

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES 1   1	
2. AMENDMENT NO.:  0001		3. EFFECTIVE DATE  6 May 04	4. REQUISITION/PURCHASE REQ. NO.	PROJECT NO. (If applicable)	
6. ISSUED BY Department of the Army Baltimore District, Corps of Engineers Contracting Division P.O. Box 1715 Baltimore MD 21203-1715		CODE	7. ADMINISTERED BY: Contracting Division, Contracts Branch CENAB-CT-A 10 S. Howard Street. Room 7000 Baltimore, MD 21203-1715		CODE E1P0100
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)			(x)	9A. AMENDMENT OF SOLICITATION NO.  W912DR-04-R-0028	
			X	9B. DATED (SEE ITEM 11) 3 May 04	
				10A. MODIFICATION OF CONTRACT/ ORDER NO.	
				10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE			

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

<input checked="" type="checkbox"/>	The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is 2 June 2004 at 4:00pm. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.
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12. ACCOUNTING AND APPROPRIATION DATA (If required)	
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.	
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority)	THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER No. ITEM 10A
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR43.103(b)	
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:	changes clause FAR 52.243.1
D. OTHER (Specify type of modification and authority)	

E. IMPORTANT: Contractor \_\_\_ is not, \_\_\_ is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
**THE OLD GUARD (TOG) VEHICLE MAINTENANCE FACILITY, FT. MYER, ARLINGTON, VA**

**1. Add the attached clauses to the solicitation package.**

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
_____ (signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	

52,236-27 SITE VISIT (CONSTRUCTION) (FBE 1995)

(a) The clauses at 52.236-2, Differing Site Conditions, and 52.236-3, Site Investigations and Conditions Affecting the Work, will be included in any contract awarded as a result of this solicitation. Accordingly, offerors or quoters are urged and expected to inspect the site where the work will be performed.

(b) Site visits may be arranged during normal duty hours by contacting:

Name: Buddy Billington  
Address: Fort Myer Resident Office  
Telephone: (703) 696-3169

THE SITE VISIT WILL BE HELD AT 9:00 AM, 18 MAY 2004 AT BUILDING 313, ARLINGTON, VA

SUBCONTRACTING GOALS

Prior to award, the selected large business bidder shall submit an acceptable subcontracting plan within the time limit prescribed by the Contracting Officer, consistent with Section 806b) of Public Law 100-180, 95-507 and PL 99-661.

The following goals are considered reasonable and achievable during the terms of the contract:

60% as a minimum of the planned subcontracting dollars to be placed with small business concerns. (The following are subsets of the small business goal):

As of that portion placed with small business concerns;

20% shall be placed with small disadvantaged business concerns, to include Historically Black Colleges and Universities and Minority Institutes (HBCU/MI);

10% shall be placed with women owned small businesses;

3% shall be placed with HubZone small businesses;

3% shall be placed with Veteran-Owned small business;

3% shall be placed with Service-Disabled Veteran-owned small business.

End of provision

(52. 0219-4145)

## SUBCONTRACTING PLAN EVALUATION

- (a) This provision does not apply to Small Business concerns.
- (b) In accordance with AFARS 19.705, all subcontracting plans submitted pursuant to Section L (for all but construction) or Section 00100 (for construction) provision, SUBCONTRACTING PLAN SUBMISSION (52.0219-4076), will be evaluated by the Baltimore District Small Business Office.
- (c) Failure to submit and negotiate an acceptable subcontracting plan shall make the offeror ineligible for award of a contract.
- (d) Refer to Section L (for all but construction) or Section 00100 (for construction) of this solicitation for specific goals guidance.

End of Clause

(CENAB-CT JUL 1996)  
(AFARS 19.7)  
(was219-4077)

## LIQUIDATED DAMAGES—CONSTRUCTION (SEP 2000)

- (a) If the Contractor fails to complete the work within the time specified in the Contract, the Contractor shall pay liquidated damages to the Government in the amount of \$975.00 for each calendar day of delay until the work is completed or accepted.

## 52.217-5 – EVALUATION OF OPTIONS

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

(End of Provision)

## 1. PROPOSAL SUBMITTAL INSTRUCTIONS

1.1 In response to the solicitation the offerors are required to submit technical and cost proposals in accordance with the instructions herein. The Request for Proposal will consist of nominal design build criteria (conceptual plans, design criteria and outline specifications including the technical proposal evaluation criteria) which will allow offerors to complete their technical and cost proposals. The successful offeror will be selected based on the “Best Over-all Value to the Government.” Proposals will be

evaluated on their own merit based upon the criteria factors listed in Paragraph 2.2, which are approximately equal in importance.

1.2 Each offeror is required to submit its proposal consisting of the following volumes:

- Volume I – Technical Proposal, (5 copies plus original)
- Volume II – Cost Proposal (3 copies plus original)
- Volume III – Subcontracting Plan (2 copies plus original)

1.3 Proposal envelopes will be marked:

Date of Opening: 2 June 2004  
Time of Opening: 4:00 PM  
Proposal for: W912DR-04-R-0028

1.4. Page limits: The following page limits shall apply, which do not include title sheets, indices, tables of content, schedules, or cover sheets:

- Volume I - Technical Proposal: 50 pages, maximum
- Volume II - Cost/Price Proposal (SF 1442, Section 00010 Price Schedule, and Section 00600, Representation and Certifications)
- Volume III – Subcontracting Plan, No Page limit

A page printed on both sides will be counted as two pages. Pages containing text shall be submitted on 8-1/2 x 11 inch paper. Each page shall be single spaced with 11 point font and one inch margins all around as a minimum except for standard or pre-printed forms. Drawings or other graphics shall be reduced only to the extent legibility is not lost.

1.5 All proposal materials shall be submitted in binders with a table of contents and tabbed section dividers. The sections shall parallel the submission requirements identified in paragraph 2 below.

1.6 Offerors shall submit their proposals to the US Army Corps of Engineers, 10 S. Howard St., Suite 7000, Baltimore, MD 21203-1715 no later than the time and date specified on Standard Form 1442, Block 13.

## 2. EVALUATION PROCESS

2.1 Proposal Compliance Review. This review will assure that all required forms and certifications are complete and that the technical and price proposals have been received.

2.2 Technical Qualifications. Technical proposals will be evaluated based upon the following factors:

FACTOR 1 General Contractor Relevant Experience

FACTOR 2 General Contractor Past Performance

FACTOR 3 Technical Approach

SUB-FACTOR 3.1 Project Management Plan

SUB-FACTOR 3.2 Schedule

All factors will be adjectivally scored.

2.3 Subcontracting. The Subcontracting Plan will be rated on a “go, no-go” basis in accordance with AL93-10.

2.4 Cost/Price: The Government will evaluate price by a Cost Evaluation Committee (CEC) established by the Source Selection Authority. Proposals will be evaluated utilizing price analysis techniques. Price in an offeror’s proposal and breakdown are required to be reasonable for the work to be performed and consistent with the relevant elements of the technical proposal. Price will not be scored.

2.5 Trade-off Analysis: After all above evaluations are complete, the Source Selection Evaluation Board (SSEB) will then consider all factors to determine which offeror has the proposal that represents the best value to the Government. Technical factors when combined will be equal to cost.

2.6 Offeror’s submitting proposals for this project should limit submissions to data essential for evaluation of proposals. However, in order to be effectively and equitably evaluated, the proposals must include information sufficiently detailed to clearly describe the offeror’s experience, technical approach and management capabilities to successfully complete the project. Requirements stated in this Request for Proposal (RFP) are minimums, unless otherwise stated.

### 3. SUBMISSION CRITERIA

**All the Factors Are of Equal Importance.**

#### 3.1. GENERAL CONTRACTOR RELEVANT EXPERIENCE

The offeror will demonstrate relevant experience by the physical completion and acceptance of similar projects within the last five years. The offeror will submit information to demonstrate they have completed at least three similar and relevant projects at a minimum completion value of \$5,000,000.

Basic information required on these projects will include as a minimum the information provided on the form “General Contractor Past Experience” at the end of section 00100.

Projects of a similar nature may include but are not limited to the following: Steel and masonry Vehicle Maintenance Facilities, Warehouses, Factories, Storage Buildings, Office Parks, or Multi-Purpose Buildings. The offeror may submit other type projects, but must explain relevancy to this project

### 3.2. GENERAL CONTRACTOR PAST PERFORMANCE

Offerors are required to provide performance ratings that demonstrate at least acceptable or satisfactory performance for each of the projects submitted in paragraph 3.1. Documentation by way of correspondence from previous project owners will suffice if the "Past Performance Questionnaire" forms provided at the end of section 00100 are not used. In the case of projects for government agencies, the offeror shall submit that agency's performance evaluation forms. The technical evaluation team may contact the owner or authorized representative of the project. The Government may also use other tools such as CCASS ratings to gather information regarding an offeror's qualifications and past experience.

### 3.3. TECHNICAL APPROACH: **All the SubFactors Are of Equal Importance.**

#### 3.3.1. PROJECT MANAGEMENT PLAN:

The offeror will submit a Project Management Plan for this Project. This plan will be for the entire scope of the project, to include the responsibilities of the General Contractor, and subcontractors, with the technical approach to and the procedures needed in the construction of the TOG Vehicle Maintenance Facility, the permitting process, the in-house and field staff capabilities and the mobilization schedule and coordination needed to start the project. The plan shall also address the requirement for temporary facilities for the vehicle maintenance equipment and personnel and indicate how this will be accomplished. Include a discussion on quality control, safety, schedule and cost control and the potential high-risk features of the work that may adversely impact the completion date and the offeror's plan to mitigate these risks. The Project Management Plan will be limited to five pages.

#### 3.3.2. SCHEDULE

The offeror must submit a schedule in bar chart format that shows their anticipated plan to execute the work for this project. At a minimum, the schedule should include the major trades and work activities, any interim milestone dates, key long lead submittals and completion of the project on time. The schedule should demonstrate logical activity relationships, realistic durations and should show a reasonable and realistic understanding of this Request for Proposal.

## 4. VOLUME II – PRICE PROPOSAL

4.1 PRICE PROPOSAL. Pro Forma Requirements (Placed in a separate envelope).

4.2 Price - The offeror shall submit Standard Form 1442, and the Price Schedule in Section 00010 in this solicitation. This information will be evaluated for price reasonableness as related to the government estimate and price competitiveness.

4.3 Representations and Certifications - The offeror shall submit one completed original of Section 00610, Representations and Certifications.

4.4 Pre-Award Information - One copy of the following information shall be provided:

- Proof of Financial Ability (Most recent financial statement covering assets and liabilities)
- Number of years the firm has been in business
- Name, address and telephone number of firm's bonding company
- Information showing offeror's bondability for this project. Include the bond rate.
- Name, address and telephone numbers of two credit/trade references.

## 5. VOLUME III - SUBCONTRACTING PLAN

The offeror shall submit a subcontracting plan in accordance with the provision entitled "Subcontracting Plan Submission" found in this Section 0100. Large Business offerors shall submit a subcontracting plan in accordance with Contract Clauses 52.219-8 and 52.219-9. To be acceptable, plans must adequately address the six required statutory elements and provide sufficient information to enable the Contracting Officer to answer affirmatively questions A through H of Appendix CC, Part 2, AFARS 19.705. You may use the attached sample Subcontracting Plan. Percentage goals apply to the total amount being subcontracted. The current goals for the Baltimore District are 60% to Small Business, 20% to Small Disadvantaged Business, 10% to Woman-Owned Small Business, 3% to Hubzone Small Business, 3% to Veteran-Owned Small Business, and 3% to Service-Disabled Veteran-Owned Small Business. Place the original subcontracting plan in a separate envelope.

## 6. EVALUATION OF PROPOSALS

**All the Factors Are of Equal Importance.**

### 6.1 GENERAL CONTRACTOR RELEVANT EXPERIENCE

The offeror must submit the information on the provided sheets that demonstrates that they have the required relevant experience on a minimum of three projects within the last five years. However, the offeror may provide up to five projects for consideration. The offeror may use the provided sheets or their own information sheets in supplying this information. However, the information requested on the sheets is the minimum information to be submitted. The Government considers that the submission of project information that meets the requested relevant size, value, complexity and was satisfactorily completed meets the minimum qualifications of this RFP.

Consideration will be given to projects that indicate DOD or Federal experience. Consideration will also be given to projects that show high relevance to this project.

## 6.2 PAST PERFORMANCE:

The offeror as a minimum must have a rating satisfactory for all the submitted projects. Consideration will be given for projects rated satisfactory or higher in the Corps of Engineers CCASS rating system. Further consideration will be given to projects completed at an overall performance rating higher than satisfactory.

Consideration will also be given for projects rated satisfactory or higher in the Corps of Engineers CCASS rating system.

## 6.3. TECHNICAL APPROACH:

**All the SubFactors listed are of equal importance.**

### 6.3.1 PROJECT MANAGEMENT PLAN:

A proposal will be considered to meet the minimum requirements of this solicitation if the offeror demonstrates capabilities for quality control, safety, schedule and cost control, the permitting process, the in-house and field staff capabilities and the mobilization schedule and coordination needed to start the project. A proposal is also considered meeting the requirements by including the potential risks that the project has for the offeror and the Government. The plan shall also address the requirement for temporary facilities for the vehicle maintenance equipment and personnel and indicate how this will be accomplished.

The offeror will achieve favorable consideration for showing how the management staff will start this project aggressively. Additional consideration will be given if the offeror provides details in the plan that address traffic control issues and coordination with Provost Marshal. Further consideration will be given if the offeror includes activities that are specific to this project.

### 6.3.2 SCHEDULE

Submissions shall meet this criterion by including a bar chart format that shows their anticipated plan to execute the work for this proposal and shows a reasonable understanding of the RFP. At a minimum, the schedule should include the major trades and work activities, any interim milestone dates, key long lead submittals and completion of the project on time.

Favorable evaluations will be given to schedules that address the interdependencies of key milestone dates such as approval of key submittals and long lead purchase items, contractor work plans such as safety and CQC, and commissioning of systems.

GENERAL CONTRACTOR PAST EXPERIENCE

Company name \_\_\_\_\_

Name of Project/Location  
\_\_\_\_\_  
\_\_\_\_\_

General Scope of Project and Relevance to this project:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Owner of the Project:  
\_\_\_\_\_

(Note: If Government Contract, give Contract No. and Contracting Office)

Owner's P.O.C. to include Name, Address and Phone  
\_\_\_\_\_  
\_\_\_\_\_

(Note: If Government Contract, give name of Contracting Officer)

Role (prime, joint venture, subcontractor) and work your company self-performed on this contract, and number of years in this role: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Construction Contract Value at Award: \_\_\_\_\_

Construction Contract Value at Completion: \_\_\_\_\_

Extent and type of work you subcontracted out by percentage \_\_\_\_\_

\_\_\_\_\_

Original Contract Duration; \_\_\_\_\_

Final Contract Duration: \_\_\_\_\_

Customer Satisfaction: (List Awards, if received) \_\_\_\_\_

\_\_\_\_\_

Lost time accidents and Safety Rating: \_\_\_\_\_

\_\_\_\_\_

Success in Commissioning Electrical, Mechanical and LAN Systems: \_\_\_\_\_

\_\_\_\_\_

Overall Rating for Quality Control and Timeliness of Completion: \_\_\_\_\_

A/E Firm Responsible for Design: \_\_\_\_\_

\_\_\_\_\_

Project Designer: \_\_\_\_\_

Project Manager: \_\_\_\_\_

Project Superintendent: \_\_\_\_\_

Quality Control Manager: \_\_\_\_\_

\_\_\_\_\_

**PAST PERFORMANCE QUESTIONNAIRE FOR  
SOLICITATION NUMBER W912DR-04-R-0028**

The offeror listed is being considered in a Source Selection by the U.S. Army Corps of Engineers, Baltimore District. This is a request for Past Performance information on a project the offeror has identified as being relevant to this solicitation. This information will be used in the evaluation of the offeror's performance of that project. The following information, once submitted, will be treated as confidential and will not be released. This information will only be used to evaluate this offeror for this solicitation. If the relevant project was a Corps of Engineers or U.S. Navy project, submit the SF1420 Evaluation in lieu of this form.

Information may be typed or legibly handwritten in ink.

Please include evaluation of the performance of the contract based solely on which they are liable. Please do not let factors beyond the control of the contractor that resulted in performance delays or other problems bias this evaluation of their performance.

Past Project Information:

Contractor:
Project Title and Location:

Evaluator:

Owner's Name: _____	
Name: _____	Date: _____
Phone No: _____	Fax No. _____
Address: _____	
Position held of function in relation to project: _____	
Signature of Evaluator: _____	

The following is a definition of the rating system used:

**Exceptional:** Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective.

**Very Good:** Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.

**Satisfactory:** Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.

**Marginal:** Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified correction actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.

**Unsatisfactory:** Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains serious problem(s) for which the contractor's corrective actions appear or were effective.

Ratings: In completing this questionnaire, please circle a letter corresponding to your rating, or NA if you are unable to provide an evaluation for any area:

E=Exceptional, VG=Very Good, S=Satisfactory, M=Marginal, U=Unsatisfactory

Please provide clear and concise narrative explanations (both positive and negative) for your answers. This is especially important for any rating above or below satisfactory.

Please rate and provide any supporting information for the following: (Use additional sheets as needed)

<p>1. The contractor's overall corporate management, integrity, reasonableness and cooperative conduct.</p> <p>Rating: E ____, VG ____, S ____, M ____, U ____, N/A ____</p> <p>Comments:</p>
<p>2. The relationship between contractor and owner's team.</p> <p>Rating: E ____, VG ____, S ____, M ____, U ____, N/A ____</p> <p>Comments:</p>
<p>3. The contractor's on-site management and coordination of subcontractors.</p> <p>Rating: E ____, VG ____, S ____, M ____, U ____, N/A ____</p> <p>Comments:</p>
<p>4. The contractor's quality control (CQC) system.</p> <p>Rating: E ____, VG ____, S ____, M ____, U ____, N/A ____</p> <p>Comments:</p>
<p>5. The contractor's performance on delivery of quality work.</p> <p>Rating: E ____, VG ____, S ____, M ____, U ____, N/A ____</p> <p>Comments:</p>

<p>6. The contractor's ability to meet the performance schedule.</p> <p>Rating: E ____, VG ____, S ____, M ____, U ____, N/A ____</p> <p>Comments:</p>
<p>7. What did the contractor do to improve schedule problems – if applicable</p> <p>Rating: E ____, VG ____, S ____, M ____, U ____, N/A ____</p> <p>Comments:</p>
<p>8. The contractor's ability to provide the required work at a reasonable total price.</p> <p>Rating: E ____, VG ____, S ____, M ____, U ____, N/A ____</p> <p>Comments:</p>
<p>9. The contractor's compliance with labor standards – if applicable.</p> <p>Rating: E ____, VG ____, S ____, M ____, U ____, N/A ____</p> <p>Comments:</p>
<p>10. The contractor's compliance with safety standards and/or number of incidents.</p> <p>Rating: E ____, VG ____, S ____, M ____, U ____, N/A ____</p> <p>Comments:</p>
<p>11. Did the contractor receive any of the following: Cure Notices; Show Cause; Letters of Reprimand; Suspension of Payments; or Termination? If Yes, please explain.</p>

<p>12. Would you award another contract to this contractor? In no, please state reasons for not recommending this contractor for additional work.</p>
<p>13. Customer satisfaction with end product.</p>
<p>14. Has the contractor been provide an opportunity to discuss any negative performance ratings? If so, what are the results?</p>
<p>15. OVERALL RATING: Rating: E ____, VG ____, S ____, M ____, U ____, N/A ____ Comments:</p>
<p>Any Additional Comments:</p>