tatman Run BL, Tatman Run Beach, Aitch, Shy Beaver, Weaver Falls Launch, Weaver Falls Picnic.

One complete regular cleaning will be performed at each facility between 7:00 A.M. and 3:00 P.M. as follows:

(a) Two (2) times per week regular service (Saturday and Sunday) from 27 Mar 2005 through 22 May 2005 inclusive. (Exclude Tatman Run Beach)

(b) Daily regular service (Seven (7) days per week) from 23 May 2005 through 06 September 2005 inclusive.

(c) Two (2) times per week regular service (Saturday and Sunday) from 07 September 2005 through 30 October 2005 inclusive. (Exclude Tatman Run Beach)

2. Seven Points Recreation Area

(a) Three (3) times per week regular service (Saturday, Sunday and Wednesday) will be performed between 5:00 A.M. and 12:00 noon for camping facilities (1-6) and two (2) times per week regular service 7:00 A.M. to 3:00 P.M. for day use facilities (Saturday, Sunday and Wednesday) from 28 Mar 2004 through 23 May 2004 inclusive at a maximum of nine (9) comfort stations. (Actual number of facilities open may be less than 9)

- | | |
|----------------------------------|---|
| 1. Ridge Camp Comfort Station | 5 Valley Camp |
| 2. Point Camp Comfort Station | 6. Meadow Camp Comfort Station |
| 3. Senoia 1 Camp Comfort Station | 7. Seven Points Boat Launch 1 Comfort Station |
| 4. Senoia II Comfort Station | 8. Oak Comfort Station |
| | 9. Seven Points Entrance Station |

(b) Twice (2) daily regular service seven (7) days a week from 23 May 2005 through 12 Sep 2005 inclusive at the Bathhouse and Oak Comfort Stations. The first cleaning to be completed between 7:00 A.M. and 10:00 AM.

(b) Three (3) times per week (Saturday, Sunday and Wednesday) regular service will be performed between 5:00 A.M. and 12:00 noon for camping facilities (1-6) and two (2) times per week regular service (Saturday and Sunday) 7:00 A.M. and 3:00 P.M. for day use facilities (Saturday, Sunday, and Wednesday) from 27 Mar 2005 through 22 May 2005 inclusive at a maximum of nine (9) comfort stations. (Actual number of facilities open may be less than 9)

(c) Twice (2) daily regular service seven (7) days a week from 23 May 2005 through 06 Sep 2005 inclusive at seven (7) camp areas (Ridge, Valley, Point, Bay, Senoia 1 & 2, and Big Meadow). The first cleaning to be completed between 3:00 A.M. and 12 noon, and the second cleaning to be completed between 3:00 P.M. and 8:00 P.M.

(d) Once (1) daily regular service seven (7) days a week from 23 May 2005 through 06 September 2005 inclusive at seven (7) comfort stations located at Laurel, Seven Points Boat Launch 1,

Seven Points Boat Launch 2,, Mushroom, Miller, Hilltop Picnic Areas and the Seven Points Entrance Station. The cleanings to be completed between 7:00 A.M. and 3:00 P.M.

(e) Three (3) times per week regular service will be performed between 5:00 A.M. and 12:00 noon for camping facilities and 7:00 A.M. and 3:00 P.M. for day use facilities (Saturday, Sunday, and Wednesday) from 07 Sep 2005 through 30 Oct 2005 inclusive at a maximum of nine (9) comfort stations. (Actual number of facilities open may be less than 9)

- | | |
|----------------------------------|---|
| 1. Ridge Camp Comfort Station | 5 Valley Camp |
| 2. Point Camp Comfort Station | 6. Meadow Camp Comfort Station |
| 3. Senoia I Camp Comfort Station | 7. Seven Points Boat Launch 1 Comfort Station |
| 4. Senoia II Comfort Station | 8. Oak Comfort Station |
| | 9. Seven Points Entrance Station |

3. Susquehannock Campground - 4 restrooms

(a) Three (3) times per week regular service (Saturday, Sunday and Wednesday) from 01 May 2005 through 22 May 2005 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(b) One (1) complete daily regular service (seven (7) days per week) from 23 May 2005 through 06 Sep 2005 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(c) Three (3) times per week regular service (Saturday, Sunday and Wednesday) from 07 Sep 2005 through 12 Sep 2005 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

4 Nancy's Camp -- 1 restroom

(a) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 27 Mar 2005 through 22 May 2005 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(b) Daily regular service from 23 May 2005 through 06 September 2005 inclusive to begin after 7:00 A.M. and conclude before 3:00 PM.

(c) Three(3) times per week regular service (Saturday, Sunday, and Wednesday) from 07 September 2005 through 30 October 2005 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

c. Option Year 2 January 1 - December 31, 2006

1. Snyders Run, Corbins Island, Aitch, James Creek, Tatman Run BL, Tatman Run Beach, Shy Beaver, Weaver Falls Launch, Weaver Falls Picnic.

One complete cleaning will be performed at each facility between 7:00 A.M. and 3:00 P.M. as follows:

(a) Two(2) times per week regular service (Saturday and Sunday) from 25 Mar 2006 through 20 May 2006 inclusive. (Exclude Tatman Run Beach)

(b) Daily regular service (Seven (7) days per week) from 21 May 2006 through 04 Sep 2006 inclusive.

(c) Two (2) times per week regular service (Saturday and Sunday) from 05 September 2006 through 04 November 2006 inclusive. (Exclude Tatman Run Beach)

2. Seven Points Recreation Area

(a) Three(3) times per week regular service will be performed between 5:00 A.M. and 12:00 noon for camping facilities (1-6) and 7:00 A.M. and 3:00 P.M. for day use facilities (Saturday, Sunday, and Wednesday) from 25 March 2006 through 20 May 2006 inclusive at a maximum of nine (9) comfort stations. (Actual number of facilities open may be less than 9)

- | | |
|----------------------------------|---|
| 1. Ridge Camp Comfort Station | 5 Valley Camp |
| 2. Point Camp Comfort Station | 6. Meadow Camp Comfort Station |
| 3. Senoia I Camp Comfort Station | 7. Seven Points Boat Launch 1 Comfort Station |
| 4. Senoia II Comfort Station | 8. Oak Comfort Station |
| | 9. Seven Points Entrance Station |

(b) Twice (2) daily regular service seven (7) days a week from 21 May 2006 through 10 Sep 2006 inclusive at the Bathhouse and Oak Comfort Stations. The first cleaning to be completed between 7:00 A.M. and 10:00 A.M. and the second cleaning to be completed between 2:00 P.M. and 4:00 P.M.

(c) Twice (2) daily regular service seven (7) days a week from 21 May 2006 through 04 September 2006 inclusive at seven (7) camp areas (Ridge, Valley, Point, Bay, Senoia 1 & 2, and Big Meadow). The first cleaning to be completed between 3:00 A.M. and 12:00 noon and the second cleaning to be completed between 3:00 P.M. and 8:00 P.M.

(d) Once (1) daily regular service seven (7) days a week from 21 May 2006 through 04 Sep 2006 inclusive at seven (7) comfort stations located at Laurel, Seven Points Boat Launch 1, Seven Points Boat Launch 2, Mushroom, Miller, Hilltop Picnic Areas and the Seven Points Entrance Station. The cleanings to be completed between 7:00 A.M. and 2:00 P.M.

(e) Three (3) times per week regular service will be performed between 5:00 A.M. and 12:00 noon for camping facilities and 7:00 A.M. and 3:00 P.M. for day use facilities (Saturday, Sunday, and Wednesday) from 05 September 2006 through 04 November 2006 inclusive at a maximum of nine (9) comfort stations. (Actual number of facilities open may be less than 9)

- | | |
|----------------------------------|---|
| 1. Ridge Camp Comfort Station | 5 Valley Camp |
| 2. Point Camp Comfort Station | 6. Meadow Camp Comfort Station |
| 3. Senoia I Camp Comfort Station | 7. Seven Points Boat Launch 1 Comfort Station |
| 4. Senoia II Comfort Station | 8. Oak Comfort Station |
| | 9. Seven Points Entrance Station |

3. Susquehannock Campground - 4 restrooms

(a) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 06 May 2006 through 20 May 2006 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(b) One (1) complete daily regular (seven (7) days per week) from 21 May 2006 through 4 September 2006 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(c) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 05 September 2006 through 10 September 2006 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

4. Nancy's Camp -- 1 restroom

(a) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 25 March 2006 through 20 May 2006 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(b) Daily regular service from 21 May 2006 through 4 September 2006 inclusive to begin after 7:00 A.M. and conclude before 3:00 P.M.

(c) Three (3) times per week regular (Saturday, Sunday, and Wednesday) from 5 September 2006 through 04 November 2006 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

d. Option Year 3 January 1 - December 31, 2007

1. Snyders Run, Corbins Island, Aitch, James Creek, Shy Beaver, Tatman Run BL, Tatman Run Beach, Weaver Falls Launch, Weaver Falls Picnic.

One complete regular cleaning will be performed at each facility between 7:00 A.M. and 3:00 P.M. as follows:

(a) Two (2) times per week regular service (Saturday and Sunday) from 31 March 2007 through 19 May 2007 inclusive. (Exclude Tatman Run Beach)

(b) Daily regular (Seven (7) days per week) from 20 May 2007 through 03 September 2007 inclusive.

(c) Two (2) times per week regular (Saturday and Sunday) from 04 September 2007 through 03 November 2007 inclusive. (Exclude Tatman Run Beach)

2. Seven Points Recreation Area

(a) Three (3) times per week regular service will be performed between 5:00 A.M. and 12:00 noon for camping facilities (1-6) and 7:00 A.M. and 3:00 P.M. for day use facilities (Saturday, Sunday, and Wednesday) from 31 March 2007 through 19 May 2007 inclusive at a maximum of nine (9) comfort stations. (Actual number of facilities open may be less than 9)

- | | |
|----------------------------------|---|
| 1. Ridge Camp Comfort Station | 5 Valley Camp |
| 2. Point Camp Comfort Station | 6. Meadow Camp Comfort Station |
| 3. Senoia I Camp Comfort Station | 7. Seven Points Boat Launch 1 Comfort Station |
| 4. Senoia II Comfort Station | 8. Oak Comfort Station |
| | 9. Seven Points Entrance Station |

(b) Twice (2) daily regular service seven (7) days a week from 20 May 2007 through 09 September 2007 inclusive at the Bathhouse and Oak Comfort Stations. The first cleaning to be completed between 7:00 A.M. and 10:00 A.M. and the second cleaning to be completed between 2:00 P.M. and 4:00 P.M.

(c) Twice (2) daily regular service seven (7) days a week from 20 May 2007 through 03 September 2007 inclusive at seven (7) camp areas (Ridge, Valley, Point, Bay, Senoia 1 & 2, and Big Meadow). The first cleaning to be completed between 3:00 A.M. and 12 noon, and the second cleaning to be completed between 3:00 P.M. and 8:00 P.M.

(d) Once (1) daily regular service seven (7) days a week from 20 May 2007 through 03 September 2007 inclusive at seven (7) comfort stations located at Laurel, Seven Points Boat Launch 1, Seven Points Boat Launch 2, Mushroom, Miller, Hilltop Picnic Areas and Seven Points Entrance Station. The cleanings to be completed between 7:00 A.M. and 3:00 P.M.

(e) Three (3) times per week regular service will be performed between 7:00 A.M. and 12:00 noon for camping facilities and 7:00 A.M. and 3:00 P.M. for day use facilities (Saturday, Sunday, and Wednesday) from 04 September 2007 through 03 November 2007 inclusive at a maximum of nine (9) comfort stations. (Actual number of facilities open may be less than 9)

- | | |
|----------------------------------|---|
| 1. Ridge Camp Comfort Station | 5 Valley Camp |
| 2. Point Camp Comfort Station | 6. Meadow Camp Comfort Station |
| 3. Senoia 1 Camp Comfort Station | 7. Seven Points Boat Launch 1 Comfort Station |
| 4. Senoia II Comfort Station | 8. Oak Comfort Station |
| | 9. Seven Points Entrance Station |

3. Susquehannock Campground - 4 restrooms

(a) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 05 May 2007 through 19 May 2007 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(b) One (1) complete daily regular service (seven (7) days per week) from 20 May 2007 through 03 September 2007 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(c) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 04 September 2007 through 08 September 2007 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

4. Nancy's Camp -- 1 restroom

(a) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 31 March 2007 through 19 May 2007 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(b) Daily regular service from 20 May 2007 through 03 Sep 2007 inclusive to begin after 7:00 A.M. and conclude before 3:00 PM.

(c) Three (3) times per week regular service (Saturday, Sunday, Wednesday) from 04 Sep 2007 through 03 Nov 2007 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

e. Option Year 4 January 1 - December 31, 2008

1. Snyders Run, Corbins Island, Aitch, James Creek, Shy Beaver, Tatman Run BL, Tatman Run Beach, Weaver Falls Launch, Weaver Falls Picnic.

One complete cleaning will be performed at each facility between 7:00 A.M. and 3:00 P.M. as follows:

(a) Two (2) times per week regular service (Saturday and Sunday) from 30 March 2008 through 18 May 2008 inclusive. (Exclude Tatman Run Beach)

(b) Daily regular service (Seven (7) days per week) from 19 May 2008 through 02 September 2008 inclusive.

(c) Two (2) times per week regular service (Saturday and Sunday) from 03 September 2008 through 02 November 2008 inclusive. (Exclude Tatman Run Beach)

2. Seven Points Recreation Area

(a) Three (3) times per week regular service will be performed between 7:00 A.M. and 12:00 noon for camping facilities (1-6) and 7:00 A.M. and 3:00 P.M. for day use facilities (Saturday, Sunday, and Wednesday) from 30 March 2008 through 18 May 2008 inclusive at a maximum of nine (9) comfort stations. (Actual number of facilities open may be less than 9)

- | | |
|----------------------------------|---|
| 1. Ridge Camp Comfort Station | 5 Valley Camp |
| 2. Point Camp Comfort Station | 6. Meadow Camp Comfort Station |
| 3. Senoia I Camp Comfort Station | 7. Seven Points Boat Launch 1 Comfort Station |
| 4. Senoia II Comfort Station | 8. Oak Comfort Station |
| | 9. Seven Points Entrance Station |

(b) Twice (2) daily regular service seven (7) days a week from 19 May 2008 through 08 September 2008 inclusive at the Bathhouse and Oak Comfort Stations. The first cleaning to be completed between 7:00 A.M. and 10:00 A.M. and the second cleaning to be completed between 2:00 P.M. and 4:00 P.M.

(c) Twice (2) daily regular service seven (7) days a week from 19 May 2008 through 02 September 2008 inclusive at seven (7) camp areas (Ridge, Valley, Point, Bay, Senoia 1 & 2, and Big Meadow). The first cleaning to be completed between 3:00 A.M. and 12:00 noon, and the second cleaning to be completed between 3:00 P.M. and 8:00 P.M.

(d) Once (1) daily regular service seven (7) days a week from 19 May 2008 through 02 September 2008 inclusive at seven (7) comfort stations located at Laurel, Seven Points Boat Launch 1, Seven Points Boat Launch 2, Mushroom, Miller, Hilltop Picnic Areas and the Seven Points Entrance Station. The cleanings to be completed between 7:00 A.M. and 2:00 P.M.

(e) Three (3) times per week regular service will be performed between 5:00 A.M. and 12:00 noon for camping facilities and 7:00 A.M. and 3:00 P.M. for day use facilities (Saturday, Sunday, and Monday) from 03 September 2008 through 02 November 2008 inclusive at a maximum of nine (9) comfort stations. (Actual number of facilities open may be less than 9)

- | | |
|----------------------------------|---|
| 1. Ridge Camp Comfort Station | 5 Valley Camp |
| 2. Point Camp Comfort Station | 6. Meadow Camp Comfort Station |
| 3. Senoia I Camp Comfort Station | 7. Seven Points Boat Launch 1 Comfort Station |
| 4. Senoia II Comfort Station | 8. Oak Comfort Station |
| | 9. Seven Points Entrance Station |

3. Susquehannock Campground - 4 restrooms

(a) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 04 May 2008 through 18 May 2008 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(b) One (1) complete daily regular service (seven (7) days per week) from 19 May 2008 through 02 September 2008 inclusive. Cleanings to be performed between 5:00 A.M. and 3:00 P.M.

(c) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 03 September 2008 through 07 September 2008 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

4. Nancy's Camp -- 1 restroom

(a) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 30 March 2008 through 18 May 2008 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

(b) Daily regular service from 19 May 2008 through 02 September 2008 inclusive to begin after 7:00 A.M. and conclude before 3:00 PM.

(c) Three (3) times per week regular service (Saturday, Sunday, and Wednesday) from 03 September 2008 through 02 November 2008 inclusive. Cleanings to be performed between 7:00 A.M. and 3:00 P.M.

C.1.4. Both Regular and Special Cleanings will be conducted and documented using the specifications listed above. Any revisions to these specifics must be approved in advance by the COR (Operations Manager).

C.1.5. The Contractor may be required to perform additional janitorial services at the restrooms and bathhouse during a morning and/or afternoon on weekends and/or holidays at the discretion of the Operations Manager, Raystown Lake. In the event such additional service is requested and performed, payment shall be at the separate unit price for additional service contained in the bid schedule. Such additional service shall be in accordance with Section C.1.2.

C.1.6. All trash removed from the public comfort stations will be deposited in a dumpster located in the recreation areas or the maintenance area.

C.1.7. The Contractor will be required to include a daily cleaning check sheet for each facility each time it is serviced. This check sheet will include each facility, cleaning time, and crewmembers performing the cleaning. These forms will be made available for review by the COR upon request. The Contractor will, on a weekly basis, provide a list of all services that were performed during that period, logged on a weekly check sheet provided by the Government. The weekly check sheets will be utilized to verify invoices and will attest that all required services were performed at each facility, each cleaning. Invoices will not be paid until all of the billing period weekly check sheets have been received and verified against the invoice amount.

C.1.8. The Contractor will provide the sequence of steps that will be followed to perform regular and special cleanings. An example would be 1). Dust clean entry partition 2). Dust and clean ceiling 3). Clean and wipe walls – These steps remove all dry dirt. Next will follow the wet cleaning process - 4). Clean and disinfect toilets 5). Urinals and sinks 6). Clean drain 7). Sweep floor, etc. These steps are to insure that a logical pattern is followed when crews are performing their duties so that cleanings will not be done out of sequence that would make what has already been cleaned unproductive (such as mopping floors before dusting and cleaning window ledges).

C.1.9. A minimum of 1 week, up to a maximum of 2 weeks of toilet tissue and paper towels will be stored on the shelves in each restroom. All equipment in storage areas shall be properly marked to reflect Contractor property.

C.1.10. The Contractor will place a physical barrier, approved by the Operations Manager, to block the entrance to the facilities during the posted cleaning hours. This is to prevent the visitor from delaying the cleaners' schedule.

C.2. PICNIC SHELTERS / SCOPE OF SERVICES

C.2.1 The Contractor shall furnish the necessary supplies, labor, tools, equipment and transportation required to provide janitorial services at nine (9) picnic shelters:

<u>Seven Points</u>	<u>Other</u>
Oak	Tatman Run
Pine	Weaver Falls
Allegheny	Aitch
Dogwood	Corbin's Island
Redbud	

C.2.2 The following listed specific services are to be performed as one complete janitorial service at each picnic shelter. One complete cleaning at one shelter shall be one service unit for the basis of this contract.

All items below are to be performed every cleaning:

- a. Shelter floors will be swept, hosed with water, scrubbed, and dry mopped or squeegeed to remove standing water. Wood decks, steps, and approach walkways shall be swept.
- b. Ceilings, ledges, beams, and eaves will be cleaned to be free of insects, habitat, bird nests and

- other inappropriate materials. All efforts will be made to identify bird nests and the nests removed before egg laying or hatching takes place.
- c. Ashes, trash, etc. shall be removed from grills located inside or adjacent to the shelters and grill-cooking surfaces shall be wire brushed to remove cooked on food, foil, and grime. Ashes that may contain hot coals are not to be placed in dumpsters, trash cans or on the ground. After having been rendered cold and safe, they may be bagged and placed in project dumpsters.
 - d. All litter shall be picked up from within 10 feet of each shelter.
 - e. Picnic tables will be swept and hosed with water and scrubbed if necessary to remove dirt, food and beverage, and non-appropriate materials. Table frames will be cleaned to be free of dirt, insects, and insect habitat. Tables will be arranged in an orderly fashion within shelters and on decks. Tacks, tape, table covers, etc. will be removed from tables.
 - f. Water fountains located adjacent to the Oak, Dogwood, Redbud, and Pine shelters will be cleaned. Metal surfaces will be cleaned, disinfected, and polished. Mud, dirt, insects, etc. will be removed from all surfaces.
 - g. Expired user permits will be removed from the permit holders located on the shelter.

C.2.3. Frequency of Services - All Years

(a) Each Saturday, Sunday, and Monday, May 15 through September 15, five (5) picnic shelters, Pine, Allegheny, Dogwood, Redbud and Oak located in Seven Points shall be cleaned between 6:00 A.M. and 9:00 A.M.

(b) Each Friday, May 15 through September 15, shelters (one at each) located at Corbin's Island, Aitch, Tatman Run, and Weaver Falls will be cleaned between 6:00 A.M. and 9:00 A.M.

Note: The Contractor may propose alternate cleaning days which will be evaluated by the Government for the best interest of the public. Final determination of cleaning days rests with the Government.

C.3. VISITOR CENTER – FREQUENCY AND SCOPE OF SERVICES

C.3.1 Description / Inventory

Regular Cleaning Services in the Visitor Center, located in Seven Points Recreation Area, will consist of furnishing the necessary labor, tools, equipment, supplies and transportation equipment required to provide janitorial services for the following:

Ground level

Multipurpose room – 1152 sq. ft – six (6) windows, commercial grade carpet, suspended ceiling

Hallway – 144 sq. ft – two (2) windows, commercial grade carpet, suspended ceiling

Exhibit room – 1712 sq. ft – four (4) windows, commercial grade carpet, exposed beam ceiling.

Lobby – foyer – entryways - 2,276 sq. ft, porcelain tile flooring and steps, exposed beams 24' from floor, windows and ceiling peak 36' from floor, hanging lights and ceiling fans.

Public restrooms –

Women's – 196 sq. ft, vinyl composite tile (VCT) floor and ceramic tile walls. 3 toilets, 3 sinks, 5'x 8' mirror.

Men's –196 sq. ft, vinyl composite tile (VCT) floor and ceramic tile walls. 2 toilets, 2 urinals, 3 sinks, 5'x 8' mirror

Janitorial closet

Outside wooden deck and steps – 2,448 sq. ft.

Concrete walkways (outside) – 1519 sq. ft

Steps – slate tread to lower level

Elevator

Lower level

Ranger Offices – five (5) rooms 2040 sq. ft, commercial carpet, work cubicles and assorted office furniture, seven (7) windows, suspended ceiling. 300 sq. ft VCT flooring, painted walls

Hallways – 640 sq. ft, VCT, suspended ceiling, painted walls

Restrooms –

Women's – 30 sq. ft – 1 toilet, 1 sink, 3'x 4' mirror

Men's – 30 sq. ft, 1 toilet, 1 urinal, 1 sink, 3'x 4' mirror

Janitorial closet

Glass entry doors and basement lobby window

C.3.2 Frequency of Service – All Years

a. 01 January – 31 December

Each Tuesday service to provide janitorial regular services to all facilities on the lower level – ranger offices, hallway, restroom, steps, and foyer.

b. 01 January – 31 March

Each Tuesday service to provide regular janitorial services to all facilities on the upper level.

c. 01 April– 20 May

Each Tuesday and Friday service to provide janitorial regular services to all facilities on the upper level.

d. 21 May - 15 September

Daily janitorial services to public restrooms between 2:00 P.M. and 3:00 P.M

e. 21 May - 15 September

Wednesday, Saturday and Sunday janitorial services to all facilities on upper level.

f. 16 September – 31 October

Each Tuesday and Friday service to provide regular janitorial services to all facilities on the upper level.

g. 01 Nov – 31 December

Each Tuesday service to provide regular janitorial services to all facilities on the upper level.

C.3.3 Scope of Regular Services

Lower Level - The following listed specific services are to be performed as one complete janitorial service each Tuesday of each week in accordance with the schedule in Section C.3.2.

- (a) Clean, sweep, mop and buff all VCT and tile floors with approved cleaner to remove dirt, marks and stains. Clean all baseboards in mopped areas to be free of accumulation of residual from mopping and waxing. Vacuum carpets with a heavy- duty vacuum cleaner with motorized beater bar brush (power-mate or equal) and active brush edge cleaner. Carpet stains and spots will be removed with an approved carpet spot remover.
- (b) Clean entrance doors and glass in doors with approved glass cleaner to remove dirt, spots, and streaks.
- (c) Office Space in the Visitors Center, Administration Building and Maintenance building will receive only trash removal, vacuuming and window washing services.
- (d) Empty, clean and wash outside ashtray.
- (e) Remove all cobwebs and dead insects and other inappropriate materials from corners, floors, walls, doorways, entryways, etc.
- (f) Empty all trashcans and replace plastic liners. Disinfect with a commercial disinfectant the insides of cans and clean outsides of dirt, marks, etc. Trash will be deposited in an area dumpster.
- (g) Clean restroom sinks to white. Clean other fixtures of dirt and stains, cleaning all piping and fixtures to a shine.
- (h) Wipe down restroom walls with an approved cleaner and mop floors with a commercial disinfectant to remove dirt and water marks, clean and disinfect toilet bowls and urinals inside and out to white. Dry toilet seats. Mirrors cleaned of streaks and spots using a commercial glass cleaner.
- (i) Replenish toilet tissue with tissue of at least 2 ply and with individual sheets of approximately 11.4 cm x 11.1 cm and paper towels in dispensers to capacity.
- (j) Provide approved hypoallergenic liquid hand soap for dispensers.
- (k) Sweep entrance walks, sweep, scrub and wet mop entrance foyers, Remove bugs and other inappropriate materials from inside of light fixtures.
- (l) Clean doors, door kick plates of stains, marks, and dirt.
- (m) A minimum of 1 week, up to a maximum of 2 weeks of toilet tissue and paper towels will be stored on the shelves in each restroom storage area. All equipment in storage areas shall be properly marked to reflect Contractor property.

Upper Level The following list of services are to be performed as one (1) complete service in accordance with schedule in Section C.3.2.

- (a) Clean, sweep and mop or vacuum according to manufacturers recommendations (provided at Pre Work Conference) all carpet, porcelain tile and VCT floors to include foyers hallways, and storage/workrooms to be free of dust, dirt, spills, marks, and stains. Clean all baseboards in mopped areas to be free of accumulation of dirt, dust and residual from mopping. Vacuum carpets with a heavy- duty vacuum cleaner with motorized beater bar brush (power-mate or equal) and active brush edge cleaner. The Contractor may be required to move tables and chairs in the multi purpose room. Furniture will be replaced as found unless directed otherwise.
- (b) Tables and/or chairs set up in the multipurpose room will be wiped clean. Table surfaces will be cleaned, washed and dried to be free of dirt, smudges, spills, insect habitat, etc.

- (c) Clean entrance doors and entrance (foyer) windows and glass in doors with approved glass cleaner to remove dirt, spots, and streaks. Vacuum foyer carpet.
- (d) Empty all trashcans (including cans located on deck area and entrance walks) and replace plastic liners. Disinfect with a commercial disinfectant the insides of cans and clean outsides of dirt, marks, etc. Garbage will be removed from the building and deposited in a project dumpster. Empty and clean cigarette butt containers.
- (e) Dust and clean window and stair ledges, hand rails, pictures (frames and glass), shelves, doors, counters, cabinets, chairs, and associated furniture and fixtures to remove dirt, smudges, spills, etc., using an approved commercial cleaner. Remove marks, scuffs, and other dirt from walls, light switch plates, etc.
- (f) Vacuum inside of elevator and clean all surfaces.
- (g) Dust displays, lightly dusting mounts, and remove dirt, fingerprints, and other inappropriate matter. Clean touch screens, monitors, exhibit controls in accordance with instructions that will be provided.
- (h) Public restrooms
 1. Shall sweep, mop with approved cleaners, and dry mop all floors.
 2. Walls shall be cleaned to be free of dirt, smears, marks and other inappropriate materials.
 3. Remove insects, habitat, dust, dirt and other inappropriate materials from ceilings, fixtures, ledges, floors, and doors.
 4. Clean and disinfect to white toilet stools and urinals, using approved chemicals to remove stains, mold, mildew and fecal material inside and out. Toilet seats will be dried and free of watermarks.
 5. Clean stainless steel surfaces to a shine using approved chemicals to remove dirt, streaks, etc.
 6. Replenish toilet tissue with tissue of a least 2 ply and with individual sheets of approximately 11.4 cm x 11.1 cm in sufficient quantities to last until the next scheduled cleaning.
 7. Provide and replenish hand towels appropriate for the dispensers. Clean and refill soap dispensers with hypoallergenic liquid soap. Clean and shine mirrors and hand dryers and outsides of trash containers to remove streaks, dirt, and smears.
 8. Empty trash cans and sanitary napkin receptacles. Clean and disinfect insides of containers using an approved disinfectant to remove dirt, mold, and odor and insert a new liner. Dispose of trash in area dumpsters.
 9. Deep sinks in storage rooms will be cleaned of residue, dirt, marks and stains after each use. Materials stored will be kept in a neat and clean manner. The door will be closed and locked after each use.
 10. Baby Changing Stations will be cleaned, disinfected and baby changing station wipes will be stocked to capacity using Contractor-provided changing covers.
- (i) Exhibit Area
 1. Vacuum carpets with a heavy- duty vacuum cleaner with motorized beater bar brush (power-mate or equal) and active brush edge cleaner. Carpet stains and spots will be removed with an approved carpet spot remover.
 2. A commercial carpet deodorizer will be used on all carpeted surfaces on the first Tuesday of each month unless directed otherwise.

3. Dust all flat exhibit surfaces and clean to remove dirt, fingerprints, smears, etc. Clean all touch screens, monitors, and exhibit buttons in accordance with directions provided onsite.
4. Remove with approved cleaners all dirt, mars, kick marks, etc from the exterior of display cases.
5. Remove fingerprints, smears, smudges from window interiors with approved glass cleaner.
6. Remove dirt, dust, insect habitat, cobwebs, etc. from all track lighting.

C.3.4 Special Visitors Center Cleaning Services

C.3.4.1 The following special cleaning services are to be provided the first Tuesday of each month from January 1 through April 30, and 01 November through 31 December:

- a. The interior of all windows and ledges (including stairwell window) included in the areas serviced under section C.3.3, with the exception of those whose bottom edge is located greater than ten (10) feet from the floor, will be cleaned with an approved glass cleaner to be free of prints, smears, dirt, habitat, water spots, etc.
- b. The inside of interior light fixtures shall be cleaned of insects, habitat, dust and dirt.
- c. All vinyl composition tile floors will be waxed and buffed.
- d. Clean exterior of outside lights to be free of insects, habitat and other inappropriate materials. Clean under building eaves along the deck area and exterior lights to remove insects, habitat and other inappropriate materials.
- e. Carpet stains and spots will be removed with an approved carpet spot remover.
- f. Polish stainless steel surfaces to a shine using an approved polish.
- g. Clean the outside of light fixtures.
- h. Table and chair frames will be dusted and cleaned to remove dust, cobwebs, dirt, etc.
- i. Polish desk and wood surfaces with appropriate approved commercial polish.
- j. All services provided in the regular cleaning.

C.3.4.2 The following services are to be provided the first Tuesday of each month from May 1 through October 31:

- a. The interior and exterior of all windows and ledges (including stairwell window) included in the areas serviced under section C.3.3, with the exception of those whose bottom edge is located greater than ten (10) feet from the floor, will be cleaned with an approved glass cleaner to be free of prints, smears, dirt, habitat, water spots, etc.
- b. The inside of interior light fixtures shall be cleaned of insects, habitat, dust and dirt.
- c. All vinyl composition tile floors will be waxed and buffed.
- d. Clean exterior of outside lights to be free of insects, habitat and other inappropriate materials.
- e. Buff lower level hallway tile floor.
- f. Carpet stains and spots will be removed with an approved carpet spot remover.
- g. Polish all stainless steel fixtures to a shine using an approved polishing agent.
- h. Clean the outside of light fixtures.
- i. All services provided in the regular cleaning.

C.3.4.3. Visitors Center tiled floors are to be stripped using an approved stripping agent and re-waxed once every six months (May and December). Stripping will remove all old wax including corners. Grout will be cleaned to original color. Specific dates for this service and access to certain administrative spaces will be coordinated with the Operations Manager or their authorized representative at least two weeks before the service is to be rendered

C.3.4.4 The following services are to be provided during one day in April of each year. Actual date must be scheduled and coordinated at least two (2) weeks in advance with the Operations Manager, Raystown Lake (at the option of the OM, the affected areas of the Visitor Center may be closed to the public):

- a. ALL windows and window frames, interior and exterior, will be cleaned to be free of dust, dirt, insects, insect habitat, water marks and other inappropriate materials with approved glass cleaners. Note: Some windows, ledges, light fixtures, etc are at a height requiring specialized equipment. Equipment utilized for access to these high levels must be approved by the Operations Manager, Raystown Lake.
- b. All exposed ceiling areas and beams in the lobby and exhibit area will be cleaned and dusted to remove dust, dirt, insects, insect habitat and other inappropriate materials. All fans and lights will be cleaned and dusted. The Contractor will be responsible to protect exhibits, furnishings, equipment, etc. located beneath these areas from dirt, dust, water, falling objects, etc., and will be required to clean floor, counters and other surfaces upon completion of work to the standard of a regular cleaning.
- c. Clean the exterior lights of dust, dirt, insect matter, etc.
- d. Remove, vacuum, power wash, dry and replace the two upper level foyer inlay entry mats.

C.3.4.5 Visitors Center tiled floors are to be stripped using an approved stripping agent and re-waxed once every six months (May and December). Stripping will remove all old wax including corners. Grout will be cleaned to original color. Specific dates for this service and access to certain administrative spaces will be coordinated with the Operations Manager or their authorized representative at least two weeks before the service is to be rendered.

C.4 ADMINISTRATION OFFICES: Administration Building, Maintenance Building and the Seven Points Entrance Station SCOPE OF SERVICES

C.4.1 The Contractor shall furnish necessary labor, tools, equipment supplies and transportation equipment required to provide janitorial services to the Administration Building, Seven Points Entrance Station (Section 4.3.), and Maintenance Office, all located in the Seven Points Recreation Area Raystown Lake, Hesston, PA.

C.4.2. Facility Inventory

- (a) Administrative Offices - 1856 sq. feet of floor space 70% carpeted. Two restroom facilities containing three (3) toilets, one (1) urinal, two lavatories, 2 mirrors. Building also contains a kitchenette, a wash sink, and lavatory. Offices contain the usual assortment of desks, credenzas, tables, chairs, computer workstations, etc.

(b) Maintenance Building: Offices and associated restrooms - Office space consists of 420 sq. feet of carpeted floor space and entrance landing and steps. Offices contain the usual assortment of desks, credenzas, tables, chairs, computer workstations, etc. Two restrooms consist of a total of two (2) toilets, two (2) lavatories, two (2) showers, and one (1) urinal. (c) Entrance Station - 741 sq. feet with one restroom containing one (1) toilet, one (1) mirror, and one (1) lavatory. Offices contain the usual assortment of desks, credenzas, tables, chairs, computer workstations, etc. Attached exterior men and women’s public restrooms are serviced under Section C.1.

C.4.3. Frequency of Complete Clean up Service (each Tuesday).

Base Year	
01 Jan 2004 – 31 Dec 2004	Administration Building and Maintenance Building
04 Apr 2004 – 18 Oct 2004	Seven Points Entrance Station
Option Year 1	
01 Jan 2005 – 31 Dec 2005	Administration Building and Maintenance Building
10 Apr 2005 – 16 Oct 2005	Seven Points Entrance Station
Option Year 2	
01 Jan 2006 – 31 Dec 2006	Administration Building and Maintenance Building
09 Apr 2006 – 14 Oct 2006	Seven Points Entrance Station
Option Year 3	
01 Jan 2007 – 31 Dec 2007	Administration Building and Maintenance Building
08 Apr 2007 – 14 Oct 2007	Seven Points Entrance Station
Option Year 4	
01 Jan 2008 – 31 Dec 2008	Administration Building and Maintenance Building
7 Apr 2008 – 13 Oct 2008	Seven Points Entrance Station

C.4.4. The following listed specific services are to be performed as one complete janitorial service Tuesday of each week:

- (a) Clean, sweep, scrub, mop and dry mop all VCT and tile floors with approved cleaner to remove dirt, marks and stains. Clean all baseboards in mopped areas to be free of accumulation of residual from mopping and waxing. Vacuum carpets with a heavy- duty vacuum cleaner with motorized beater bar brush (power-mate or equal) and active brush edge cleaner. Carpet stains and spots will be removed with an approved carpet spot remover.
- (b) Clean entrance doors and glass in doors with approved glass cleaner to remove dirt, spots, and streaks.
- (c) Dust and clean window ledges, pictures, shelves, doors, desks, cabinets, chairs, and associated office furniture and fixtures to remove dust, dirt, smudges, spills, etc., using an approved commercial cleaner.
- (d) Empty, clean and wash outside ashtray.
- (e) Remove all cobwebs, dead insects and other inappropriate materials from inside of interior light fixtures.

- (f) Empty all trashcans and replace plastic liners. Disinfect with a commercial disinfectant the insides of cans and clean outsides of dirt, marks, etc. Trash will be deposited in an area dumpster.
- (g) Clean and disinfect showers to remove dirt, mold, and mildew. Tile surfaces will be shiny and grout white.
- (h) Clean restroom sinks to white clean other fixtures of dirt and stains, polishing all piping and fixtures to a shine. Stainless steel sink and countertops in the administration building kitchen area will be cleaned and stainless steel polished to a shine and free of stains, dirt, etc.
- (i) Wipe down restroom walls with an approved cleaner and mop floors with a commercial disinfectant to remove dirt and water marks, clean and disinfect toilet bowls and urinals inside and out to white. Dry toilet seats. Mirrors cleaned of streaks and spots using a commercial glass cleaner.
- (j) Replenish toilet tissue with tissue of at least 2 ply and with individual sheets of approximately 11.4 cm x 11.1 cm to maximum capacity. Replenish paper towel holders with Contractor provided towels appropriate for each dispenser.
- (k) Provide approved hypoallergenic liquid hand soap for dispensers.
- (l) Sweep entrance walks, sweep and wet mop entrance foyers, and clean the outside of light fixtures.
- (m) Clean doors, door kick plates of stains, marks, and dirt.

C.4.5. Scope and Frequency of Special Services - Administration Building, Maintenance Offices, Seven Points Entrance Station

All Years

The following specified special cleaning services are to be performed as listed during all contract years for offices listed under C.4.2. This special cleaning is added to the duties of a regular cleaning, and reflects one bid/billing item. Special cleanings are a separate bid item from a regular cleaning, and reflects one bid item. The Contractor will not invoice both a regular and a special cleaning simultaneously. Rather, a special cleaning consists of the items below in addition to the requirements of a regular cleaning and constitutes one service.

(a) All window and door glass interiors, including interior frames, will be cleaned the first Friday of each month from 1 October to 30 April of each contract year using an approved commercial glass cleaner, removing dirt and streaks resulting in a polished glass surface. Note that the windows in the Administration Building are High E Glass, required to be cleaned by a vinegar and water mix ONLY.

(b) From 1 May through 30 September, on the first Friday of the month, both the window interiors and exteriors will be cleaned and polished using an approved commercial glass cleaner to remove all dirt and streaks. Screens will be removed, washed, cleaned, and replaced. Outside window ledges and frames will be cleaned of dust and dirt.

(c) All tiled floors are to be cleaned, waxed, and buffed once a month on the second Tuesday. All ceramic tile grout and tile will be cleaned with an approved cleaner.

(d) Administration Building and the Visitors Center tiled floors are to be stripped using an approved stripping agent and re-waxed once every six months (May and December). Stripping will remove all old wax including corners. Grout will be cleaned to original color. Specific dates for this service and access

to certain administrative spaces will be coordinated with the Operations Manager or their authorized representative at least two weeks before the service is to be rendered

C.5 CONTRACTOR CAPABILITY REQUIREMENTS

C.5.1. The Contractor must have sufficient labor, equipment, and supplies to perform all work required.

C.5.2 The Contractor will provide all equipment, materials, and supplies and shall be responsible for making his/her own arrangements for all needed equipment, materials, and supplies required for providing janitorial services. Cleaning equipment shall be kept in proper working order. Dilapidated or malodorous equipment must be replaced. Sweepers must be equipped with working beaters, belts and attachments. The sweeper bags must be replaced before the bag has surpassed its efficient working level and must emit a fresh scent or no scent at all. The Contractor will provide all toilet paper not less than 2 ply thick, all plastic trash liners of not less than four (4) mills, paper towels, hypoallergenic liquid hand soaps for restroom dispensers, baby change station towelettes, all cleansers, furniture polish, and any other supplies which may be necessary to fulfill the requirements of this contract. In comfort stations and bathhouses with storage facilities and offices with restroom facilities, the government will require a minimum of one week and a maximum of two weeks supply of essential supplies to be stored. All storage space will be approved and allocated by the Government. In the event that supplies are needed in a restroom or bathhouse and the Contractor is not available, the Government may use those supplies to meet the immediate and necessary needs of the public or project employees without reimbursing the Contractor for supplies used. The Contractor may be charged time and transportation costs incurred by the Government to replenish toilet paper should the need be caused by the negligence of the Contractor.

C.5.3. All supplies and materials required for clean up shall be submitted and approved before use by an authorized representative of the Contracting Officer. MSDS will be submitted for each applicable product used and will be made readily available to all contract employees.

C.5.4. All work shall be performed according to the sequence of cleaning provided by the Contractor. If 10% of any service is found to be defective in workmanship or otherwise not in compliance with the specifications and requirements, the government shall have the right to reject such service without the option of correction. It shall be at the option of the Government to have the Contractor correct the defective services in a timely, efficient, and workmanlike manner without additional cost to the government. If the Contractor fails to correct deficient work in the allotted time frame, the Government reserves the right to withhold funds or perform the service with Government or other contract personnel and deduct those costs from the Contractor's payment. See Section C.12 for further details.

C.5.5. Prospective bidders are strongly urged to attend the pre-bid conference to discuss terms of the solicitation and view the facilities. The pre-bid conference will be held January 15, 2004 at 9:00 a.m. in the Seven Points Visitors Center with Norrice King. He can be reached at 814-658-6812.

C.5.6. Pre-work Meeting

C.5.6.1. The Contractor will attend a Pre-work meeting no later than ten (10) working days after the initial year of the award of the contract, and the third (3rd) or fourth (4th) week of January for each subsequent award year.

C.5.6.2. During the pre-work meeting the Contractor shall provide a Quality Assurance Plan to include, but is not limited to, the following:

- Schedule of cleaning times for all areas

- Cleaning Sequence

- Method that the Contractor will employ to complete and document successful completion of Employee Training in regards to cleaning, knowledge of the contract specifications and safety.

- Method that will be utilized for contacting crews while performing their cleanings

In addition, the Contractor shall provide the following documentation:

- Material Safety Data Sheets for Products

- Safety Plan and Hazard Analysis Plan

- Current Certificate of Insurance

C.6. Keys The Government will provide a form that the Contractor must complete in order for employees to receive necessary keys to access Project facilities. These keys are to be used exclusively for executing necessary functions to complete the duties prescribed in this contract. Any use of these keys for other than the performance of this contract is strictly prohibited. Such improprieties shall include recommending the termination of the employee(s). Employees are subject to rules and regulation of Title 36 CFR part 327. Any loss of keys will be reported to the Operations Manager within 24 hours. Failure to do so may result in the contractor accepting the burden of reestablishing the integrity of the Raystown Lake lock and key system.

C.7. SAFETY

C.7.1 During the course of work, equipment will be parked at locations designated by the authorized representative of the Contracting Officer. Trucks or other vehicles will not be driven or parked in unsafe positions, or off designated service roadways or outside of designated parking areas. Drivers of all Contractor vehicles or vehicles providing services under this contract, will comply with all applicable local, State and Federal Laws and Regulations including the utilization of seat belts.

C.7.2 All wet floors shall have proper signs to alert Government employees and the public to the condition. Signs shall be professional in appearance and have the proper coloring and wording to denote such hazards.

C.7.3 All equipment and vehicles shall comply with applicable local, State and Federal Laws and Regulations.

C.7.4 The Contractor will comply, and will insure that all employees comply with all applicable safety regulations set forth in EM 385-1-1 U.S. Army Corps of Engineers Safety and Health Requirements Manual (website location <http://www.usace.army.mil/inet/usace-docs/eng-manuals/em385-1-1/toc.htm>), OSHA Regulations and all State and Local Safety Codes while performing duties at the Project. When conducting the special cleanings in areas where special extension equipment is utilized, the Contractor will comply with all applicable sections of EM 385-1-1 – “U.S. Army Corps of Engineers Safety and Health Requirements Manual” specifically Section 22 J – “Elevated Working Platforms”.

C.8. CONTRACT MANAGEMENT/QUALITY ASSURANCE

C.8.1 The Contractor will name an authorized On-site Contract Manager/Quality Assurance Representative whose main responsibility is to 1). manage the day to day activities of the contract, 2). assure that contract specifications are being met by the cleaning crews, 3). collect daily cleaning sheets, 4). complete weekly inspection checksheets, 5). inspect each facility, both morning and evening cycles no less than one time each per week and document the inspections, 6). provide the completed weekly inspection forms upon request, 7). meet on a weekly basis with the COR, 8). be available daily for an 18 hour period during the recreation season of May through early September, 9). be the point of contact between the COR and the Contractor for day-to-day activities. The On site, Contract Manager /Quality Assurance Representative MAY, during the peak season of Memorial Day through Labor Day **INFREQUENTLY** serve in the capacity of cleaner in the event that a crew is short-staffed, and a replacement is needed to complete a daily cleaning cycle. They are not, however, to routinely serve a dual role as cleaner/representative during this time. During off-season times (Labor Day to Memorial Day), the Contract Manager/Quality Assurance Representative may serve in a dual role as both quality assurance representative and cleaner.

C.8.2 The On-site Contract Manager/Quality Assurance Representative shall be available for notification 18 hours per day (6:00 A.M. through 12:00 midnight). “Available for notification” for the purposes of this contract means that a responsible person within the Contractor’s organization shall be able to receive verbal/telephonic communications during that time frame and act upon that communication within one (1) hour if necessary.

C.8.3 The On-site Contract Manager/Quality Assurance Representative will inspect all facilities a minimum of one (1) time per week, randomly determined to encompass all shifts and cleaning areas, to insure that crews are performing services according to contract specifications. These inspections will be documented on a weekly inspection sheet. These inspection sheets will be signed and dated by the Contract Manager/Quality Assurance Representative, and furnished to the COR on a weekly basis for review.

C.9. TRAINING

The Contractor will provide dated and signed documentation of employee training relating to familiarity of contract specifications, safety, familiarity with Material Safety Data Sheets (MSDS) for products, training material used, and cleaning sequence that is to be followed for areas no later than 2 weeks after the starting date for each employee. The Contractor shall inform the COR of the date and location of the training so that the Government has the opportunity to attend.

C.10. GENERAL CONDITIONS

C.10.1 Appearance, Personal Hygiene and Identification: All Contract employees shall wear COR approved, recognizable uniforms and identification insignia, with the Contractor name visibly displayed. Uniforms and/or other insignia will be subject of the approval of the Contract Officer Representative. Because employees come in frequent contact with the public, employees must maintain acceptable levels of cleanliness and personal hygiene.

All vehicles when in use by the Contractor and all employees, in the performance of services under this contract, will be marked on two (2) sides with the Contractor name and be readily identifiable. Approved magnetic signs are acceptable.

C.10.2 Lost and Found: The Contractor or his employees will turn in all articles found on public lands to the nearest Park Ranger, or the Seven Points Entrance Station during the crew's normal driving routine.

C.10.3 Damage: Special care shall be exercised to avoid damaging any facility. The Contractor will repair or restore any damage to such facilities, buildings, signs, etc., resulting from the Contractor's failure to exercise reasonable care in the performance of the work. If the Contractor fails or refuses to repair any such damage promptly, the Contracting Officer may have the necessary work performed and charge the cost thereof to the Contractor. The Contractor will exercise extreme care, so as to protect all visitors from injury and their property from harm and/or damage.

C.10.4 Storage of Equipment: Contractor equipment and supplies will not be stored on Government land or in Government facilities except in those locations indicated in the contract or at such locations as approved by the Operations Manager, Raystown Lake.

C.10.5 Rules and Regulations: The Contractor and employees will comply with all rules and regulations governing public use of water resources development projects as set forth in Title 36, CFR, Chapter III, Part 327 and all laws of the Commonwealth of Pennsylvania and the United States and they apply to the Raystown Lake Project, and obey all posted signs. Copies of Title 36 will be available from the Operations Manager.

C.10.6 Schedule: The Contractor shall provide the COR for his/her approval, during the pre-work conference (See Section C.5., a schedule indicating the timeframe that crews will be working at each facility under contract. To minimize visitor usage/cleaning conflicts, the campground shower houses (Ridge, Point, Senoia I and Senoia II) will receive the earliest AM cleanings.

All work, clean up and janitorial services provided to the Visitors Center Ranger Office Area, Administration Building and Maintenance Building will be started after 8:00 A.M. and completed before 4:00 P.M. unless otherwise directed by the contract or at other times directed by the authorized representative (Operations Manager, Raystown Lake), or the Contracting Officer.

In the event that cleanings are permitted to be conducted outside of normal business hours, the Contractor must provide a list of employees conducting the services and a pre-approved schedule that will be followed. The employees will be required to initial a sign-in/sign out sheet at each facility and document enter and exit times. The Contractor shall be responsible for any damages incurred to the Government as a result of the actions of their employees conducting these off-hour services.

Should the Contractor request and be granted that after hours cleaning services be provided in the Visitors Center Ranger Office Area, Administration Building, and Maintenance Building, a security bond will be required.

C.10.7 Equipment: Special arrangements may be made to store large equipment such as vehicles and special cleaning equipment in secured areas of the maintenance compound. The Contractor will be required to insure this equipment remains secured, and all gates are secured upon the exit of the crews when obtaining this equipment.

C.10.8 Communication

C.10.8.1 The On-site Contract Manager/Quality Assurance Representative shall make themselves available for a weekly performance meeting with the Contracting Officers Representative or his/her designated representative. A mutually agreeable time and date for the meetings shall be determined after award of the contract.

C.10.8.2 The Contractor will insure that the On-site Contract Manager/Quality Assurance Supervisor has the capability to contact all crews during their cleaning times through the use of cellular communications or other pre-approved method of reliable communications. Cellular telephone providers for this area include Verizon for the highest quality reception in the northern and center portions of the project, and AT & T for the highest quality reception in the southern end. The Corps of Engineers does not endorse any product or service provider or any telecommunications method.

C.10.9 Vehicles Contractor and/or other vehicles used in the performance of contract: All vehicles will be properly licensed and inspected in accordance with the state of registration and remain in a safe and proper running condition. In addition, vehicles, utilized but not owned by the Contractor, will be properly insured either by the Contractor or the vehicle owner to meet the requirements of the Commonwealth of Pennsylvania. The Contractor will ultimately be responsible for claims arising out of careless, negligent, or unsafe operation of vehicles and any resulting damage to personal or Government property.

All vehicles when in use by the Contractor in the performance of services under this contract will be marked on two (2) sides with the Contractor name and be readily identifiable. Approved magnetic signs are acceptable.

C.11 QUANTITIES

C.11.1 Closure and Deviation of Quantity: If the amount or scope of work increases or decreases through no fault of the Government, the Government reserves the right to negotiate a change in the contract price based on the increase or decrease of the contract. The Operations Manager, Raystown Lake, reserves the right to decrease or increase line item quantities based on actual need. The Contractor will be given one week written notice of a change in the schedule. The effective date of the notice will be the date on the written notice as signed by the Manager or his designated representative. Services may be verbally deleted as a result of flood control operations or other conditions beyond the control of the Government and followed by written notification. Contractor will not be reimbursed for services that may be deleted by the Manager with such notice.

C.11.2 Variations in quantities of less than or equal to 30% based on scheduled units will preclude any adjustment in the bid item associated with that unit.

C.12 INSPECTIONS, DEFICIENCIES, DEDUCTIONS, MISCONDUCT, DEFAULT

C.12.1 Selection of Facilities for Inspection: Any and all facilities are subject to daily Government inspection at any given time. At a minimum, a random sampling of 10% of the facilities can be expected based on random sampling procedures. At a maximum, 100% of the facilities can be inspected.

C.12.2 Deficiencies: Facilities found not satisfactory in 10% of contractual services and deemed to have been the result of inadequate service will be noted and may be referred to the Contractor for immediate

correction, or if judged not feasible, may be deducted from the Contractor's pay estimate as one cleaning unit. Should the Contractor fail to correct the deficiency, if requested to re-perform the service, the Government may:

- (1) deduct the unit cleaning cost from the Contractor's pay estimate
- (2) perform the services with government personnel and deduct the costs from the Contractor's pay estimate
- (3) hire the work performed and deduct the cost from the Contractor's pay estimate.

C.12.3 Deductions: Should there arise the need to deduct money for damages or services not rendered, the following will be the basis for such deductions. In all cases, the per unit cost of that facility service will not be allowed to the Contractor. Additionally, in the event that the government must perform the work, labor will be charged at the actual rate per hour of the persons doing the work times a current overhead factor generally ranging from 2.28 to 2.40 to cover overhead and administrative charges. Vehicle mileage charges will be computed at \$0.36 per mile plus the actual cost of incidental supplies and equipment. Should the government contract deficiencies in a piecemeal fashion, the entire cost of the extra hired work will be deducted from the Contractor's pay estimate. Deductions for damages to government property shall be handled in the same fashion at the same rates and terms. In all cases, the Contractor shall be provided with an itemized breakdown of the deduction.

C.12.4 Misconduct

The Contractor and Employees shall not use or be under the influence of drugs or alcohol at any time while performing the obligations under this contract or giving the public the appearance of same. During on and off duty status, they must hold themselves to the standard of acceptable behavior expected of the public and to all rules and regulations governing Corps property and facilities. Unacceptable behavior, deemed so by the Operations Manger, that brings discredit to the Government or the contractor will be grounds for dismissal or termination of the contract.

The Contractor or employees shall not carry or possess firearms or weapons in the park or maintain them in their vehicles or work areas while in a duty status.

The Government reserves the right to have contractor employees removed from the job site for repetitive occurrences of inappropriate behavior to include, but not limited to:

- lack of personal hygiene
- failure to wear proper uniform
- use of vulgar language
- engaging in inappropriate actions towards other employees, Federal employees or members of the public

C.12.5 Default: Default of the contract shall be considered for various reasons relating to nonperformance of the contractual specifications. Following is a partial listing of reasons for which default may be considered:

- a. Repetitive pay deductions for nonperformance.
- b. Repetitive callbacks for corrections.
- e. Repetitive safety violations.

- f. Abnormally high amounts of inflicted damage on government facilities or private property.
- g. Verbal or physical assaults on other Contractors, Government employees, or visitors.

C.13 INVOICES AND PAYMENT

Contractor shall submit itemized invoices on a monthly basis based on work completed. Invoice shall accurately reflect work completed within the time frame as recorded on the invoice. Incorrect invoices will be returned to the Contractor for correction before processing. Invoices will be processed electronically for payment.

C.14 PRE-BID CONFERENCE AND INSPECTION

A pre-bid conference and facility tour will be held at the Seven Points Visitors' Center at 9:00 A.M. January 15, 2004.

C.15 CONTINUING CONTRACTS (Alternate)

(a) Funds are not available at the inception of this contract to cover the entire contract price. Funds to cover the base year has been reserved for this contract and is available for payment to the contractor during the current fiscal year. It is expected that Congress will make appropriations for future fiscal years from which additional funds, together with funds provided by one or more non-federal project sponsors, will be reserved for this contract. The liability of the United States for payments beyond the funds reserved for this contract is contingent on the reservation of additional funds.

(b) Failure to make payments in excess of the amount currently reserved, or that may be reserved from time to time, shall not be considered a breach of this contract, and shall not entitle the contractor to a price adjustment under the terms of this contract except as specifically provided in paragraphs (e) and (h) below.

(c) The Government may at any time reserve additional funds for payments under the contract if there are funds available for such purpose. The contracting officer will promptly notify the contractor of any additional funds reserved for the contract by issuing an administrative modification to the contract.

(d) If earnings will be such that funds reserved for the contract will be exhausted before the end of any fiscal year, the contractor shall give written notice to the contracting officer of the estimated date of exhaustion and the amount of additional funds which will be needed to meet payments due or to become due under this contract during that fiscal year. This notice shall be given not less than 45 nor more than 60 days prior to the estimated date of exhaustion.

(e) No payments will be made after exhaustion of funds except to the extent that additional funds are reserved for the contract. If and when sufficient additional funds are reserved, the contractor shall be entitled to simple interest on any payment that the contracting officer determines was actually earned under the terms of this contract and would have been made except for exhaustion of funds. Interest shall be computed from the time such payment would otherwise have been made until actually or constructively made, and shall be at the rate established by the Secretary of the Treasury pursuant to Public Law 92-41, 85 Statute 97, as in effect on the first day of the delay in such payment.

(f) Any suspension, delay, or interruption of work arising from exhaustion or anticipated exhaustion of funds shall not constitute a breach of this contract and shall not entitle the contractor to any price adjustment under a "Suspension of Work" or similar clause or in any other manner under this contract.

(g) An equitable adjustment in performance time shall be made for any increase in the time required for performance of any part of the work arising from exhaustion of funds or the reasonable anticipation of exhaustion of funds.

(h) If, upon the expiration of sixty (60) days after the beginning of the fiscal year following an exhaustion of funds, the Government has failed to reserve sufficient additional funds to cover payments otherwise due, the contractor, by written notice delivered to the contracting officer at any time before such additional funds are reserved, may elect to treat his right to proceed with the work as having been terminated. Such a termination shall

be at no cost to the Government, except that, to the extent that additional funds to make payment therefore are allocated to this contract, it may be treated as a termination for the convenience of the Government.

(i) If at any time it becomes apparent that the funds reserved for any fiscal year are in excess of the funds required to meet all payments due or to become due the contractor because of work performed and to be performed under the contract during the fiscal year, the Government reserves the right, after notice to the contractor, to reduce said reservation by the amount of such excess.

(j) The term "Reservation" means monies that have been set aside and made available for payments under this contract.

End of Clauses

(was 0232-4068)
(EFARS 52. 232-5002)

END OF SCOPE OF WORK

Appendix A Glossary of Cleaning Terms

Buff – to give a shiny, velvety, smooth finish to a surface using a specialized, motorized machine equipped with soft, rotating pads.

Disinfect – to remove all germs and contaminants from a surface by applying an agent that removes such harmful microorganisms and contaminants.

Dust – to remove particles of fine, dry particles of earth or other matter using a clean rag or other type of specialized equipment specifically made for such task.

Clean – to rid an area or item of dirt, particles, pollution and other contaminants, leaving the surface or item in its original manufactured state and color.

Contracting Officer (CO) - Corps of Engineers employee vested with the authority to approve, modify and issue this contract. This individual is usually from the Baltimore District Contracting Division.

Contracting Officer's Representative (COR)- The person designated by the CO who has the responsibility to assure the terms of the contract are being met. The COR can not modify the scope of work or add additional funding. This individual is usually the on-site Operations Manager.

Contractor - Individual(s) or companies to whom the Corps of Engineers issues a Purchase Order for delivery of services or materials under the conditions of this contract.

On-site Contract Manager/Quality Assurance Representative – person identified in writing by the Contractor (see above) to act on his/her behalf. This individual manages day-to-day activities of the contract, assures various forms are completed and submitted, attends compliance meetings, and is available on a daily basis to trouble-shoot and resolve minor contract deficiency issues.

Polish – to use a specialized agent and rubbing article to bring a surface to a smooth finish, luster and shine

Scrub – implementing hard rubbing on a surface or area using a bristled or other semi-rigid device to remove all stains, dirt, dust, etc. which returns the surface or area to its original manufactured state and color.

WAGE DETERMINATION

WAGE DETERMINATION DECISION

OF THE SECRETARY OF LABOR

The following wage determination will be used to conform with the requirements of the Service Contract Act of 1965 (29 CFR 4) of the General Provisions:

Decision No. 94-2451 (Rev. 24) dated 4 June 2003

State(s): Ohio, Pennsylvania

Areas: Ohio COUNTIES OF Belmont, Harrison, Jefferson, Tuscarawas
Pennsylvania COUNTIES OF Allegheny, Armstrong, Beaver, Bedford, Blair, Butler, Cambria, Cameron, Centre, Clarion, Clearfield, Clinton, Crawford, Elk, Erie, Fayette, Forest, Fulton, Greene, Huntingdon, Indiana, Jefferson, Lawrence, McKean, Mercer, Potter, Somerset, Venango, Warren, Washington, Westmoreland

WAGE DETERMINATION NO: 94-2451 REV (24) AREA: PA,PITTSBURGH

WAGE DETERMINATION NO: 94-2451 REV (24) AREA: PA,PITTSBURGH

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR
 FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL
 | WASHINGTON D.C. 20210

William W.Gross | Division of | Wage Determination No.: 1994-2451
 Director | Wage Determinations | Revision No.: 24
 | | Date Of Last Revision: 06/04/2003

States: Ohio, Pennsylvania
 Area: Ohio Counties of Belmont, Harrison, Jefferson, Tuscarawas
 Pennsylvania Counties of Allegheny, Armstrong, Beaver, Bedford, Blair, Butler,
 Cambria, Cameron, Centre, Clarion, Clearfield, Clinton, Crawford, Elk, Erie,
 Fayette, Forest, Fulton, Greene, Huntingdon, Indiana, Jefferson, Lawrence, McKean,
 Mercer, Potter, Somerset, Venango, Warren, Washington, Westmoreland

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support and Clerical Occupations	
01011 - Accounting Clerk I	11.00
01012 - Accounting Clerk II	12.04
01013 - Accounting Clerk III	14.97
01014 - Accounting Clerk IV	20.33
01030 - Court Reporter	16.16
01050 - Dispatcher, Motor Vehicle	13.01
01060 - Document Preparation Clerk	11.66
01070 - Messenger (Courier)	9.61
01090 - Duplicating Machine Operator	10.49
01110 - Film/Tape Librarian	12.05
01115 - General Clerk I	8.54
01116 - General Clerk II	9.53
01117 - General Clerk III	11.76
01118 - General Clerk IV	13.35
01120 - Housing Referral Assistant	17.32
01131 - Key Entry Operator I	9.14
01132 - Key Entry Operator II	11.13
01191 - Order Clerk I	11.97
01192 - Order Clerk II	14.31
01261 - Personnel Assistant (Employment) I	12.42
01262 - Personnel Assistant (Employment) II	13.84
01263 - Personnel Assistant (Employment) III	14.49
01264 - Personnel Assistant (Employment) IV	17.92
01270 - Production Control Clerk	16.67
01290 - Rental Clerk	12.05
01300 - Scheduler, Maintenance	13.74
01311 - Secretary I	13.74
01312 - Secretary II	15.20
01313 - Secretary III	17.32
01314 - Secretary IV	19.23
01315 - Secretary V	21.35
01320 - Service Order Dispatcher	13.26
01341 - Stenographer I	12.79
01342 - Stenographer II	14.30

01400 - Supply Technician	19.23
01420 - Survey Worker (Interviewer)	11.51
01460 - Switchboard Operator-Receptionist	9.80
01510 - Test Examiner	14.23
01520 - Test Proctor	14.23
01531 - Travel Clerk I	10.17
01532 - Travel Clerk II	10.90
01533 - Travel Clerk III	11.71
01611 - Word Processor I	11.61
01612 - Word Processor II	15.43
01613 - Word Processor III	16.54
03000 - Automatic Data Processing Occupations	
03010 - Computer Data Librarian	12.74
03041 - Computer Operator I	12.74
03042 - Computer Operator II	13.99
03043 - Computer Operator III	18.29
03044 - Computer Operator IV	20.32
03045 - Computer Operator V	22.49
03071 - Computer Programmer I (1)	19.92
03072 - Computer Programmer II (1)	22.65
03073 - Computer Programmer III (1)	27.18
03074 - Computer Programmer IV (1)	27.62
03101 - Computer Systems Analyst I (1)	21.53
03102 - Computer Systems Analyst II (1)	27.48
03103 - Computer Systems Analyst III (1)	27.62
03160 - Peripheral Equipment Operator	13.96
05000 - Automotive Service Occupations	
05005 - Automotive Body Repairer, Fiberglass	16.80
05010 - Automotive Glass Installer	15.60
05040 - Automotive Worker	15.60
05070 - Electrician, Automotive	16.22
05100 - Mobile Equipment Servicer	14.46
05130 - Motor Equipment Metal Mechanic	16.80
05160 - Motor Equipment Metal Worker	15.60
05190 - Motor Vehicle Mechanic	17.06
05220 - Motor Vehicle Mechanic Helper	13.89
05250 - Motor Vehicle Upholstery Worker	15.03
05280 - Motor Vehicle Wrecker	15.60
05310 - Painter, Automotive	16.22
05340 - Radiator Repair Specialist	15.60
05370 - Tire Repairer	13.96
05400 - Transmission Repair Specialist	16.80
07000 - Food Preparation and Service Occupations	
(not set) - Food Service Worker	8.61
07010 - Baker	10.98
07041 - Cook I	10.16
07042 - Cook II	10.98
07070 - Dishwasher	8.33
07130 - Meat Cutter	11.08
07250 - Waiter/Waitress	8.86
09000 - Furniture Maintenance and Repair Occupations	
09010 - Electrostatic Spray Painter	16.22
09040 - Furniture Handler	12.62
09070 - Furniture Refinisher	16.22
09100 - Furniture Refinisher Helper	13.89
09110 - Furniture Repairer, Minor	15.03
09130 - Upholsterer	16.22
11030 - General Services and Support Occupations	
11030 - Cleaner, Vehicles	8.44
11060 - Elevator Operator	11.02
11090 - Gardener	11.01
11121 - House Keeping Aid I	9.27
11122 - House Keeping Aid II	9.94
11150 - Janitor	12.12
11210 - Laborer, Grounds Maintenance	9.60
11240 - Maid or Houseman	9.27

11270 - Pest Controller	12.21
11300 - Refuse Collector	12.12
11330 - Tractor Operator	10.60
11360 - Window Cleaner	12.89
12000 - Health Occupations	
12020 - Dental Assistant	10.93
12040 - Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	12.02
12071 - Licensed Practical Nurse I	12.06
12072 - Licensed Practical Nurse II	13.55
12073 - Licensed Practical Nurse III	15.15
12100 - Medical Assistant	10.66
12130 - Medical Laboratory Technician	14.22
12160 - Medical Record Clerk	11.24
12190 - Medical Record Technician	13.57
12221 - Nursing Assistant I	8.03
12222 - Nursing Assistant II	9.03
12223 - Nursing Assistant III	9.85
12224 - Nursing Assistant IV	11.05
12250 - Pharmacy Technician	12.19
12280 - Phlebotomist	12.93
12311 - Registered Nurse I	19.83
12312 - Registered Nurse II	22.11
12313 - Registered Nurse II, Specialist	22.11
12314 - Registered Nurse III	27.91
12315 - Registered Nurse III, Anesthetist	27.94
12316 - Registered Nurse IV	29.41
13000 - Information and Arts Occupations	
13002 - Audiovisual Librarian	16.81
13011 - Exhibits Specialist I	20.46
13012 - Exhibits Specialist II	26.07
13013 - Exhibits Specialist III	28.16
13041 - Illustrator I	17.66
13042 - Illustrator II	22.51
13043 - Illustrator III	24.32
13047 - Librarian	24.58
13050 - Library Technician	13.89
13071 - Photographer I	13.80
13072 - Photographer II	16.58
13073 - Photographer III	21.13
13074 - Photographer IV	22.83
13075 - Photographer V	27.60
15000 - Laundry, Dry Cleaning, Pressing and Related Occupations	
15010 - Assembler	8.25
15030 - Counter Attendant	8.25
15040 - Dry Cleaner	10.11
15070 - Finisher, Flatwork, Machine	8.25
15090 - Presser, Hand	8.25
15100 - Presser, Machine, Drycleaning	8.25
15130 - Presser, Machine, Shirts	8.25
15160 - Presser, Machine, Wearing Apparel, Laundry	8.25
15190 - Sewing Machine Operator	10.80
15220 - Tailor	11.48
15250 - Washer, Machine	8.94
19000 - Machine Tool Operation and Repair Occupations	
19010 - Machine-Tool Operator (Toolroom)	16.21
19040 - Tool and Die Maker	22.76
21000 - Material Handling and Packing Occupations	
21010 - Fuel Distribution System Operator	16.62
21020 - Material Coordinator	16.89
21030 - Material Expediter	16.89
21040 - Material Handling Laborer	16.45
21050 - Order Filler	13.89
21071 - Forklift Operator	13.92
21080 - Production Line Worker (Food Processing)	14.60
21100 - Shipping/Receiving Clerk	13.72
21130 - Shipping Packer	13.72

21140 - Store Worker I	11.08
21150 - Stock Clerk (Shelf Stocker; Store Worker II)	14.06
21210 - Tools and Parts Attendant	13.61
21400 - Warehouse Specialist	13.92
23000 - Mechanics and Maintenance and Repair Occupations	
23010 - Aircraft Mechanic	18.71
23040 - Aircraft Mechanic Helper	14.78
23050 - Aircraft Quality Control Inspector	19.32
23060 - Aircraft Servicer	16.37
23070 - Aircraft Worker	17.25
23100 - Appliance Mechanic	16.73
23120 - Bicycle Repairer	13.96
23125 - Cable Splicer	21.69
23130 - Carpenter, Maintenance	17.47
23140 - Carpet Layer	17.94
23160 - Electrician, Maintenance	20.74
23181 - Electronics Technician, Maintenance I	18.40
23182 - Electronics Technician, Maintenance II	21.70
23183 - Electronics Technician, Maintenance III	23.74
23260 - Fabric Worker	15.03
23290 - Fire Alarm System Mechanic	17.58
23310 - Fire Extinguisher Repairer	15.55
23340 - Fuel Distribution System Mechanic	19.32
23370 - General Maintenance Worker	15.60
23400 - Heating, Refrigeration and Air Conditioning Mechanic	17.24
23430 - Heavy Equipment Mechanic	16.97
23440 - Heavy Equipment Operator	18.48
23460 - Instrument Mechanic	19.10
23470 - Laborer	13.37
23500 - Locksmith	18.41
23530 - Machinery Maintenance Mechanic	18.66
23550 - Machinist, Maintenance	18.41
23580 - Maintenance Trades Helper	13.89
23640 - Millwright	18.76
23700 - Office Appliance Repairer	18.41
23740 - Painter, Aircraft	17.26
23760 - Painter, Maintenance	18.40
23790 - Pipefitter, Maintenance	22.74
23800 - Plumber, Maintenance	18.65
23820 - Pneudraulic Systems Mechanic	19.10
23850 - Rigger	19.10
23870 - Scale Mechanic	17.48
23890 - Sheet-Metal Worker, Maintenance	18.88
23910 - Small Engine Mechanic	15.60
23930 - Telecommunication Mechanic I	17.36
23931 - Telecommunication Mechanic II	17.83
23950 - Telephone Lineman	17.58
23960 - Welder, Combination, Maintenance	16.81
23965 - Well Driller	16.80
23970 - Woodcraft Worker	16.80
23980 - Woodworker	14.45
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	9.40
24580 - Child Care Center Clerk	8.86
24600 - Chore Aid	8.92
24630 - Homemaker	10.89
25000 - Plant and System Operation Occupations	
25010 - Boiler Tender	20.78
25040 - Sewage Plant Operator	18.37
25070 - Stationary Engineer	20.78
25190 - Ventilation Equipment Tender	15.28
25210 - Water Treatment Plant Operator	17.84
27000 - Protective Service Occupations	
(not set) - Police Officer	22.56
27004 - Alarm Monitor	13.53
27006 - Corrections Officer	19.31

27010 - Court Security Officer	19.98
27040 - Detention Officer	19.31
27070 - Firefighter	19.87
27101 - Guard I	8.48
27102 - Guard II	13.74
28000 - Stevedoring/Longshoremen Occupations	
28010 - Blocker and Bracer	16.21
28020 - Hatch Tender	16.21
28030 - Line Handler	16.21
28040 - Stevedore I	15.30
28050 - Stevedore II	16.52
29000 - Technical Occupations	
21150 - Graphic Artist	18.69
29010 - Air Traffic Control Specialist, Center (2)	29.33
29011 - Air Traffic Control Specialist, Station (2)	20.22
29012 - Air Traffic Control Specialist, Terminal (2)	22.27
29023 - Archeological Technician I	14.84
29024 - Archeological Technician II	16.62
29025 - Archeological Technician III	20.55
29030 - Cartographic Technician	22.35
29035 - Computer Based Training (CBT) Specialist/ Instructor	24.32
29040 - Civil Engineering Technician	20.74
29061 - Drafter I	12.82
29062 - Drafter II	16.27
29063 - Drafter III	19.55
29064 - Drafter IV	25.09
29081 - Engineering Technician I	16.06
29082 - Engineering Technician II	18.06
29083 - Engineering Technician III	20.98
29084 - Engineering Technician IV	24.00
29085 - Engineering Technician V	27.48
29086 - Engineering Technician VI	33.22
29090 - Environmental Technician	17.43
29100 - Flight Simulator/Instructor (Pilot)	27.48
29160 - Instructor	22.54
29210 - Laboratory Technician	18.37
29240 - Mathematical Technician	25.09
29361 - Paralegal/Legal Assistant I	14.45
29362 - Paralegal/Legal Assistant II	18.81
29363 - Paralegal/Legal Assistant III	22.27
29364 - Paralegal/Legal Assistant IV	22.93
29390 - Photooptics Technician	22.06
29480 - Technical Writer	21.39
29491 - Unexploded Ordnance (UXO) Technician I	18.64
29492 - Unexploded Ordnance (UXO) Technician II	22.55
29493 - Unexploded Ordnance (UXO) Technician III	27.03
29494 - Unexploded (UXO) Safety Escort	18.64
29495 - Unexploded (UXO) Sweep Personnel	18.64
29620 - Weather Observer, Senior (3)	21.00
29621 - Weather Observer, Combined Upper Air and Surface Programs (3)	20.06
29622 - Weather Observer, Upper Air (3)	20.06
31000 - Transportation/ Mobile Equipment Operation Occupations	
31030 - Bus Driver	17.12
31260 - Parking and Lot Attendant	9.00
31290 - Shuttle Bus Driver	14.50
31300 - Taxi Driver	9.93
31361 - Truckdriver, Light Truck	13.63
31362 - Truckdriver, Medium Truck	15.88
31363 - Truckdriver, Heavy Truck	16.28
31364 - Truckdriver, Tractor-Trailer	16.61
99000 - Miscellaneous Occupations	
99020 - Animal Caretaker	9.38
99030 - Cashier	7.45
99041 - Carnival Equipment Operator	9.78
99042 - Carnival Equipment Repairer	10.16
99043 - Carnival Worker	8.33

99050 - Desk Clerk	7.70
99095 - Embalmer	18.64
99300 - Lifeguard	8.91
99310 - Mortician	19.44
99350 - Park Attendant (Aide)	11.19
99400 - Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	8.91
99500 - Recreation Specialist	12.61
99510 - Recycling Worker	14.23
99610 - Sales Clerk	8.87
99620 - School Crossing Guard (Crosswalk Attendant)	8.33
99630 - Sport Official	7.74
99658 - Survey Party Chief (Chief of Party)	14.32
99659 - Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	13.01
99660 - Surveying Aide	8.53
99690 - Swimming Pool Operator	15.10
99720 - Vending Machine Attendant	13.41
99730 - Vending Machine Repairer	15.10
99740 - Vending Machine Repairer Helper	13.41

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.36 an hour or \$94.40 a week or \$409.07 a month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years, 4 weeks after 15 years, and 5 weeks after 25

years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL:
An employee is

entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a

regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees

employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** NOTES APPLYING TO THIS WAGE DETERMINATION **** Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This

publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 ©(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the **authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.**
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.
Information required by the Regulations must be submitted on SF 1444 or bond paper.
When preparing a conformance request, the "Service Contract Act Directory of

Occupations” (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.