

INFORMATION TO OFFERORS OR QUOTERS SECTION A - COVER SHEET	1. SOLICITATION NO.		2. (X one)	
	DACA31-03-R-0029		<input type="checkbox"/>	A. SEALED BID
			<input checked="" type="checkbox"/>	B. NEGOTIATED (RFP)
		<input type="checkbox"/>	C. NEGOTIATED (RFQ)	
INSTRUCTIONS				
NOTE THE AFFIRMATIVE ACTION REQUIREMENT OF THE EQUAL OPPORTUNITY CLAUSE WHICH MAY APPLY TO THE CONTRACT RESULTING FROM THIS SOLICITATION.				
YOU ARE CAUTIONED TO NOTE THE "CERTIFICATION OF NON-SEGREGATED FACILITIES" IN THE SOLICITATION. FAILURE TO AGREE TO THE CERTIFICATION WILL RENDER YOUR REPLY NONRESPONSIVE TO THE TERMS OF SOLICITATIONS INVOLVING AWARDS OF CONTRACTS EXCEEDING \$25,000 WHICH ARE NOT EXEMPT FROM THE PROVISIONS OF THE EQUAL OPPORTUNITY CLAUSE.				
"FILL-INS" ARE PROVIDED ON THE FACE AND REVERSE OF STANDARD FORM 18 AND PARTS I AND IV OF STANDARD FORM 33, OR OTHER SOLICITATION DOCUMENTS AND SECTIONS OF TABLE OF CONTENTS IN THIS SOLICITATION AND SHOULD BE EXAMINED FOR APPLICABILITY.				
SEE THE PROVISION OF THIS SOLICITATION ENTITLED EITHER "LATE BIDS, MODIFICATIONS OF BIDS OR WITHDRAWAL OF BIDS" OR "LATE PROPOSALS, MODIFICATIONS OF PROPOSALS AND WITHDRAWALS OF PROPOSALS."				
WHEN SUBMITTING YOUR REPLY, THE ENVELOPE USED MUST BE PLAINLY MARKED WITH THE SOLICITATION NUMBER, AS SHOWN ABOVE AND THE DATE AND LOCAL TIME SET FORTH FOR BID OPENING OR RECEIPT OF PROPOSALS IN THE SOLICITATION DOCUMENT.				
IF NO RESPONSE IS TO BE SUBMITTED, DETACH THIS SHEET FROM THE SOLICITATION, COMPLETE THE INFORMATION REQUESTED ON REVERSE, FOLD, AFFIX POSTAGE, AND MAIL. NO ENVELOPE IS NECESSARY.				
REPLIES MUST SET FORTH FULL, ACCURATE, AND COMPLETE INFORMATION AS REQUIRED BY THIS SOLICITATION (INCLUDING ATTACHMENTS). THE PENALTY FOR MAKING FALSE STATEMENTS IS PRESCRIBED IN 18 U.S.C. 1001.				
3. ISSUING OFFICE (Complete mailing address, including zip code) CONTRACTING DIVISION PO BOX 1715 BALTIMORE 21203-1715				
4. ITEMS TO BE PURCHASED (Brief description) Engineering and technical support of the Installation Restoration Program and other environmental programs for the National Guard Bureau and other Department of Defense agencies.				
5. PROCUREMENT INFORMATION (X and complete as applicable)				
<input type="checkbox"/> A. THIS PROCUREMENT IS UNRESTRICTED				
<input checked="" type="checkbox"/> B. THIS PROCUREMENT IS A <u>100</u> % SET-ASIDE FOR ONE OF THE FOLLOWING (X one). (See Section I of the Table of Contents for details).				
<input checked="" type="checkbox"/> (1) SMALL BUSINESS		<input type="checkbox"/> (2) LABOR SURPLUS AREA CONCERNS		<input type="checkbox"/> (3) COMBINED SMALL BUSINESS/ LABOR AREA CONCERNS
6. ADDITIONAL INFORMATION				
The procurement is set-aside for HUBZone Contractors. The estimated maximum value is \$5,000,000 with an ordering period of five years. The NAICS Code is 541620 and the size standard is \$6,000,000.				
This will be an indefinite delivery/indefinite quantity contract with task orders issued on a firm-fixed-price basis. The first task order will be issued concurrently with the basic contract, and the next three orders will be issued shortly thereafter. The RFP includes statements of work for the first four task orders to be issued under the contract. As part of the proposal, the offeror shall include quoted labor prices for the key personnel under all the task orders. Also as part of the proposal, the contractor shall furnish resumes for the offered key personnel for these first four requirements. The Government will review the qualifications of the personnel to work under these task orders and other information in the technical proposal in order to determine whether or not the offeror is technically acceptable. The award will be made to the lowest priced, technically acceptable offeror. (See Sections L and M for additional information about the evaluation.)				
OFFERORS ARE CAUTIONED THAT THE FIRM DEADLINE FOR SUBMISSION OF QUESTIONS REGARDING THIS RFP IS 15 AUG 2003. THE GOVERNMENT DOES NOT CONTEMPLATE ANY EXTENSIONS TO THE CLOSING DATE.				
7. POINT OF CONTACT FOR INFORMATION				
A. NAME (Last, First, Middle Initial) DAVID T. CULP		B. ADDRESS (Include Zip Code) CONTR DIV CONTRACTS BRANCH DAVID T. CULP PO BOX 1715 BALTIMORE 21203-1715		
C. TELEPHONE NUMBER (Including Area Code and Extension) 410-962-0176				

8. REASONS FOR NO RESPONSE (X all that apply)			
<input type="checkbox"/> A. CANNOT COMPLY WITH SPECIFICATIONS	<input type="checkbox"/> B. CANNOT MEET DELIVERY REQUIREMENT		
<input type="checkbox"/> C. UNABLE TO IDENTIFY THE ITEM(S)	<input type="checkbox"/> D. DO NOT REGULARLY MANUFACTURE OR SELL THE TYPE OF ITEMS INVOLVED		
<input type="checkbox"/> E. OTHER (Specify)			
9. MAILING LIST INFORMATION (X one)			
<input type="checkbox"/> YES	<input type="checkbox"/> NO	WE DESIRE TO BE RETAINED ON THE MAILING LIST FOR FUTURE PROCUREMENT OF THE TYPE OF ITEM(S) INVOLVED	
10. RESPONDING FIRM			
A. COMPANY NAME		B. ADDRESS (Include Zip Code)	
C. ACTION OFFICER			
(1) TYPED OR PRINTED NAME (Last, First, M.I.)	(2) TITLE	(3) SIGNATURE	(4) DATE SIGNED (YYMMDD)
DD Form 1707 Reverse, MAR 90			
FOLD		FOLD	
FOLD		FOLD	
FROM		<div style="border: 1px solid black; padding: 2px; display: inline-block;"> AFFIX STAMP HERE </div>	
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> SOLICITATION NUMBER DACA31-03-R-0029 DATE (MMDDYY) LOCAL TIME </div>		TO	

SOLICITATION, OFFER AND AWARD			1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING	PAGE OF PAGES 1 100
2. CONTRACT NO.		3. SOLICITATION NO. DACA31-03-R-0029	4. TYPE OF SOLICITATION [] SEALED BID (IFB) [X] NEGOTIATED (RFP)	5. DATE ISSUED 05 Aug 2003	6. REQUISITION/PURCHASE NO.	
7. ISSUED BY CONTRACTING DIVISION PO BOX 1715 BALTIMORE MD 21203-1715			CODE CA31	8. ADDRESS OFFER TO (If other than Item 7)		CODE
			See Item 7		TEL: FAX:	
NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".						
SOLICITATION						
9. Sealed offers in original and _____ copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in _____ until <u>04:00 PM</u> local time <u>29 Aug 2003</u> (Hour) (Date)						
CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.						
10. FOR INFORMATION CALL:		A. NAME DAVID T. CULP		B. TELEPHONE (Include area code) (NO COLLECT CALLS) 410-962-0176		C. E-MAIL ADDRESS david.t.culp@nab02.usace.army.mil
11. TABLE OF CONTENTS						
(X)	SEC.	DESCRIPTION		PAGE(S)	(X)	SEC.
PART I - THE SCHEDULE				PART II - CONTRACT CLAUSES		
X	A	SOLICITATION/ CONTRACT FORM		1	X	I
X	B	SUPPLIES OR SERVICES AND PRICES/ COSTS		2 - 3	PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS	
X	C	DESCRIPTION/ SPECS./ WORK STATEMENT		4 - 6	X	J
	D	PACKAGING AND MARKING			PART IV - REPRESENTATIONS AND INSTRUCTIONS	
X	E	INSPECTION AND ACCEPTANCE		7 - 8	X	K
X	F	DELIVERIES OR PERFORMANCE		9		
X	G	CONTRACT ADMINISTRATION DATA		10	X	L
X	H	SPECIAL CONTRACT REQUIREMENTS		11 - 14	X	M
OFFER (Must be fully completed by offeror)						
NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.						
12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.						
13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)						
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):				AMENDMENT NO.	DATE	AMENDMENT NO.
15A. NAME AND ADDRESS OF OFFEROR		CODE	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)		
15B. TELEPHONE NO (Include area code)		15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.			17. SIGNATURE	
		<input type="checkbox"/>			18. OFFER DATE	
AWARD (To be completed by Government)						
19. ACCEPTED AS TO ITEMS NUMBERED			20. AMOUNT		21. ACCOUNTING AND APPROPRIATION	
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c)() <input type="checkbox"/> 41 U.S.C. 253(c)()				23. SUBMIT INVOICES TO ADDRESS SHOWN IN ITEM (4 copies unless otherwise specified)		
24. ADMINISTERED BY (If other than Item 7) CODE				25. PAYMENT WILL BE MADE BY CODE		
26. NAME OF CONTRACTING OFFICER (Type or print) TEL: EMAIL:				27. UNITED STATES OF AMERICA (Signature of Contracting Officer)		28. AWARD DATE

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001		100	Lump Sum		

NGB IRP Spt & Environmental Mgmt Svcs
FFP

Installation Restoration Program (IRP) Support and other environmental management services for the National Guard Bureau (NGB), other DoD organizations, and various installations. The contractor shall provide labor, facilities, equipment, etc. needed to complete the requirements specified in the statement of work in Section C as directed in the task orders hereunder on a firm-fixed-price basis. The projected ceiling for this CLIN is \$4,350,000. Funds will be obligated upon issuance of the task orders hereunder rather than applied to the basic contract.

MAX
NET AMT

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002		UNDEFINED	Lump Sum		

Other Direct Costs - Reimbursable Basis
COST

Other Direct Costs as described in the statement of work for the applicable task order on a reimbursable basis with no fee. The contractor is authorized to include indirect expenses if this practice is consistent with the company's accounting system. This CLIN is included to reimburse the contractor for any items discussed in the SOW for the T.O. such as Internet access, cellular phone, specialized computer equipment or software, or other items as approved by the COR. The contractor shall provide supporting data acceptable to the COR for all costs billed on this CLIN. All payments from this CLIN must be approved by the COR by his/her acceptance of the voucher. The projected ceiling for this CLIN on the basic contract is \$150,000. Each order issued hereunder that requires ODCs will include funding on the corresponding CLIN with a ceiling specified by the Government.

MAX COST

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY UNDEFINED	UNIT Lump Sum	UNIT PRICE	MAX AMOUNT
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Travel Costs on a Reimbursable Basis

COST

Travel charges for temporary duty assigned under each task order as described in the statement of work for the order on a reimbursable basis with no fee. The contractor is authorized to include indirect expenses if this practice is consistent with the company's accounting system. This CLIN is included to reimburse the contractor for travel directed by the Government. The contractor will not be compensated for commuting or traveling to the primary duty site. As discussed in the SOW, to the maximum practical extent, the contractor's personnel shall limit travel charges to those authorized by the Joint Travel Regulation. All travel must be approved in advance by the COR, and the contractor shall submit supporting data acceptable to the COR for all charges against this CLIN. All payments from this CLIN must be approved by the COR by his/her acceptance of the voucher. The projected ceiling for this CLIN on the basic contract is \$500,000. Each order issued hereunder that requires travel by the contractor will include funding for travel on the corresponding CLIN with a ceiling specified by the Government.

MAX COST

FOB: Destination

Section C - Descriptions and Specifications

SOWSCOPE OF WORK
HUBZone Small Business Contract

Baltimore District, U. S. Army Corps of Engineers

1.0 BACKGROUND. The National Guard Bureau's Installation Restoration Program (IRP) Office is responsible for executing programs to assess, investigate and remediate Army National Guard installations with past and current contamination. The IRP Office is also responsible for overseeing and supporting work to assess, investigate and remediate closed and transferred ranges on and off Army National Guard (ARNG) facilities. The work to be performed under this contract crosses complex environmental regulations including the Comprehensive Environmental Response Compensation and Liability Act (CERCLA), Resource Conservation and Recovery Act (RCRA), Clean Water Act (CWA), Safe Drinking Water Act (SDWA), Munitions Rule, and the proposed Range Rule. These various regulations place an ever-increasing emphasis on environmental protection, reduction of environmental contaminants, and restoration of contaminated sites.

2.0 OBJECTIVE. Provide the technical support necessary to track and execute the Installation Restoration Program and similar environmental programs for the Army National Guard and other Department of Defense (DOD) Agencies, as directed in the statements of work (SOWs) for the task orders issued hereunder. Provide the technical expertise to execute and oversee programs in the Environmental Field for the Army National Guard and other DOD Agencies. Positions will operate at selected sites throughout the United States as well as at the Headquarters or off site offices, to include at the Restoration Branch offices at Aberdeen Proving Ground, MD. Personnel will support the Headquarters, National Guard Bureau (NGB) and other agencies in monitoring, tracking, and managing information related to Environmental Restoration, Army (ER,A) funding, Operations and Maintenance Funding, Army National Guard, and Operations and Maintenance Funding, Army. Personnel will provide technical support for collection and compilation of data related to all programs under the IRP Office or DOD Agency control. Personnel will provide field experience in managing programs, overseeing data collection, completing technical review of programs and projects, and working with various DOD agencies, the public, and regulatory agencies. The Government will authorize and control all the work for this contract under each of the respective individual task orders.

3.0 REQUIREMENTS. The contractor will provide personnel, with required technical expertise, on a short-term or long-term basis to support the requirements of the Installation Restoration Office or other Department of Defense (DOD) Office. Support shall be provided throughout the performance period and consist of any or all of the specific tasks outlined below.

3.1 Task 1. Project Manager Support. Act as the Project Manager providing technical support consistent with Federal, state, and local regulatory requirements. The support shall be provided continuously throughout the performance period of the task order, and include coordination with higher headquarters staff, regulatory agencies, and the public. The Project Manager shall support the development of project specifications, monitor the actions of other contractors working on related projects, develop the necessary funding requirements for projects, and document and file actions related to the projects. In addition, the Project Manager shall help prepare data submissions, track technical data to help in developing decisions, complete goals and objectives, and compile timelines for the projects. The Project Manager should prepare documents as required by Army, such as the Installation Action Plan for IRP.

3.2 Task 2. Technical Analysis. The personnel shall review all Environmental Documents, as directed in the task order SOW, to include IRP Documents generated by project contractors for completeness and accuracy, and provide comments for inclusion in additional draft or final documents. The personnel shall determine data gaps requiring

analysis and recommend actions to fill these gaps. The personnel shall determine future actions based on data analysis and regulatory requirements; recommend follow on actions based on regulatory requirements, DOD/DA guidance, risk, migration potentials, contaminant levels, and other pertinent information; and manage the program in accordance with Department of Defense guidelines. The personnel shall ensure that proper offices are provided copies of documents for review or record, including the ARNG IRP Office, NGB Legal Office, regulatory agencies, State ARNG, and other interested parties. The personnel shall consolidate all comments from other offices and provide as one package to the contractor as required.

3.3 Task 3. Coordination, Briefings and Updates. Represent NGB or other DOD agencies in technical meetings regarding their Environmental program, and provide briefings on projects, sites, facilities, data, and funding as appropriate. Prepare presentations and provide information concerning programs and goals for each project or installation to the appropriate Commanders, Directors, etc. Coordinate public meetings or Restoration Advisory Board meetings as required by the task order SOW.

3.4 Task 4. Administrative Filing and Record. Compile and maintain files for actions under the control of the personnel, as indicated in the task order SOW. Include all primary, secondary and important information related to the projects and installations being managed. Include all funding compilations and decisions. Complete and file all field notes related the projects managed. Establish and maintain an official copy of the IRP Administrative Record for all applicable sites, and oversee the Administrative Record compilation at other appropriate sites. The personnel dealing with the IRP shall collect all necessary documents to be compiled into the Administrative Record to ensure compliance with CERCLA requirements. The personnel shall ensure all parties are aware of the presence and location of the Administrative Record.

3.5 Task 5. Data Collection and Management. Personnel will complete necessary site visits, meetings and document reviews to obtain and collect the necessary data to make decisions and evaluate alternatives. Data shall be compiled into a usable format to allow comparisons, contrasts, and trends analysis; including the direct input of data into proper record keeping format. Data shall be retrievable to allow review by other parties, to respond to questions and concerns, to meet regulatory requirements, and to respond to inquiries and suspense requirements. Personnel will use various techniques to compile the data, including spreadsheets, databases, and Geographical Information System. Personnel will maintain and update the information when and as required including databases and technical libraries. Personnel will manage the data for use by others, and will evaluate the data when required. Personnel will maintain the equipment necessary to store and use the data. Personnel will search various sources for collection of data, including web sites, documents, correspondence, personal visits, and interviews. Personnel will maintain telecommunications equipment and attend information technology and security meetings as required.

3.6 Task 6. Project Cost Development. Personnel will develop cost requirements for projects and programs under their control. Personnel will complete the necessary input into the budget process for higher headquarters. Personnel will complete and review the Environmental Program Requirement exhibits for projects using Operations and Maintenance Funding, and Army Environmental Database – Restoration (AEDB-R) and Cost To Complete input for projects using Environmental Restoration funding. Personnel will complete cost estimates using tools available or using best judgment based on past experience. Personnel will develop paperwork required to justify cost estimates as required. Personnel will also review and approve project and budget submissions such as Environmental Program Review exhibits. Personnel may be asked to participate in budget review meetings

3.7 Task 7. Budget and Fund Management. Personnel will establish funds tracking systems and spreadsheets for funding under their purview. Personnel will work with Project and Program Managers to determine funding requirements for current and future years for all applicable accounts. Personnel will coordinate and complete necessary documents to request and obligate funding for projects or requirements, to include applicable funds request forms, such as SF 1164, DA 3953, and DD 448-1 and 2, etc. Personnel will complete Obligation Plans as required. Personnel will track funds to ensure proper obligation and disbursement. Personnel will provide guidance and direction on the proper use of Program funds. Personnel will pursue resolution of all prior year balances and assure disbursements of prior year funding are appropriate and timely. Personnel will coordinate and confer with financial personnel and comptroller offices on financial matters and resolution of questions.

3.8 Task 8. Support for Others. Provide support to State ARNGs offices and personnel and to the IRP Office for IRP related projects as called for in the task order SOW. Perform site visits and coordination with staffs as necessary to provide project and program support. Provide technical expertise to others as required. Attend regulatory, regional, and state sponsored meetings as appropriate.

4.0 PROGRESS REPORTS/INVOICES. The personnel shall submit monthly progress reports to the Contracting Officer Representative (COR) for approval under each task order. The monthly reports shall contain an accurate, up-to-date account of all work completed during the month and plans for the following month, and shall normally be no longer than two typed pages in length.

5.0 TRAVEL. The personnel may be required to conduct off-site actions to coordinate with installations, regulatory agencies, and DA/DOD staff, and to attend environmental related meetings, as directed in the task order SOW. Travel shall be conducted in accordance with Joint Travel regulations. The personnel will not be entitled to any travel costs for travel from home to work site.

6.0 PERIOD OF PERFORMANCE. All work done by the contractor, including submission of all required data and reports, shall be completed within 12 months of the task order award date.

Section E - Inspection and Acceptance

FINAL INSPECTION & ACCEPTANCE
FINAL INSPECTION AND ACCEPTANCE

Acceptance of supplies/and or services is the responsibility of the Contracting Officer or duly authorized representative (COR).

Unless otherwise specified, final inspection and acceptance of supplies/and or services called for hereunder will be made at destination.

End of Clause

(CENAB-CT MAY 1992)
(FAR 46.503)
(was246-4034)

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government
0002	N/A	N/A	N/A	Government
0003	N/A	N/A	N/A	Government

FINAL INSPECTION & ACCEPTANCE
FINAL INSPECTION AND ACCEPTANCE

Acceptance of supplies/and or services is the responsibility of the Contracting Officer or duly authorized representative (COR).

Unless otherwise specified, final inspection and acceptance of supplies/and or services called for hereunder will be made at destination.

End of Clause

(CENAB-CT MAY 1992)
(FAR 46.503)
(was 246-4034)

PPIMS

PAST PERFORMANCE INFORMATION MANAGEMENT SYSTEM (PPIMS)

As required by the FAR Part 42.1500, policy has been initiated to record and maintain contractor performance information. To implement this program for supplies and services, the Department of Defense has created a database entitled, Past Performance Information Management System (PPIMS).

An evaluation will be prepared of the contractors' performance for each supply and service contract to include modifications and task orders expected to exceed \$100,000.00. The PPIMS form, entitled, Performance Assessment Report (PAR), will be prepared by both the Contract Specialist and the Contracting Officer's Representative (COR) and signed by the Contracting Officer and submitted to the contractor for each evaluation performed. A copy of the PAR format is located at Section J.

This program replaces Supply and Service Contractor Appraisal Support System (SSCASS).

End of Clause

CLAUSES INCORPORATED BY REFERENCE

52.246-4

Inspection Of Services—Fixed Price

AUG 1996

Section F - Deliveries or Performance

CONTRACT PERIOD

CONTRACT PERFORMANCE PERIOD

The contract awarded hereunder shall begin _15 August 2003 or the date of contract award, whichever is later, and shall end 5 years after contract award, unless terminated in accordance with the provisions of this contract. Performance periods for individual tasks will be included in the task orders issued hereunder.

End of Clause

(CENAB-CT SEP 1994)
(FAR 12.103)
(was212-4017)

CLAUSES INCORPORATED BY REFERENCE

52.242-15	Stop-Work Order	AUG 1989
52.247-34	F.O.B. Destination	NOV 1991

Section G - Contract Administration Data

SUMMARY FOR PAYMENT OFFICE

SUMMARY FOR THE PAYMENT OFFICE

All modifications will provide sufficient information to permit the paying office to readily identify the changes for each contract line item and subline item as follows:

(a) The amount of funds obligated by prior contract actions, to include the total cost and fee if a cost-type contract; the target fee at time of contract award if a cost-plus-incentive-fee contract; the base fee if a cost-plus-award-fee contract; or the target price and target profit if a fixed-price incentive contract;

(b) The amount of funds obligated or deobligated by the instant modification, categorized by the types of contracts specified in paragraph(a) of this section; and

(c) The total cumulative amount of obligated or deobligated funds, categorized by the types of contracts specified in paragraph (a) of this section.

End of Clause

was232-4131

AUTHORIZATION TO ISSUE T.O.S

AUTHORIZATION TO ISSUE ORDERS

As identified in clause 52.216-0018 contained in Part II, Section I, orders placed hereunder shall be by issuance of a funded delivery order, DD Form 1155, by the Baltimore District, Corps of Engineers, Contracting Division.

End of Clause

(CENAB-CT Feb 93)

(FAR 16.506)

(was216-4059)

CLAUSES INCORPORATED BY REFERENCE

252.201-7000

Contracting Officer's Representative

DEC 1991

Section H - Special Contract Requirements

INFORMATIONAL TEXT

MINIMUM/MAXIMUM AMOUNT OF CONTRACT

The government guarantees to pay a minimum total of \$100,000 under this contract. The cumulative (maximum) amount of orders for the contract will not exceed \$5,000,000.

End of Text

END ITEMS OF SMALL BUSINESSES

Definition of End Item: An assembled whole system or equipment ready for its intended use. This definition is to assist in clarification of the clause 52.219-6, Notice of Total Small Business Set-Aside.

Clarification is also made of the provisions FAR 52.212-0003 (Offeror Representations and Certifications - Commercial Items) (FEB 2000) or FAR 52. 219-0001 (Small Business Program Representations) (MAY 1999) when referring to the "Small Business Concern Representation". If the small business assembles the system or equipment (even though the components are from large businesses), the small business can certify that, "it will furnish all end items which are manufactured or produced by a small business concern in the United States".

End of Text
(CENAB-CT SEP 00)
(FAR 19.5)
(was 52.219-4081)

REQUIRED INSURANCE FOR GOVERNMENT INSTALLATION & DREDGING

Pursuant to the contract clause entitled, 52.228-5, Insurance – Work on a Government Installation or on Dredging projects (which ever applies), the contractor shall procure and maintain during the entire period of this performance under the contract the following minimum insurance:

COVERAGE FOR GOVERNMENT INSTALLATION

Type	Amount
Comprehensive General Liability - Bodily injury or death	\$500,000 per occurrence
Motor Vehicle Liability (for each motor vehicle):	
Bodily injury or death	\$200,000 per person \$500,000 per occurrence
Property Damage:	\$ 20,000 per occurrence
Workers' Compensation and Employer's Liability:	\$100,000 per person

COVERAGE FOR DREDGING

Type	Amount
Comprehensive General Liability - Bodily injury or death	\$500,000 per occurrence
Marine Liability -	
Excess towers' liability	\$1,000,000 per occurrence
Excess protection and indemnity insurance	\$1,000,000 per occurrence
Workers' Compensation and Employer's Liability: (including Longshore & Harbor Workers' Compensation)	\$100,000 per person

Workers' Compensation and Employer's Liability: Contractors are required to comply with applicable Federal and State workers' compensation and occupational disease statutes. If occupational diseases are not compensable under those statutes, they shall be covered under the employer's liability section of the insurance policy, except when contract operations are so comingled with a contractor's commercial operations that it would not be practical to require this coverage. Employer's liability coverage of at least \$100,000 shall be required, except in States with exclusive or monopolistic funds that do not permit workers' compensation to be written by private carriers.

Prior to the commencement of work hereunder, the Contractor shall furnish to the Contracting Officer a certificate or written statement of the above required insurance. The policies evidencing required insurance shall contain an endorsement to the effect that cancellation or any material change in policies adversely affecting the interests of the Government in such insurance shall not be effective for such period as may be prescribed by the laws of the State in which this contract is to be performed and in no event less than thirty (30) days after written notice thereof to the Contracting Officer.

The Contractor agrees to insert the substance of this clause, including this paragraph, in all subcontracts hereunder.

End of Text

mpensation and Employer's Liability: (including Longshore & Harbor Workers' Compensation)	\$100,000 per person
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Workers' Compensation and Employer's Liability: Contractors are required to comply with applicable Federal and State workers' compensation and occupational disease statutes. If occupational diseases are not compensable under those statutes, they shall be covered under the employer's liability section of the insurance policy, except when contract operations are so comingled with a contractor's commercial operations that it would not be practical to require this coverage. Employer's liability coverage of at least \$100,000 shall be required, except in States with exclusive or monopolistic funds that do not permit workers' compensation to be written by private carriers.

Prior to the commencement of work hereunder, the Contractor shall furnish to the Contracting Officer a certificate or written statement of the above required insurance. The policies evidencing required insurance shall contain an endorsement to the effect that cancellation or any material change in policies adversely affecting the interests of the Government in such insurance shall not be effective for such period as may be prescribed by the laws of the State in which this contract is to be performed and in no event less than thirty (30) days after written notice thereof to the Contracting Officer.

The Contractor agrees to insert the substance of this clause, including this paragraph, in all subcontracts hereunder.

End of Text
(CENAB-CT MAY 1992)
(FAR 28.307-2(a))
(was 52.228-4001)

YEAR 2000 COMPLIANCE

The following applies to Supply, Service and Construction contracts:

a. In accordance with FAR 39.106, the contractor shall ensure that with respect to any design, construction, goods, or services under this contract as well as any subsequent task/delivery orders issued under this contract (if applicable), all information technology contained therein shall be Year 2000 compliant. Specifically the contractor shall:

(1) Perform, maintain, and provide an inventory of all major components to include structures, equipment, items, parts, and furnishings under this contract and each task/delivery order which may be affected by the Y2K compliance requirement.

(2) Indicate whether each component is currently Year 2000 compliant or requires an upgrade for compliance prior to government acceptance.

The following applies to Architect-Engineering contracts:

a. The Architect/Engineer (A-E) shall insure that hardware, firmware, software, and information technology systems separately or in combination with each other or other elements specified in the documents developed under this contract shall be year 2000 compliant in accordance with FAR 39.106.

End of Text

INQUIRIES

Prospective offerors may submit inquiries relating to the solicitation by writing the Baltimore District, Corps of Engineers, ATTN: Contracts Branch, Contracting Division, P.O.Box 1715, Baltimore, Maryland 21203-1715 (giving project name, location and project number), or by calling the following numbers (COLLECT CALLS WILL NOT BE ACCEPTED).

Procurement of Plans, Specifications and Prospective Bidders Lists:
(Bidders Lists will not be read over the phone) 410-962-3464/5638

Technical Questions relating to Plans and Specifications: MUST BE IN WRITING. Refer to Paragraph entitled, Explanation to Prospective Bidders. Facsimile (FAX) questions may be transmitted using the following number. 410-962-2878

End of Clause (was214-4012)

OFFERORS ARE CAUTIONED THAT THE FIRM DEADLINE FOR THE GOVERNMENT'S RECEIPT OF QUESTIONS REGARDING THIS RFP IS 15 JUL 2003. DUE TO THE URGENT NEED FOR WORK TO START UNDER THE CONTRACT, THE GOVERNMENT DOES NOT CONTEMPLATE ANY EXTENSIONS TO THE CLOSING DATE.

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	DEC 2001
52.203-3	Gratuities	APR 1984
52.203-5	Covenant Against Contingent Fees	APR 1984
52.203-6	Restrictions On Subcontractor Sales To The Government	JUL 1995
52.203-7	Anti-Kickback Procedures	JUL 1995
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	JAN 1997
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	JAN 1997
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	JUN 1997
52.204-4	Printed or Copied Double-Sided on Recycled Paper	AUG 2000
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	JUL 1995
52.215-2	Audit and Records--Negotiation	JUN 1999
52.215-8	Order of Precedence--Uniform Contract Format	OCT 1997
52.215-15	Pension Adjustments and Asset Reversions	DEC 1998
52.215-17	Waiver of Facilities Capital Cost of Money	OCT 1997
52.215-18	Reversion or Adjustment of Plans for Postretirement Benefits (PRB) Other than Pensions	OCT 1997
52.215-19	Notification of Ownership Changes	OCT 1997
52.219-3	Notice of Total HUBZone Set-Aide	JAN 1999
52.219-6	Notice Of Total Small Business Set-Aside	JUL 1996
52.219-8	Utilization of Small Business Concerns	OCT 2000
52.219-14	Limitations On Subcontracting	DEC 1996
52.222-3	Convict Labor	AUG 1996
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-22	Previous Contracts And Compliance Reports	FEB 1999
52.222-26	Equal Opportunity	APR 2002
52.222-35	Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era and Other Eligible Veterans	DEC 2001
52.222-36	Affirmative Action For Workers With Disabilities	JUN 1998
52.222-37	Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era and Other Eligible Veterans	DEC 2001
52.222-41	Service Contract Act Of 1965, As Amended	MAY 1989
52.223-5	Pollution Prevention and Right-to-Know Information	APR 1998
52.223-6	Drug Free Workplace	MAY 2001
52.225-13	Restrictions on Certain Foreign Purchases	JUL 2000
52.226-1	Utilization Of Indian Organizations And Indian-Owned Economic Enterprises	JUN 2000
52.227-1	Authorization and Consent	JUL 1995
52.227-14	Rights in Data--General	JUN 1987
52.228-5	Insurance - Work On A Government Installation	JAN 1997
52.229-3	Federal, State And Local Taxes	JAN 1991
52.232-1	Payments	APR 1984
52.232-8	Discounts For Prompt Payment	FEB 2002
52.232-11	Extras	APR 1984
52.232-23	Assignment Of Claims	JAN 1986
52.232-25	Prompt Payment	FEB 2002

52.232-33	Payment by Electronic Funds Transfer--Central Contractor Registration	MAY 1999
52.233-1	Disputes	DEC 1998
52.233-3	Protest After Award	AUG 1996
52.237-3	Continuity Of Services	JAN 1991
52.242-13	Bankruptcy	JUL 1995
52.243-1 Alt III	Changes--Fixed Price (Aug 1987) - Alternate III	APR 1984
52.243-5	Changes and Changed Conditions	APR 1984
52.244-6	Subcontracts for Commercial Items	MAY 2002
52.245-5	Government Property (Cost-Reimbursement Time-And-Materials, Or Labor Hour Contracts)	JAN 1986
52.246-1	Contractor Inspection Requirements	APR 1984
52.246-25	Limitation Of Liability--Services	FEB 1997
52.248-1	Value Engineering	FEB 2000
52.249-1	Termination For Convenience Of The Government (Fixed Price) (Short Form)	APR 1984
52.249-8	Default (Fixed-Price Supply & Service)	APR 1984
52.253-1	Computer Generated Forms	JAN 1991
252.203-7001	Prohibition On Persons Convicted of Fraud or Other Defense-Contract-Related Felonies	MAR 1999
252.204-7000	Disclosure Of Information	DEC 1991
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004	Required Central Contractor Registration	NOV 2001
252.205-7000	Provisions Of Information To Cooperative Agreement Holders	DEC 1991
252.209-7000	Acquisition From Subcontractors Subject To On-Site Inspection Under The Intermediate Range Nuclear Forces (INF) Treaty	NOV 1995
252.209-7004	Subcontracting With Firms That Are Owned or Controlled By The Government of a Terrorist Country	MAR 1998
252.215-7002	Cost Estimating System Requirements	OCT 1998
252.219-7011	Notification to Delay Performance	JUN 1998
252.223-7004	Drug Free Work Force	SEP 1988
252.225-7001	Buy American Act And Balance Of Payments Program	MAR 1998
252.225-7002	Qualifying Country Sources As Subcontractors	DEC 1991
252.225-7009	Duty-Free Entry--Qualifying Country Supplies (End Products and Components)	AUG 2000
252.225-7012	Preference For Certain Domestic Commodities	APR 2002
252.225-7031	Secondary Arab Boycott Of Israel	JUN 1992
252.231-7000	Supplemental Cost Principles	DEC 1991
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	MAR 1998
252.244-7000	Subcontracts for Commercial Items and Commercial Components (DoD Contracts)	MAR 2000
252.247-7023 Alt III	Transportation of Supplies by Sea (May 2002) Alternate III	MAY 2002
252.247-7024	Notification Of Transportation Of Supplies By Sea	MAR 2000

CLAUSES INCORPORATED BY FULL TEXT

52.216-18 ORDERING. (OCT 1995)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from date of contract award through 5 years thereafter.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

(End of clause)

52.216-19 ORDER LIMITATIONS. (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than \$50,000, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor:

(1) Any order for a single item in excess of \$1,000,000.00;

(2) Any order for a combination of items in excess of \$1,000,000.00; or

(3) A series of orders from the same ordering office within 60 days that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.

(c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within 5 days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

52.216-22 INDEFINITE QUANTITY. (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after 31 July 2009

(End of clause)

52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION

Employee Class	Monetary Wage-Fringe Benefits
Computer Programmer III	\$19.19 per hour
Computer Systems Analyst II	\$23.22 per hour
Computer Operator V	\$17.37 per hour
Technical Writer	\$23.22 per hour
Environmental Technician	\$15.69 per hour
Word Processor	\$11.32 per hour

(End of clause)

52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1984)

Funds are not presently available for performance under this contract beyond 30 September 2004. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond 30 September 2004 until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

(End of clause)

52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any _____ (48 CFR _____) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

Section J - List of Documents, Exhibits and Other Attachments

Exhibit/Attachment Table of Contents

DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
---------------	-------------	-------	------

ELECTRONIC FUNDS TRANSFER

EFT FORM

The Electronic Funds Transfer (EFT) form will be included in solicitations (IFBs, RFPs, RFQs) in Section J, or where wage rates are included.

The Electronic Funds Transfer (EFT) form (attached) shall be completed if the bidder/offer does not have a current contract with the U.S. Army Corps of Engineers, Baltimore District. The completion and processing of this form ensures that payment under a resultant contract will be made by Electronic Funds Transfer.

LOBBYING

STANDARD FORM LLL, DISCLOSURE OF LOBBYING ACTIVITIES LOCATION

The Standard Form LLL "Disclosure of Lobbying Activities" and Instructions for Completion of SF LLL, Disclosure of Lobbying Activities is located behind Section 00600 (for construction) or Section J (for service and supply).

End of Clause

(CENAB-CT/APR 97)
(FAR 3) (was203-4153)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filling the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number, grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payments.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not SF-LLL-A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for the collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

**DISCLOSURE OF LOBBYING ACTIVITIES
CONTINUATION SHEET**

Approved by OMB
0348-0046

Reporting Entity: _____

Page _____ of _____

**DISCLOSURE OF LOBBYING ACTIVITIES
CONTINUATION SHEET**

Approved by OMB
0348-0046

Reporting Entity: _____

Page _____ of _____

**US ARMY CORPS OF ENGINEERS
ELECTRONIC PAYMENTS/DIRECT DEPOSIT**

- 1. The Debt Collection Improvement Act of 1996 provided that Federal payments shall be made by electronic funds transfer (EFT). The Corps issues electronic corporate payments through the Automated Clearing House (ACH) network using the Cash Concentration or Disbursement Plus Addendum (CCD+) payment format. Instead of receiving checks, you will have payments directly deposited into your checking or savings account.**
- 2. The benefits of receiving payments electronically are no lost or stolen checks, no deposit delays, prompt availability of funds, fully traceable payments, and decrease in fraud.**
- 3. EFT/Direct Deposit payments are available for vendors who have active contracts with the Corps sites within the Continental United States. Corps travelers working for these sites should also sign up for EFT.**
- 4. Attached is Form UFC-DISB-4 with instructions that can be used by both vendors and travelers to sign up for Corps EFT payments.**
- 5. Point of contact for questions is Michael Rye, commercial 901-874-8543, DSN 882-8543, Corps email address; t0rmfmtr@cefc.fc, Internet address; Michael.T.Rye@usace.army.mil.**

INSTRUCTIONS FOR COMPLETING FORM UFC-DISB-4

- 1. Vendors and/or travelers should indicate if this is an add as a new Direct Deposit to be set up or a change or cancellation. USACE employees already on payroll Direct Deposit who have not completed a travel form should mark ADD.**
- 2. Include the Corps of Engineers District name (example: Savannah) or EROC (example: K6) that wrote the contract authorizing payment. If more than one District issued contracts, prepare a separate form for each District.**
- 3. Include the name or Company as it appears on the invoice. If the contract was written to Bill and Betty Smith, the bill and Direct Deposit form should include both names not Bill Smith.**
- 4. This address should be the physical address of the business.**
- 5. The city and state that match the physical address.**
- 6. The mailing address should include any and all Remit to/payment addresses that are different from the physical address. (If more space is needed, include an attachment page with all addresses listed). This is VERY IMPORTANT since we load the routing and bank account number on each payment address.**
- 7. Include daytime phone number in case there are questions concerning the completed form.**
- 8. Check if the bank account number furnished is a checking account.**
- 9. Check if the bank account number furnished is a savings account.**
- 10. Include bank account number, one number in each slot. This number can be found on the front of the check.**
- 11. The full name of the bank for the account.**
- 12/13. An accurate address for the bank.**
- 14. The routing number for the bank. It is located on the face of the check. This is always a nine digit NUMBER. Enter one number in each space.**
- 15. Depositor account title is the name registered with the bank on the bank account.**
- 16. For businesses include the IRS tax ID number. For an individual use the social security number.**
- 17. Businesses should have a signature of an officer of the company. Individuals should sign. If the Direct Deposit form/contract is written in the name of Bill and Betty Smith, both individuals should sign.**
- 18. Date of the authorization.**

DIRECT DEPOSIT AUTHORIZATION FORM

PRIVACY ACT STATEMENT

The following information is provided to comply with the Privacy Act of 1974 (P.L. 93-579). All information collected on this form is required under the provisions of 31 U.S.C. 3322 and 31 CFR 210. This information will be used by the Treasury Department to transmit data, by electronic means to vendor's financial institution. Failure to provide the requested information may delay or prevent the receipt of payments through the Automated Clearing House Payment System.

I hereby authorized U. S. Army Corps of Engineer, hereinafter called USACE, to initiate direct deposit credit entries to my (our) account indicated below and the financial institution named below, hereinafter called DEPOSITORY, to credit the same to such account.

- (1) Check One of the following Statements::
 I am not currently participating in the Direct Deposit Program. OR I am currently participating in the Direct Deposit Program.
 ADD - Deposit my payment to the account shown. **CHANGE** – Change financial institutions and/or account number.
- (2) Installation EROC _____

Name or (Company as shown on invoice): (3)		
Address: (4)		
City: (5)	State:	Zip:
Mailing Address (if different): (6)		
Daytime Phone: () (7)		

Contract # (Optional):
 If more than one contract, please list on a separate sheet.
 Please ask your Financial Institution for your Depositor Account Number and Routing Number
(Indicate which type account to credit)

Type of Depositor Account Please check a box.	Checking (8)	Saving (9)																				
Depositor Account Number (10)	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 20px;"></td><td style="width: 20px;"></td> </tr> </table>																					

Name of Financial Institution: (11)																			
Address: (12)																			
City: (13)						State:							Zip:						
Routing Number: (14)																			
Depositor Account Title: (15)																			

Tax ID Number (TIN) for Business: (16)	
---	--

SIGNATURE: (17) _____ **DATE: (18)** _____

Mail To: USACE Finance Center, ATTN: EFT/DISB, 5722 Integrity Drive, Millington, TN 38054-5005
 FORM: UFC-DISB-4

PPIMS FORM

Performance Assessment Report

Interim Final Addendum Period Report: From: To:

SECTION I

<p>1a. Contractor Division: Street 1: Street 2: Street 3: City: State: Zip: Country: Place of Performance 1b. CAGE: 1c. DUNS:</p>	<p>2a. Contract Number: 2b. Modification Number 2c. Del/Task Order No: 2d. Initial Value: \$ (Base + Options) 2e. Current Value: \$ 3a. Award Date 3b. Completion Date:</p>
---	---

SECTION II

<p>4a. Contractor POC</p> <p style="text-align: center;">Last First MI</p> <p>Name: Position/Title: MACOM: Street 1: Street 2: Street 3: City: State: Zip: Country: Comm: DSN: Fax Comm: Fax DSN: Intl. : Intl Fax: Email:</p>	<p>4b. Gov't Contract Specialist/Administrator</p> <p style="text-align: center;">Last First MI</p>
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Performance Assessment Report

Interim Final Addendum Period Report: From: To:

SECTION I

1a. Contractor	2a. Contract Number:
Division:	2b. Modification Number
Street 1:	2c. Del/Task Order No:
Street 2:	2d. Initial Value: \$
Street 3:	(Base + Options)
City:	2e. Current Value: \$
State:	3a. Award Date
Zip:	3b. Completion Date:
Country:	
Place of Performance	
1b. CAGE:	
1c. DUNS:	

SECTION II

4a. Contractor POC	4b. Gov't Contract Specialist/Administrator				
Last	First	MI	Last	First	MI
Name:					
Position/Title:					
MACOM:					
Street 1:					
Street 2:					
Street 3:					
City:					
State:					
Zip:					
Country:					
Comm:					
DSN:					
Fax Comm:					
Fax DSN:					
Intl. :					
Intl Fax:					
Email:					

Section III

5. Method of Contract:
 Sealed Bid Negotiated
6. Type of Contract:
 FFP FPR CC CPFF Rqmts
 FP-EPA T&M CPIF Labor Hour Agreement
 FPI CS CPAF ID/IQ Letter
7. Socio-economic Program:
 SBSA W/O Hub Zone None
 HBCU/MI SBIR SDBSA
8. Competition:
 Competed Action Follow on to Completed Action
 Not Available for Competition Not Competed
9. Type of Supply/Service:
 Commercial Non-Developmental Item Non-Commercial

SECTION IV

10. Business Sector:
 Space Ground Vehicles Information Technology
 Ordnance Shipbuilding Science & Technology
 Aircraft Other Systems Services
 Training Systems Operations Support

11.a FSCs:

11.b SICs:

12. Description of Requirement:

13. Sub-Contractors:

Name:
Street1:
Street2:
Street3:
City:
State: Zip:
Country:
Description:

Name:
Street1:
Street2:
Street3:
City:
State: Zip:
Country:
Description:

Name:
Street1:
Street2:
Street3:
City:
State: Zip:
Country:
Description:

Ratings:

The following rating standards were used to evaluate the contractor's performance. The following ratings apply to all items in Section V.

Ratings

- Exceptional (Dark Blue)
- Very Good (Purple)
- Satisfactory (Green)
- Marginal (Yellow)
- Unsatisfactory (Red)

SECTION V (All Business Sectors other than Systems)

- 14.**
 - a.** Quality of Product/Service

- b.** Schedule

- c.** Cost Control

- d.** Business Relations

- e.** Management of Key Personnel

For Official Use Only – To be used for deliberative source selection purposes within the Executive Branch and for source selection and other deliberative purposes within DOD

17. Contractor Review:
Name: Last First MI Position/Title
Date PAR Sent To Contractor:
Date Contractor Received PAR: Date of Receipt of Contractor Response:
Commercial: DSN:
FAX Comm: FAX DSN:
International: Int FAX Comm:
E-Mail Address:
Comments provided? Yes No If YES, Indicate Number of Pages Attached ()

18. Reviewing Official:
Name: Last First MI Date Referred:
Commercial: DSN:
FAX Comm: FAX DSN:
International: Int FAX Comm:
E-Mail Address:
Reviewing Official Comments, if applicable: () Number of pages Date of Resolution:

19. Source Selection Availability.
Date of Final Review: Date PAR entered into PPIMS:

Section III

5. Method of Contract:

- Sealed Bid Negotiated

6. Type of Contract:

- FFP FPR CC CPFF Rqmts
 FP- EPA T&M CPIF Labor Hour Agreement
 FPI CS CPAF ID/IQ Letter

7. Socio-economic Program:

- SBSA W/O Hub Zone None
 HBCU/MI SBIR SDBSA

8. Competition:

- Competed Action Follow on to Completed Action
 Not Available for Competition Not Competed

9. Type of Supply/Service:

- Commercial Non-Developmental Item Non-Commercial

SECTION IV

10. Business Sector:

- Space Ground Vehicles Information Technology
 Ordnance Shipbuilding Science & Technology
 Aircraft Other Systems Services
 Training Systems Operations Support

11.a FSCs:

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11.b SICs:

--	--

12. Description of Requirement:

--	--

13. Sub-Contractors:

Name:
Street1:
Street2:
Street3:
City:
State: Zip:
Country:
Description:

Name:
Street1:
Street2:
Street3:
City:
State: Zip:
Country:
Description:

Name:
Street1:
Street2:
Street3:
City:
State: Zip:
Country:
Description:

Ratings:

The following rating standards were used to evaluate the contractor's performance. The following ratings apply to all items in Section V.

Ratings

- Exceptional (Dark Blue)
- Very Good (Purple)
- Satisfactory (Green)
- Marginal (Yellow)
- Unsatisfactory (Red)

SECTION V (All Business Sectors other than Systems)

14.

a. Quality of Product/Service

--	--	--

b. Schedule

--	--	--

c. Cost Control

--	--	--

d. Business Relations

--	--	--

e. Management of Key Personnel

--	--	--

f. Other (Optional)

--	--	--

SECTION VI

15. Evaluator(s):

	Last	First	MI	
Name:				Date Approved by Evaluator:
Element:				
Commercial:				DSN:
FAX Comm:				FAX DSN:
International:				Int FAX Comm:
E-Mail Address:				
	Last	First	MI	
Name:				Date Approved by Evaluator:
Element:				
Commercial:				DSN:
FAX Comm:				FAX DSN:
International:				Int FAX Comm:
E-Mail Address:				
	Last	First	MI	
Name:				Date Approved by Evaluator:
Element:				
Commercial:				DSN:
FAX Comm:				FAX DSN:
International:				Int FAX Comm:
E-Mail Address:				

16. Contracting Officer/Program Manager:

Last First MI Date Approved by KO/PM:
 Name:
 Commercial: DSN:
 FAX Comm: FAX DSN:
 International: Int FAX Comm:
 E-Mail Address:

17. Contractor Review:

Last First MI
 Name: Position/Title
 Date PAR Sent To Contractor:
 Date Contractor Received PAR: Date of Receipt of Contractor Response:
 Commercial: DSN:
 FAX Comm: FAX DSN:
 International: Int FAX Comm:
 E-Mail Address:
 Comments provided? Yes No If YES, Indicate Number of Pages Attached ()

18. Reviewing Official:

Last First MI
 Name: Date Referred:
 Commercial: DSN:
 FAX Comm: FAX DSN:
 International: Int FAX Comm:
 E-Mail Address:
 Reviewing Official Comments, if applicable: () Number of pages Date of Resolution:

19. Source Selection Availability.

Date of Final Review: Date PAR entered into PPIMS:

THE FOLLOWING SCHEDULE IS A PICTURE OF THE EXCEL FILE IN WHICH OFFERORS ARE TO SUBMIT THEIR PRICING. USE THE EXCEL FILE RATHER THAN THE VERSION BELOW.

PRICING SCHEDULE

**Proposed Prices for HUBZone
Solicitation DACA31-03-R-0029**

LABOR CLASSIFICATION	<u>Year 1</u>		
	Hourly Rate	Hours/Manyear	Annual Total Amt.
Database Manager Budget Analyst Remedial/Environmental PM Annual Times 3 (for Remed. PM only) Evaluated Total			
	<u>Year 2</u>		
	Hourly Rate	Hours/Manyear	Annual Total Amt.
Database Manager Budget Analyst Remedial/Environmental PM Annual Times 3 (for Remed. PM only) Evaluated Total			
	<u>Year 3</u>		
	Hourly Rate	Hours/Manyear	Annual Total Amt.
Database Manager Budget Analyst Remedial/Environmental PM Annual Times 3 (for Remed. PM only) Evaluated Total			

<u>Year 4</u>			
	Hourly Rate	Hours/Manyear	Annual Total Amt.
Database Manager			
Budget Analyst			
Remedial/Environmental PM			
Annual Times 3 (for Remed. PM only)			
Evaluated Total			
<u>Year 5</u>			
	Hourly Rate	Hours/Manyear	Annual Total Amt.
Database Manager			
Budget Analyst			
Remedial/Environmental PM			
Annual Times 3 (for Remed. PM only)			
Evaluated Total			
<u>5-Year Total</u>			Total Amt. – 5 Yrs.
Database Manager			
Budget Analyst			
Remedial/Environmental PM			
Total Times 3 (for Remed. PM only)			
Evaluated Total – All 5 Years			

SOW: CAMP CROWDER IRP PM

SCOPE OF WORK
Installation Restoration Program, Remedial Project Manager
For the National Guard Bureau, Army (ARNG)
For Camp Crowder, EPA, Regions 6 and 7,
And sites within Arizona

Baltimore District, U.S. Army Corps of Engineers

1.0 BACKGROUND. The National Guard Bureau's Installation Restoration Program (IRP) Office is responsible for executing programs to assess, investigate and remediate Army National Guard installations with past and current contamination. The IRP Office is also responsible for overseeing and supporting work to assess, investigate and remediate active and inactive ranges on ARNG facilities. The work to be performed crosses complex environmental regulations including the Comprehensive Environmental Response Compensation and Liability Act (CERCLA), Resource Conservation and Recovery Act (RCRA), Clean Water Act (CWA), Safe Drinking Water Act (SDWA), Munitions Rule, and Range Directives. These various regulations place an ever-increasing emphasis on environmental protection, reduction of environmental contaminants, and restoration of contaminated sites.

2.0 OBJECTIVE. Provide the Technical Support necessary to track and execute the Installation Restoration Program related to Camp Crowder, Missouri and the Pools Prairie Superfund Site in particular, and throughout the Environmental Protection Agency Regions 6 and 7. Provide support and oversight of actions related to the closure of the Camp Navajo Open Burn/Open Detonation Area and other Arizona projects. Support the Headquarters, National Guard Bureau (NGB) in monitoring and providing information related to Environmental Restoration, Army (ER,A) funding. Provide technical support for other investigation and restoration activities undertaken by the State ARNGs.

3.0 REQUIREMENTS. The IRP Remedial Project Manager shall provide technical expertise to the ARNG IRP program within EPA Regions 6 and 7. A majority of the work effort will be with the Camp Crowder facility/Pools Prairie Superfund Site, MO and Fort Chaffee, AR. The IRP Remedial Project Manager will also complete on sight requirements related to the Camp Navajo and other sites within Arizona. Support shall be provided throughout the performance period and consist of the specific tasks outlined below.

3.1 Task 1. Project Management. Provide project management support necessary to execute the ER,A projects related to Camp Crowder, Fort Chaffee, throughout EPA Regions 6 and 7 and within Arizona. The Remedial Project Manager shall be responsible for developing project specifications, monitoring the actions of contractors working on IRP projects, and providing the necessary technical expertise on ER,A related requirements. In addition, the Remedial Project Manager shall prepare Installation Action Plans, DSERTS data submissions, Cost to Complete information, and other database and funding requirements related to the program.

3.2 Task 2. Project Support. Provide oversight and actions necessary to support the ongoing effort to close the Open Burn/Open Detonation Area at Camp Navajo, including on sight supervision or work, coordination with the AZARNG and AZ Regulatory Agency, and acting as Co-chair of the Stakeholder Advisory Group. The Remedial Project Manager will be responsible for providing input into decision-making, report and paperwork, contracting actions, headquarters requirements such as Installation Action Plans, cost determinations, and other requirements.

3.3 Task 3. Technical Analysis. Review all IRP Documents generated by the contractors for completeness and accuracy, and provide comments to contractors for inclusion in additional draft or final documents. The Remedial Project Manager shall determine data gaps requiring analysis and recommend actions to fill these gaps. The Remedial Project Manager shall determine future actions based on data analysis and regulatory requirements; recommend follow on actions based on risk, migration potentials, contaminant levels, and other pertinent information; and manage the program in accordance with Department of Defense guidelines. The Remedial Project Manager shall ensure that proper offices are provided copies of documents for review or record, including the ARNG IRP Office, NGB Legal Office, regulatory agencies, State ARNG, and other interested parties. The Remedial Project Manager shall consolidate all comments from other offices and provide as one package to the contractor.

3.4 Task 4. Coordination, Briefings and Updates. Represent NGB and the IRP in technical meetings regarding IRP sites and provide briefings on these sites as appropriate. This includes discussions with NGB, other DOD agencies, State ARNG organizations, appropriate contractors, and regulatory agencies, as needed. Provide briefings to the Missouri ARNG and other interested parties as required to ensure they are aware of actions ongoing at Camp Crowder. The Remedial Project Manager shall meet with regulatory and other project managers to discuss projects and actions required as part of the IRP effort at ARNG sites. The Remedial Project Manager shall provide and disseminate information to the Stakeholder Advisory Group (SAG) or other similar groups, and the public and represent NGB at public and regulatory meetings.

3.5 Task 5. Administrative Record. Compile and maintain the official copy of the IRP Administrative Record for Camp Crowder, and oversee the Administrative Record compilation at other appropriate ARNG sites. The Remedial Project Manager shall prepare and maintain an Administrative Record for Camp Crowder sites related to the Pools Prairie Superfund Site. The Remedial Project Manager shall collect all necessary documents to be compiled into the Administrative Record to ensure compliance with CERCLA requirements. The Remedial Project Manager shall ensure all parties are aware of the presence and location of the Administrative Record. The Remedial Project Manager shall work with state personnel to ensure that appropriate Administrative Records are established at other ARNG sites.

3.6 Task 6. IRP Support for EPA Regions 6 and 7. Provide support to State ARNGs and to the IRP Office for IRP related projects. Perform site visits and coordination with staffs as necessary to provide project oversight. Provide project management for ER,A funded IRP projects within EPA Regions 6 and 7. Provide technical expertise for investigation and remediation projects executed by the State ARNG within EPA Regions 6 and 7. Attend regional and state sponsored meetings as appropriate.

4.0 PROGRESS REPORTS/INVOICES. The Remedial Project Manager shall submit monthly progress reports to the Contracting Officer Representative for approval. The monthly progress report shall contain an accurate, up-to-date account of all work completed during the month and plans for the following month, and shall be no longer than two typed pages in length. This report should be submitted to the IRP Branch Chief.

5.0 STAFFING. It is anticipated that one Environmental Scientist/Project Manager will provide the support outlined in this task order. The Remedial Project Manager must be an experienced professional and acceptable to the Baltimore District and NGB.

6.0 TRAVEL. The individual conducting the work under this delivery order is expected to work on site at Camp Navajo, AZ throughout the duration of the delivery order. The employee will not be entitled to any travel costs for travel from home. The Remedial Project Manager will be required to complete travel to conduct oversight of IRP related projects, to coordinate with ARNG facilities, State ARNG offices, regulatory agencies, and to attend IRP related meetings. Travel shall be conducted in accordance with Joint Travel regulations and is not to exceed \$21,600. As part of this contract, an Other Direct Cost (ODC) line item will be established for travel.

7.0 GOVERNMENT FURNISHED INFORMATION/EQUIPMENT. NGB shall furnish information describing the content and format for each deliverable required to be complete the tasks; copies of relevant DOD and Army documents on policy and regulations relating to IRP; office space, computer, and telephone access.

8.0 CONTRATOR FURNISHED EQUIPMENT. The contractor is required to provide the Remedial Project Manager with a cellular phone to provide instant access to the IRP Office while in travel status. The Remedial Project Manager will also be required to obtain supplies and materials, including postage in meeting the above requirements, and these items will be reimbursed for direct costs. To meet these requirements, a line item will be established to reimburse Other Direct Costs (ODCs) for supplies and equipment not to exceed \$3,240.

9.0 PERIOD OF PERFORMANCE. All work done by the contractor, including submission of all required data and reports shall be completed within 12 months.

SOW: BUDGET ANALYST

SCOPE OF WORK
Program, Planning and Budget Support
For the Headquarters, Army National Guard (ARNG)
Aberdeen Proving Ground, Maryland

Baltimore District, U.S. Army Corps of Engineers

1.0 INTRODUCTION. The National Guard Bureau Installation Restoration Program (IRP) is responsible for executing programs to assess, investigate, and remediate Army National Guard (ARNG) installations with past and current contamination. The Installation Restoration Program Office is also responsible for overseeing and supporting work to assess, investigate and remediate closed and transferred ranges on ARNG facilities. The work to be performed crosses complex Federal environmental regulations such as the Comprehensive Environmental Response, Compensation and Liability Act, Resource Conservation and Recovery Act, Clean Water Act, and Safe Drinking Water Act. These various regulations place an ever-increasing emphasis on environmentally sound practices, reduction of environmental contaminants, and restoration of contaminated sites. The IRP Office receives Environmental Restoration, Army (ER,A) funding yearly to perform work at federally owned ARNG facilities. In addition, Operations and Maintenance Army National Guard (OMARNG) funding to support work at state owned facilities.

2.0 OBJECTIVE. Provide the technical support necessary to track and execute ARNG ER,A and OMARNG funding in support of IRP actions, and to keep project and program managers apprised of funding limitations and availability. Technical support is also required to track the obligation of funding by executing agencies and to track disbursements of prior year funds to ensure Army goals are met.

3.0 REQUIREMENTS. The Budget Analyst, as an independent contractor and not an agent for the government, shall support the Installation Restoration Program (IRP) Team chief and IRP Program Managers as well as various project managers by providing the technical support necessary to program and manage the execution and tracking of funding provided to the IRP Office for actions. To successfully complete the requirements under this scope of work, the Budget Analyst must complete the following tasks.

3.1 Funding Support. Complete all necessary paperwork to allow project funding to be sent by the Army Environmental Center, NGB Comptroller, The U.S. Property and Fiscal Office, or Corps of Engineers to executing agency. This includes completing Military Inter-Departmental Purchase Requests (MIPR) and requests for Funding Authorization Documents (FAD). Process project funds requests for projects received by IRP Team personnel to ensure requested funds are available and processed for transmittal as required. Record and track funds requested and transmitted on a spreadsheet or database. Ensure the funds received are managed and used according to financial laws and regulations. Complete financial records in Automated Fund Control Order System (AFCOS) as required by the U.S. Property and Fiscal Office for Maryland.

3.2 Obligation Tracking. Track and verify the obligation and spending of IRP Team funding to ensure timely obligation, ensure that funding is spent in accordance with financial laws and regulations, and ensure that funds are disbursed from the appropriate accounts. This includes completion of spreadsheets and databases necessary to complete this task. This also includes tracking prior year funding to ensure disbursement rates meet the Army goals set for disbursement rates, and to work through problems that arise to get funding outlays back on track.

3.3 Obligation Plans. Complete and keep updated Obligation Plans for IRP and OMARNG funding used by the IRP Team and ensure Obligation Plans are provided to proper offices as required. In addition, develop a flow chart to ensure IRP funding is programmed, obligated, and tracked showing how, by whom, and when allotted, disbursed.

3.4 Budget Coordination. Coordinate with state ARNG representatives, both environmental and financial, to ensure proper obligation and use of IRP and OMARNG funding. Maintain copies of paperwork and contracts showing project funding, obligation, and status reports.

3.5 DFAS Support. Review the Defense Finance and Accounting Service (DFAS) records that track funds and obligations. Represent IRP Team in budget meetings and budget reviews at both NGB and the USPFO of Maryland. Participate on quarterly funds reviews at the USPFO. Meet with Army Environmental Center personnel to discuss budget and funding actions.

3.6 ER,A Funding Guidance. Review and update guidance for use and obligation of IRP Team funding. Update the financial Standard Operating Procedures (SOP) and general guidance on use of ER,A. Work with USPFO and NGB financial staff to obtain necessary information to update the guidance. Complete suspense items dealing with the receipt and spending of ER,A and OMARNG funding.

3.7 ER,A and OMARNG Projects. Coordinate with IRP Team members on projects and requirements dealing with funding matters. Participate in IRP Team meetings dealing with funding and project issues to keep up to date with possible requirements involving funding matters. Provide input at meetings as to the status of funds and on transfer of funds among projects. Provide necessary paperwork related to funding to support IRP Team members requirements.

3.8 Funding Reviews. As a minimum, complete Mid-year and End-of year reviews to ensure projects and funding obligations are on track. Complete necessary actions to meet Army Environmental Center quarterly program review requirements. Attend all quarter reconciliation meetings with the USPFO for Maryland. Make recommendations on funds distributions to ensure all funds are obligated as projected by quarter and by close of Fiscal Year. Track billings against obligated funding and ensure all savings for projects are returned for use on other projects, including prior year funding.

3.9 Funding Coordination. Coordinate on a routine basis with executing agencies and funding offices to keep track of funding actions. Travel to offices as necessary to coordinate and correct actions to ensure proper obligation and liquidation of funds to projects.

4.0 PROGRESS REPORTS. The Budget Analyst shall submit monthly progress reports to the Contracting Officer Representative (COR) for approval. The monthly reports shall contain an accurate, up-to-date account of all work completed during the month and plans for the following month, and shall be no longer than two typed pages in length. This report shall be submitted to the Installation Restoration Program Office Branch Chief.

5.0 STAFFING. The Budget Analyst must be an experienced professional and acceptable to the Baltimore District and NGB. The position will be located at the Installation Restoration Program Office located on the Edgewood Area of Aberdeen Proving Grounds, Maryland. The position will be considered part time and will consist of an average of 24 hours per week, which may vary from week to week depending on work requirements and travel.

6.0 TRAVEL. The Budget Analyst will not be entitled to any travel costs for travel from home to and from Aberdeen Proving Ground. The Budget Analyst will be required to do occasional travel to offices at Aberdeen Proving Ground, The US Property and Fiscal Office at Havre De Grace, MD, the MD Facilities Management Office, Baltimore, MD and the Army National Guard Readiness Center in Arlington, VA. Travel to these locations shall be conducted in the individuals privately owned vehicle, or as a passenger with another individual. The employee shall be entitled to reimbursement for mileage only when using his/her privately owned vehicle. Any off-site travel necessary to complete the tasks outlined in this scope of work shall be conducted in accordance with Joint Travel Regulations. Travel expenses are not to exceed \$2,160 including contractor handling fees, without approval of the government. Travel funding will be provided to the contracting firm as an Other Direct Cost (ODC).

7.0 GOVERNMENT FURNISHED INFORMATION/EQUIPMENT. The HQ ARNG shall furnish information describing the content and format for each of the various plans, reports, inventories, or surveys specified in this scope of work; copies of relevant Army documents on policy and regulations relating to ARNG IRP management; office space, computer, and telephone access.

8.0 CONTRACTOR FURNISHED INFORMATION/EQUIPMENT. The contractor may be required to provide the on-site employee with a connection to the Internet to complete research on financial issues, as well as possible a cell phone to allow contact during periods out of the office. The contractor may also be required to provide supplies and services through a reimbursement process. To meet these requirements, a line item will be established to reimburse the contracting firm for this support as well as possibly supplies and other equipment as an Other Direct Cost (ODC) not to exceed \$1,080.

9.0 PERIOD OF PERFORMANCE. All work done by the contractor, including submission of all required data and reports shall be completed within 12 months of the contract award.

SOW: DATABASE MANAGER

SCOPE OF WORK
Computer and Database Program Manager Support
For the National Guard Bureau, Army (ARNG)
Installation Restoration Program Office
Edgewood Area, Aberdeen Proving Ground, Maryland

Baltimore District, U.S. Army Corps of Engineers

1.0 BACKGROUND. The National Guard Bureau's Installation Restoration Program Office is responsible for executing programs to assess, investigate and remediate Army National Guard installations with past and current contamination. The Installation Restoration Program (IRP) Office is also responsible for overseeing and supporting work to assess, investigate and remediate closed and transferred ranges on ARNG facilities. The work to be performed crosses complex environmental regulations including the Comprehensive Environmental Response Compensation and Liability Act (CERCLA), Resource Conservation and Recovery Act (RCRA), Clean Water Act (CWA), Safe Drinking Water Act (SDWA), Munitions Rule, and Range Directives. These various regulations place an ever-increasing emphasis on environmental protection, reduction of environmental contaminants, and restoration of contaminated sites.

2.0 OBJECTIVE. Provide the Technical Support necessary to manage the data collected and generated in support of the Installation Restoration Program Office actions and requirements. To provide the office employees with tools to better manage and control the volume of material related to sites being managed and overseen. To establish and maintain the databases, connections and hardware and software needed to make necessary program decisions. To ensure requirements of operating a computer system are met, especially security of data and systems.

3.0 REQUIREMENTS. The Computer and Database Program Manager position will be physically located on the Edgewood Area, Aberdeen Proving Ground, MD. The Computer and Database Program Manager, as an independent contractor and not an agent for the Government, provides the technical expertise required to support the National Guard Bureau Installation Restoration Program Office. To successfully complete the requirements under this scope of work, the Computer and Database Program Manager must complete the following tasks.

3.1 Task 1. Data Collection and Database Management. Work with State Environmental Offices, NGB personnel, the Air Force Center for Environmental Excellence, and other agencies to obtain and configure information dealing with environmental parameters, Installation Restoration data, range information, and other pertinent data. Collect existing data through research on the web, contacts with personnel in the states, and obtain information from IRP Program Managers, other NGB personnel or other DOD agencies. Prepare data in the proper format for use by the Installation Restoration Program personnel. Input data into existing databases, create new data management tools, input findings into Geographical Information Systems, and interpret data to support project decision-making.

3.2 Task 2. Information Management Support. Provide the technical expertise needed to act as the Installation Restoration Program Office Information Management Officer. The support shall include acting as the computer security officer, establishing and managing the computer network, functioning as the network administrator, acting as the Microsoft Exchange Server administrator, troubleshooting and repairing office computers, and providing training on new software and systems. In addition the Computer and Database Program Manager will provide technical input into system changes and upgrades, software and hardware requirements, and support installation of computer equipment and materials. The Computer and Database Program Manager will act as a liaison with the Installation DOIM Office and will support the office telecommunications needs.

3.3 Task 3. Geographical Information System Support. Support the establishment and use of a Geographical Information System for use by the Installation Restoration Program Office. Support the development of queries and layers for use by IRP Program Managers and staff. Work with the NGB Environmental Office GIS personnel to ensure IRP requirements are included in any GIS functions. Obtain and verify the Metadata needed for the GIS program.

3.4 Task 4. Internet Web Support. Develop, Implement, update and support information to be placed on the Installation Restoration Program Web site at Aberdeen Proving Grounds, NGB's Guard Knowledge Online Web site, or the Range Rule Interactive Web Site through Argonne National Laboratories.

3.5 Task 5. Committee Representation. Represent the IRP Office on various database, security, information technology, and other committees as needed. Represent the IRP Office on installation security committees as the office Information System Security Officer. Represent the office as the Telephone Control Officer. The Computer and Database Program Manager will be the IRP Office representative and subject matter expert on installation and NGB sponsored committees dealing with data management and systems analysis.

4.0 PROGRESS REPORTS/INVOICES. The Computer and Database Program Manager shall submit monthly progress reports to the Contracting Officer Representative for approval. The monthly progress report shall contain an accurate, up-to-date account of all work completed during the month and plans for the following month, and shall be no longer than two typed pages in length. This report should be submitted to the Installation Restoration Program Office Branch Chief.

5.0 STAFFING. The Computer and Database Program Manager must be experienced professionals and acceptable to the Baltimore District and NGB. The position will be located in the Installation Restoration Program Office located on the Edgewood Area of Aberdeen Proving Grounds, Maryland.

6.0 TRAVEL. The employee will not be entitled to any travel costs for travel from home to and from Aberdeen Proving Ground. The Computer and Database Manager will be required to travel to offices on Aberdeen Proving Ground and the Army National Guard Readiness Center in Arlington, VA. Travel shall be conducted in the employees privately owned vehicle or as a passenger with other personnel. The employee shall be entitled to reimbursement at the government rate for mileage only. An occasional trip to other locations may be required to collect data or for the purpose of obtaining required training. Reimbursement of expenses is authorized in accordance with Federal Joint Travel Regulations. Travel expenses are not to exceed \$3,240, including contractor handling fees, without approval of the government; and travel costs will be reimbursed to the contractor as an Other Direct Cost (ODC) line item for travel.

7.0 GOVERNMENT FURNISHED INFORMATION/EQUIPMENT. NGB shall furnish information describing the content and format for each deliverable required to complete the above listed tasks. NGB will also supply the office space, computer, and telephone access at Aberdeen Proving Ground.

8.0 CONTRATOR FURNISHED EQUIPMENT. The contractor may be required to provide the on-site employee with a connection to the Internet to complete research on financial issues, as well as possible a cell phone to allow contact during periods out of the office. The contractor may also be required to provide supplies and services through a reimbursement process. To meet these requirements, a line item will be established to reimburse the contracting firm for this support as well as possibly supplies and other equipment as an Other Direct Cost (ODC) not to exceed \$1,080.

9.0 PERIOD OF PERFORMANCE. All work done by the contractor, including submission of all required data and reports shall be completed within 12 months.

SOW: LOS ALAMITOS IRP PM

SCOPE OF WORK
Remedial Project Manager
Installation Restoration Program (IRP) Support
Army National Guard (ARNG)
Environmental Protection Agency (EPA) regions 8, 9 and 10
Baltimore District, U. S. Army Corps of Engineers

1.0 BACKGROUND. The National Guard Bureau's Installation Restoration Program (IRP) Office is responsible for executing programs to assess, investigate and remediate Army National Guard installations with past and current contamination. The IRP Office is also responsible for overseeing and supporting work to assess, investigate and remediate closed and transferred ranges on and off Army National Guard (ARNG) facilities. The work to be performed crosses complex environmental regulations including the Comprehensive Environmental Response Compensation and Liability Act (CERCLA), Resource Conservation and Recovery Act (RCRA), Clean Water Act (CWA), Safe Drinking Water Act (SDWA), Munitions Rule, and the proposed Range Rule. These various regulations place an ever-increasing emphasis on environmental protection, reduction of environmental contaminants, and restoration of contaminated sites.

2.0 OBJECTIVE. Provide the technical support necessary to track and execute the Installation Restoration Program related to Los Alamitos Joint Forces Training Base, CA; Camp Navajo, AZ; Camp Roberts, CA; and Papago Park, AZ in particular; and throughout the Environmental Protection Agency (EPA) Regions 8, 9 and 10 and other sites in other EPA Regions as required. Support the Headquarters, National Guard Bureau (NGB) in monitoring and providing information related to Environmental Restoration, Army (ER,A) funding. Provide technical support for other investigation and restoration activities undertaken by the State ARNGs.

3.0 REQUIREMENTS. The Remedial Project Manager position will maintain an office at the Los Alamitos Joint Forces Training Base, CA. The contractor shall provide the technical expertise necessary to support the overall management and coordination of IRP activities within EPA Regions 8, 9 and 10 that includes Alaska, Arizona, California, Colorado, Guam, Hawaii, Idaho, Montana, Nevada, North Dakota, Oregon, South Dakota, Utah, Washington and Wyoming. A majority of the effort will be with the IRP activities at Camp Navajo, AZ and Los Alamitos, CA. Support shall be provided throughout the performance period and consist of the specific tasks outlined below. Technical support will be provided for other ARNG sites as needed.

3.1 Task 1. Technical Remedial Project Manager Support. Act as the NGB Remedial Project Manager providing technical support consistent with Federal, state, and local regulatory requirements and providing guidance to the IRP Office and National Guard Bureau for EPA Regions 8, 9 and 10. The support shall be provided continuously throughout the performance period and include coordinating with NGB installations to ensure the necessary management functions regarding site investigations and cleanup activities within the region. The Remedial Project Manager shall support the development of project specifications, monitor the actions of contractors working on IRP projects, and provide the necessary technical expertise on ER,A related requirements. In addition, the Remedial Project Manager shall help prepare Installation Action Plans, DSERTS data submissions, Cost to Complete information, and other database and funding requirements related to the program.

3.2 Task 2. Technical Analysis. The Remedial Project Manager shall review all IRP Documents generated by the contractors for completeness and accuracy, and provide comments for inclusion in additional draft or final documents. The Remedial Project Manager shall determine data gaps requiring analysis and recommend actions to fill these gaps. The Remedial Project Manager shall determine future actions based on data analysis and regulatory requirements; recommend follow on actions based on risk, migration potentials, contaminant levels, and other pertinent information; and manage the program in accordance with Department of Defense guidelines. The Remedial Project Manager shall ensure that proper offices are provided copies of documents for review or record, including the ARNG IRP Office, NGB Legal Office, regulatory agencies, State ARNG, and other interested parties. The Remedial Project Manager shall consolidate all comments from other offices and provide as one package to the contractor.

3.3 Task 3. Coordination, Briefings and Updates. Represent NGB and the IRP Office in technical meetings regarding IRP sites or associated with the IRP program, and provide briefings on these sites as appropriate. Prepare presentations and provide information concerning IRP status and goals for each assigned NGB installation to the appropriate Commanders, Directors, etc. The IRP status briefings shall be conducted as requested throughout the performance period. Coordinate public meetings or Restoration Advisory Board meetings as required by Regional IRP Manager.

3.4 Task 4. Administrative Record. Compile and maintain the official copy of the IRP Administrative Record for all applicable sites, and oversee the Administrative Record compilation at other appropriate ARNG sites. The Remedial Project Manager shall prepare and maintain an Administrative Record for sites assigned to him. The Remedial Project Manager shall collect all necessary documents to be compiled into the Administrative Record to ensure compliance with CERCLA requirements. The Remedial Project Manager shall ensure all parties are aware of the presence and location of the Administrative Record. The Remedial Project Manager shall work with state personnel to ensure that appropriate Administrative Records are established at other ARNG sites.

3.5 Task 5. IRP Support for EPA Regions 8, 9 and 10. Provide support to State ARNGs and to the IRP Office for IRP related projects. Perform site visits and coordination with staffs as necessary to provide project oversight. Provide project management for ER,A funded IRP projects within EPA Regions 8, 9 and 10. Provide technical expertise for investigation and remediation projects executed by the State ARNG within EPA Regions 8, 9 and 10. Attend regional and state sponsored meetings as appropriate.

4.0 PROGRESS REPORTS/INVOICES. The contractor shall submit monthly progress reports to the Contracting Officer Representative (COR) for approval. The monthly reports shall contain an accurate, up-to-date account of all work completed during the month and plans for the following month, and shall normally be no longer than two typed pages in length. The monthly progress report shall be submitted to the IRP Branch Chief. A weekly situation report shall be submitted to the IRP Office.

5.0 STAFFING. It is anticipated that one (1) Project Manager will provide the support outlined in this task order. The contractor must be an experienced professional and acceptable to the Baltimore District and the NGB.

6.0 TRAVEL. The individual conducting the work under this delivery order is expected to maintain an office at Los Alamitos, CA throughout the duration of the delivery order. The contractor will be required to conduct off-site actions to coordinate with NGB facilities, regulatory agencies, and attend environmental related meetings. Travel shall be conducted in accordance with Joint Travel regulations and is reimbursable not to exceed \$21,600. The employee will not be entitled to any travel costs for travel from home to work site.

7.0 GOVERNMENT FURNISHED INFORMATION/EQUIPMENT. The NGB shall furnish information describing the content and format for each deliverable required to complete the tasks; copies of relevant Army documents on policy and regulations relating to IRP management; and computer equipment and software as required. The individual will be provided with an office at Los Alamitos and other sites as required.

8.0 CONTRACTOR FURNISHED EQUIPMENT. The contractor shall provide an Internet account to allow connection to the Army Environmental Center Web site, as stated above, and to access the IRP Interactive Web Page and Guardnet site for information transfers. A cellular phone will also be provided to the Remedial Project Manager to provide instant access to the IRP Office while in travel status. From time to time, materials and equipment will be required to allow the Remedial Project Manager to complete his necessary duties. To meet these requirements a line item will be established to reimburse other direct costs (ODCs) not to exceed \$4,320.

9.0 PERIOD OF PERFORMANCE. All work done by the contractor, including submission of all required data and reports, shall be completed within 12 months.

QUALIFICATION REQUIREMENTS

Minimum Qualifications for Positions with the Army National Guard Installation Restoration Program

Database Program Management Position

Applicant must be familiar with computer hardware and software requirements and specifications to support the office computer needs and to help determine equipment upgrades and software purchases.

Applicant must be familiar with data management programs to include MS Excel, MS Access, and Geographical Information System (GIS). Applicant should also be familiar with Army Environmental Databases to include the Army Environmental Database-Restoration, which includes the Defense Site Environmental Restoration Tracking System and the Restoration Cost to Complete databases. The applicant must be familiar with MS Outlook used as our e-mail system. Knowledge of Oracle is a plus, as is familiarity with the Air Force Restoration Information Management System (AFRIMS), used to track projects at the Massachusetts Military Reservation.

Applicant should be familiar with the Army National Guard organization and with types of facilities operated by the Army National Guard to ensure proper portrayal of data collected from various types of facilities. Applicant should also be familiar with investigation and remediation data requirements to better establish data fields to support the decision making process.

Applicant must be familiar with Department of Defense and Department of the Army security protocols to allow applicant to function as the Computer Security Officer and represent the office on computer security committees for the installation.

Applicant must be familiar with web site development and management tools.

Regional Representatives and Remedial Program Manager Positions (three each)

Applicants must be familiar with the Comprehensive Response, Compensation, and Liability Act (CERCLA) and the Resource Conservation and Recovery Act (RCRA) laws and regulations, and/or similar state regulations.

Applicants must be familiar with CERCLA and RCRA processes to take actions from the beginning to the end, including all the steps involved.

Applicants must be familiar with drilling requirements, sampling and analysis procedures, and remedial action technologies. Applicants must also be familiar with EPA analytical methods and laboratory protocols. This is required to enable the person oversee field work and to prepare and review Project Work Plans, Sampling and Analysis Plans, and other plans as required, and to review and approve work completed by others.

Applicants should be familiar with Army Installation Restoration Program requirements to include Installation Action Plans, the Defense Site Environmental Restoration Tracking System, and the Restoration Cost to Complete system to be able to provide input as the installation level of program management.

Applicant should have a background in project development, project tracking, and project implementation, to be able to provide decisions and input on investigation and remediation alternatives for CERCLA and RCRA sites; and to determine data gap requirements, closure strategies, and sampling plan requirements.

Applicants should have experience in dealing with federal, state, and local regulatory agencies, including have completed face-to-face negotiations with regulatory Project Managers.

Applicants must be familiar with public notification requirements under CERCLA and RCRA as well as establishing and maintaining an Administrative Record.

Budget Analyst Position

Applicant must have knowledge of basic accounting practices.

Applicant should be familiar with Department of the Army and Department of Defense funding documents to include the Military Inter-Departmental Purchase Request (MIPR)(DD Form 448 and 448-2), Funding Authorization Documents (FAD), and Purchase Request and Commitment (DD Form 3953).

Applicant must have knowledge of the Federal Acquisition Regulations (FAR) and Federal fiscal laws and regulations.

Applicant should be familiar with funds tracking and management and the Defense Finance and Accounting System (DFAS) procedures and record keeping.

Applicant should be familiar with Army Restoration cost tracking system to include completing Obligation Plans, Funds Requests, and dealing with Restoration Cost to Complete.

WAGE DETERMINATION MD

WAGE DETERMINATION DECISION

OF THE SECRETARY OF LABOR

The following wage determination will be used to conform with the requirements of the Service Contract Act of 1965 (29 CFR 4) of the General Provisions:

Decision No. 94-2247 (Rev. 23) dated 3 June 2003

State(s): Maryland

Areas: Maryland COUNTIES OF Anne Arundel, Baltimore, Carroll, Harford, Howard, Baltimore City

WAGE DETERMINATION NO: 94-2247 REV (23) AREA: MD,BALTIMORE

WAGE DETERMINATION NO: 94-2247 REV (23) AREA: MD,BALTIMORE

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR
 FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL
 WASHINGTON D.C. 20210

William W.Gross	Division of	Wage Determination No.: 1994-2247	Revision No.: 23
Director	Wage Determinations	Date Of Last Revision: 06/03/2003	

State: Maryland

Area: Maryland Counties of Anne Arundel, Baltimore, Baltimore City, Carroll, Harford, Howard

****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support and Clerical Occupations	
01011 - Accounting Clerk I	10.77
01012 - Accounting Clerk II	12.59
01013 - Accounting Clerk III	13.70
01014 - Accounting Clerk IV	16.07
01030 - Court Reporter	16.43
01050 - Dispatcher, Motor Vehicle	15.71
01060 - Document Preparation Clerk	11.27
01070 - Messenger (Courier)	9.60
01090 - Duplicating Machine Operator	11.13
01110 - Film/Tape Librarian	11.69
01115 - General Clerk I	9.99

01116 - General Clerk II	12.21
01117 - General Clerk III	14.07
01118 - General Clerk IV	15.52
01120 - Housing Referral Assistant	18.41
01131 - Key Entry Operator I	10.92
01132 - Key Entry Operator II	12.25
01191 - Order Clerk I	13.05
01192 - Order Clerk II	14.50
01261 - Personnel Assistant (Employment) I	13.16
01262 - Personnel Assistant (Employment) II	14.75
01263 - Personnel Assistant (Employment) III	17.05
01264 - Personnel Assistant (Employment) IV	18.97
01270 - Production Control Clerk	16.95
01290 - Rental Clerk	14.19
01300 - Scheduler, Maintenance	15.26
01311 - Secretary I	15.26
01312 - Secretary II	16.56
01313 - Secretary III	18.41
01314 - Secretary IV	20.15
01315 - Secretary V	22.36
01320 - Service Order Dispatcher	14.06
01341 - Stenographer I	14.69
01342 - Stenographer II	16.46
01400 - Supply Technician	20.15
01420 - Survey Worker (Interviewer)	14.94
01460 - Switchboard Operator-Receptionist	10.65
01510 - Test Examiner	16.43
01520 - Test Proctor	16.43
01531 - Travel Clerk I	9.74
01532 - Travel Clerk II	10.63
01533 - Travel Clerk III	11.73
01611 - Word Processor I	11.93
01612 - Word Processor II	14.38
01613 - Word Processor III	15.92
03000 - Automatic Data Processing Occupations	
03010 - Computer Data Librarian	12.80
03041 - Computer Operator I	14.30
03042 - Computer Operator II	15.82
03043 - Computer Operator III	18.73
03044 - Computer Operator IV	20.44
03045 - Computer Operator V	22.83
03071 - Computer Programmer I (1)	18.15
03072 - Computer Programmer II (1)	22.19
03073 - Computer Programmer III (1)	26.89
03074 - Computer Programmer IV (1)	27.62
03101 - Computer Systems Analyst I (1)	27.62
03102 - Computer Systems Analyst II (1)	27.62
03103 - Computer Systems Analyst III (1)	27.62
03160 - Peripheral Equipment Operator	14.30

05000 - Automotive Service Occupations	
05005 - Automotive Body Repairer, Fiberglass	18.28
05010 - Automotive Glass Installer	15.64
05040 - Automotive Worker	15.64
05070 - Electrician, Automotive	16.82
05100 - Mobile Equipment Servicer	14.46
05130 - Motor Equipment Metal Mechanic	16.82
05160 - Motor Equipment Metal Worker	15.64
05190 - Motor Vehicle Mechanic	16.82
05220 - Motor Vehicle Mechanic Helper	13.86
05250 - Motor Vehicle Upholstery Worker	15.64
05280 - Motor Vehicle Wrecker	15.64
05310 - Painter, Automotive	16.18
05340 - Radiator Repair Specialist	15.64
05370 - Tire Repairer	13.77
05400 - Transmission Repair Specialist	16.82
07000 - Food Preparation and Service Occupations	
(not set) - Food Service Worker	8.84
07010 - Baker	11.44
07041 - Cook I	10.17
07042 - Cook II	11.03
07070 - Dishwasher	8.82
07130 - Meat Cutter	13.07
07250 - Waiter/Waitress	8.09
09000 - Furniture Maintenance and Repair Occupations	
09010 - Electrostatic Spray Painter	15.95
09040 - Furniture Handler	13.31
09070 - Furniture Refinisher	15.95
09100 - Furniture Refinisher Helper	13.66
09110 - Furniture Repairer, Minor	14.81
09130 - Upholsterer	15.95
11030 - General Services and Support Occupations	
11030 - Cleaner, Vehicles	8.97
11060 - Elevator Operator	9.23
11090 - Gardener	10.75
11121 - House Keeping Aid I	8.76
11122 - House Keeping Aid II	9.22
11150 - Janitor	9.22
11210 - Laborer, Grounds Maintenance	9.68
11240 - Maid or Houseman	8.76
11270 - Pest Controller	10.93
11300 - Refuse Collector	9.22
11330 - Tractor Operator	10.54
11360 - Window Cleaner	9.75
12000 - Health Occupations	
12020 - Dental Assistant	12.97
12040 - Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	12.85
12071 - Licensed Practical Nurse I	14.85
12072 - Licensed Practical Nurse II	16.74

12073 - Licensed Practical Nurse III	18.38
12100 - Medical Assistant	12.11
12130 - Medical Laboratory Technician	13.89
12160 - Medical Record Clerk	12.76
12190 - Medical Record Technician	15.20
12221 - Nursing Assistant I	8.45
12222 - Nursing Assistant II	9.50
12223 - Nursing Assistant III	11.23
12224 - Nursing Assistant IV	12.61
12250 - Pharmacy Technician	12.45
12280 - Phlebotomist	11.51
12311 - Registered Nurse I	23.08
12312 - Registered Nurse II	26.05
12313 - Registered Nurse II, Specialist	26.05
12314 - Registered Nurse III	32.86
12315 - Registered Nurse III, Anesthetist	32.86
12316 - Registered Nurse IV	35.56
13000 - Information and Arts Occupations	
13002 - Audiovisual Librarian	20.71
13011 - Exhibits Specialist I	17.60
13012 - Exhibits Specialist II	21.29
13013 - Exhibits Specialist III	22.85
13041 - Illustrator I	17.60
13042 - Illustrator II	21.29
13043 - Illustrator III	22.85
13047 - Librarian	21.62
13050 - Library Technician	14.06
13071 - Photographer I	12.88
13072 - Photographer II	16.00
13073 - Photographer III	19.35
13074 - Photographer IV	20.77
13075 - Photographer V	25.12
15000 - Laundry, Dry Cleaning, Pressing and Related Occupations	
15010 - Assembler	7.30
15030 - Counter Attendant	7.30
15040 - Dry Cleaner	9.73
15070 - Finisher, Flatwork, Machine	7.30
15090 - Presser, Hand	7.30
15100 - Presser, Machine, Drycleaning	7.30
15130 - Presser, Machine, Shirts	7.30
15160 - Presser, Machine, Wearing Apparel, Laundry	7.30
15190 - Sewing Machine Operator	10.56
15220 - Tailor	11.35
15250 - Washer, Machine	8.20
19000 - Machine Tool Operation and Repair Occupations	
19010 - Machine-Tool Operator (Toolroom)	17.95
19040 - Tool and Die Maker	22.00
21000 - Material Handling and Packing Occupations	
21010 - Fuel Distribution System Operator	16.99
21020 - Material Coordinator	16.94
21030 - Material Expediter	16.94
21040 - Material Handling Laborer	12.72

21050 - Order Filler	11.90
21071 - Forklift Operator	14.73
21080 - Production Line Worker (Food Processing)	14.73
21100 - Shipping/Receiving Clerk	12.50
21130 - Shipping Packer	13.57
21140 - Store Worker I	12.13
21150 - Stock Clerk (Shelf Stocker; Store Worker II)	14.77
21210 - Tools and Parts Attendant	16.51
21400 - Warehouse Specialist	15.11
23000 - Mechanics and Maintenance and Repair Occupations	
23010 - Aircraft Mechanic	20.92
23040 - Aircraft Mechanic Helper	17.14
23050 - Aircraft Quality Control Inspector	21.66
23060 - Aircraft Servicer	18.73
23070 - Aircraft Worker	19.50
23100 - Appliance Mechanic	18.03
23120 - Bicycle Repairer	13.77
23125 - Cable Splicer	22.99
23130 - Carpenter, Maintenance	17.40
23140 - Carpet Layer	16.96
23160 - Electrician, Maintenance	20.62
23181 - Electronics Technician, Maintenance I	16.60
23182 - Electronics Technician, Maintenance II	20.02
23183 - Electronics Technician, Maintenance III	20.76
23260 - Fabric Worker	16.29
23290 - Fire Alarm System Mechanic	19.43
23310 - Fire Extinguisher Repairer	15.91
23340 - Fuel Distribution System Mechanic	19.54
23370 - General Maintenance Worker	15.42
23400 - Heating, Refrigeration and Air Conditioning Meanic	16.58
23430 - Heavy Equipment Mechanic	17.96
23440 - Heavy Equipment Operator	17.52
23460 - Instrument Mechanic	18.53
23470 - Laborer	11.79
23500 - Locksmith	17.09
23530 - Machinery Maintenance Mechanic	18.19
23550 - Machinist, Maintenance	16.58
23580 - Maintenance Trades Helper	13.66
23640 - Millwright	19.64
23700 - Office Appliance Repairer	17.86
23740 - Painter, Aircraft	18.16
23760 - Painter, Maintenance	17.02
23790 - Pipefitter, Maintenance	20.60
23800 - Plumber, Maintenance	18.52
23820 - Pneudraulic Systems Mechanic	18.53
23850 - Rigger	18.24
23870 - Scale Mechanic	17.21
23890 - Sheet-Metal Worker, Maintenance	16.58
23910 - Small Engine Mechanic	15.42
23930 - Telecommunication Mechanic I	15.42
23931 - Telecommunication Mechanic II	17.12
23950 - Telephone Lineman	16.58

23960 - Welder, Combination, Maintenance	16.58
23965 - Well Driller	17.01
23970 - Woodcraft Worker	18.53
23980 - Woodworker	14.98
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	8.69
24580 - Child Care Center Clerk	12.45
24600 - Chore Aid	8.61
24630 - Homemaker	11.77
25000 - Plant and System Operation Occupations	
25010 - Boiler Tender	20.04
25040 - Sewage Plant Operator	18.02
25070 - Stationary Engineer	20.04
25190 - Ventilation Equipment Tender	15.19
25210 - Water Treatment Plant Operator	17.27
27000 - Protective Service Occupations	
(not set) - Police Officer	21.76
27004 - Alarm Monitor	14.25
27006 - Corrections Officer	17.03
27010 - Court Security Officer	19.46
27040 - Detention Officer	18.29
27070 - Firefighter	19.72
27101 - Guard I	10.46
27102 - Guard II	15.15
28000 - Stevedoring/Longshoremen Occupations	
28010 - Blocker and Bracer	17.21
28020 - Hatch Tender	17.21
28030 - Line Handler	17.21
28040 - Stevedore I	15.69
28050 - Stevedore II	16.90
29000 - Technical Occupations	
21150 - Graphic Artist	22.09
29010 - Air Traffic Control Specialist, Center (2)	29.85
29011 - Air Traffic Control Specialist, Station (2)	20.59
29012 - Air Traffic Control Specialist, Terminal (2)	22.67
29023 - Archeological Technician I	15.37
29024 - Archeological Technician II	18.33
29025 - Archeological Technician III	22.70
29030 - Cartographic Technician	22.13
29035 - Computer Based Training (CBT) Specialist/ Instructor	25.27
29040 - Civil Engineering Technician	21.29
29061 - Drafter I	12.35
29062 - Drafter II	15.10
29063 - Drafter III	18.76
29064 - Drafter IV	22.70
29081 - Engineering Technician I	17.05
29082 - Engineering Technician II	18.84
29083 - Engineering Technician III	21.16
29084 - Engineering Technician IV	25.53
29085 - Engineering Technician V	29.15
29086 - Engineering Technician VI	32.93
29090 - Environmental Technician	19.40

29100 - Flight Simulator/Instructor (Pilot)	27.45
29160 - Instructor	21.50
29210 - Laboratory Technician	17.23
29240 - Mathematical Technician	22.61
29361 - Paralegal/Legal Assistant I	17.60
29362 - Paralegal/Legal Assistant II	19.46
29363 - Paralegal/Legal Assistant III	23.79
29364 - Paralegal/Legal Assistant IV	28.77
29390 - Photooptics Technician	20.55
29480 - Technical Writer	25.26
29491 - Unexploded Ordnance (UXO) Technician I	18.97
29492 - Unexploded Ordnance (UXO) Technician II	22.96
29493 - Unexploded Ordnance (UXO) Technician III	27.51
29494 - Unexploded (UXO) Safety Escort	18.97
29495 - Unexploded (UXO) Sweep Personnel	18.97
29620 - Weather Observer, Senior (3)	21.07
29621 - Weather Observer, Combined Upper Air and Surface Programs (3)	18.95
29622 - Weather Observer, Upper Air (3)	18.95
31000 - Transportation/ Mobile Equipment Operation Occupations	
31030 - Bus Driver	15.95
31260 - Parking and Lot Attendant	10.80
31290 - Shuttle Bus Driver	14.12
31300 - Taxi Driver	10.05
31361 - Truckdriver, Light Truck	13.56
31362 - Truckdriver, Medium Truck	14.13
31363 - Truckdriver, Heavy Truck	16.76
31364 - Truckdriver, Tractor-Trailer	16.76
99000 - Miscellaneous Occupations	
99020 - Animal Caretaker	8.98
99030 - Cashier	7.92
99041 - Carnival Equipment Operator	8.33
99042 - Carnival Equipment Repairer	8.66
99043 - Carnival Worker	7.29
99050 - Desk Clerk	8.33
99095 - Embalmer	21.22
99300 - Lifeguard	8.91
99310 - Mortician	20.84
99350 - Park Attendant (Aide)	11.17
99400 - Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	8.91
99500 - Recreation Specialist	14.42
99510 - Recycling Worker	10.54
99610 - Sales Clerk	8.91
99620 - School Crossing Guard (Crosswalk Attendant)	9.56
99630 - Sport Official	7.74
99658 - Survey Party Chief (Chief of Party)	14.97
99659 - Surveying Technician (Instr. Person/Surveyor Asst./Instr.	12.45
99660 - Surveying Aide	8.15
99690 - Swimming Pool Operator	11.78
99720 - Vending Machine Attendant	10.47
99730 - Vending Machine Repairer	11.78
99740 - Vending Machine Repairer Helper	10.47

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.36 an hour or \$94.40 a week or \$409.07 a month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges. A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involve potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

** NOTES APPLYING TO THIS WAGE DETERMINATION **

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)} Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C) (vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees. Information required by the Regulations must be submitted on SF 1444 or bond paper. When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember that it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

WAGE DETERMINATION MO

WAGE DETERMINATION DECISION

OF THE SECRETARY OF LABOR

The following wage determination will be used to conform with the requirements of the Service Contract Act of 1965 (29 CFR 4) of the General Provisions:

Decision No. 94-2311 (Rev. 21) dated 12 June 2003

State: Missouri

Area: Missouri Counties of Barry, Barton, Benton, Bollinger, Butler, Camden, Cape Girardeau, Carter, Cedar, Christian, Dade, Dallas, Dent, Douglas, Dunklin, Greene, Hickory, Howell, Iron, Jasper, Laclede, Lawrence, Madison, Maries, McDonald, Miller, Mississippi, Moniteau, Morgan, New Madrid, Newton, Oregon, Ozark, Pemiscot, Perry, Phelps, Polk, Pulaski, Reynolds, Ripley, Scott, Shannon, St Clair, Stoddard, Stone, Taney, Texas, Vernon, Wayne, Webster, Wright

WAGE DETERMINATION NO: 94-2311 REV (21) AREA: MO,SOUTHERN MISSOURI

WAGE DETERMINATION NO: 94-2311 REV (21) AREA: MO,SOUTHERN MISSOURI REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR
FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL
WASHINGTON D.C. 20210

William W.Gross | Division of | Wage Determination No.: 1994-2311
Director | Wage Determinations | Revision No.: 21
Date Of Last Revision: 06/12/2003

State: Missouri

Area: Missouri Counties of Barry, Barton, Benton, Bollinger, Butler, Camden, Cape Girardeau, Carter, Cedar, Christian, Dade, Dallas, Dent, Douglas, Dunklin, Greene, Hickory, Howell, Iron, Jasper, Laclede, Lawrence, Madison, Maries, McDonald, Miller, Mississippi, Moniteau, Morgan, New Madrid, Newton, Oregon, Ozark, Pemiscot, Perry, Phelps, Polk, Pulaski, Reynolds, Ripley, Scott, Shannon, St Clair, Stoddard, Stone, Taney, Texas, Vernon, Wayne, Webster, Wright

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support and Clerical Occupations	
01011 - Accounting Clerk I	7.30
01012 - Accounting Clerk II	9.58
01013 - Accounting Clerk III	10.98
01014 - Accounting Clerk IV	13.86
01030 - Court Reporter	11.92
01050 - Dispatcher, Motor Vehicle	11.92
01060 - Document Preparation Clerk	9.55
01070 - Messenger (Courier)	7.55
01090 - Duplicating Machine Operator	9.55
01110 - Film/Tape Librarian	9.13
01115 - General Clerk I	7.57
01116 - General Clerk II	8.59
01117 - General Clerk III	11.16
01118 - General Clerk IV	13.87
01120 - Housing Referral Assistant	13.76
01131 - Key Entry Operator I	8.25
01132 - Key Entry Operator II	9.68
01191 - Order Clerk I	8.76
01192 - Order Clerk II	11.61
01261 - Personnel Assistant (Employment) I	11.57
01262 - Personnel Assistant (Employment) II	11.78
01263 - Personnel Assistant (Employment) III	13.41
01264 - Personnel Assistant (Employment) IV	15.11
01270 - Production Control Clerk	14.19
01290 - Rental Clerk	9.23
01300 - Scheduler, Maintenance	10.73
01311 - Secretary I	10.73
01312 - Secretary II	12.21
01313 - Secretary III	13.76
01314 - Secretary IV	15.25
01315 - Secretary V	18.30
01320 - Service Order Dispatcher	10.48
01341 - Stenographer I	10.26
01342 - Stenographer II	11.73
01400 - Supply Technician	15.25
01420 - Survey Worker (Interviewer)	10.81
01460 - Switchboard Operator-Receptionist	8.67
01510 - Test Examiner	12.21
01520 - Test Proctor	12.21
01531 - Travel Clerk I	9.49
01532 - Travel Clerk II	10.22
01533 - Travel Clerk III	10.93
01611 - Word Processor I	9.74
01612 - Word Processor II	11.55
01613 - Word Processor III	12.94
03000 - Automatic Data Processing Occupations	
03010 - Computer Data Librarian	10.52
03041 - Computer Operator I	11.04
03042 - Computer Operator II	12.94

03043 - Computer Operator III	15.40
03044 - Computer Operator IV	16.48
03045 - Computer Operator V	18.29
03071 - Computer Programmer I (1)	15.36
03072 - Computer Programmer II (1)	18.04
03073 - Computer Programmer III (1)	21.45
03074 - Computer Programmer IV (1)	26.70
03101 - Computer Systems Analyst I (1)	20.92
03102 - Computer Systems Analyst II (1)	24.62
03103 - Computer Systems Analyst III (1)	27.62
03160 - Peripheral Equipment Operator	11.04
05000 - Automotive Service Occupations	
05005 - Automotive Body Repairer, Fiberglass	13.84
05010 - Automotive Glass Installer	13.21
05040 - Automotive Worker	13.21
05070 - Electrician, Automotive	14.14
05100 - Mobile Equipment Servicer	11.89
05130 - Motor Equipment Metal Mechanic	14.51
05160 - Motor Equipment Metal Worker	13.21
05190 - Motor Vehicle Mechanic	14.51
05220 - Motor Vehicle Mechanic Helper	11.17
05250 - Motor Vehicle Upholstery Worker	12.87
05280 - Motor Vehicle Wrecker	13.21
05310 - Painter, Automotive	13.93
05340 - Radiator Repair Specialist	13.21
05370 - Tire Repairer	10.96
05400 - Transmission Repair Specialist	14.51
07000 - Food Preparation and Service Occupations	
(not set) - Food Service Worker	8.01
07010 - Baker	10.85
07041 - Cook I	8.74
07042 - Cook II	9.36
07070 - Dishwasher	6.71
07130 - Meat Cutter	11.73
07250 - Waiter/Waitress	7.39
09000 - Furniture Maintenance and Repair Occupations	
09010 - Electrostatic Spray Painter	13.29
09040 - Furniture Handler	10.52
09070 - Furniture Refinisher	14.62
09100 - Furniture Refinisher Helper	12.95
09110 - Furniture Repairer, Minor	13.09
09130 - Upholsterer	13.29
11030 - General Services and Support Occupations	
11030 - Cleaner, Vehicles	8.60
11060 - Elevator Operator	7.82
11090 - Gardener	10.57
11121 - House Keeping Aid I	7.11
11122 - House Keeping Aid II	7.72
11150 - Janitor	8.60
11210 - Laborer, Grounds Maintenance	9.02
11240 - Maid or Houseman	6.95
11270 - Pest Controller	12.38
11300 - Refuse Collector	7.81
11330 - Tractor Operator	9.82
11360 - Window Cleaner	9.34

12000 - Health Occupations	
12020 - Dental Assistant	11.00
12040 - Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	11.32
12071 - Licensed Practical Nurse I	9.93
12072 - Licensed Practical Nurse II	11.14
12073 - Licensed Practical Nurse III	12.47
12100 - Medical Assistant	10.06
12130 - Medical Laboratory Technician	10.75
12160 - Medical Record Clerk	9.27
12190 - Medical Record Technician	13.54
12221 - Nursing Assistant I	8.17
12222 - Nursing Assistant II	9.18
12223 - Nursing Assistant III	10.02
12224 - Nursing Assistant IV	11.24
12250 - Pharmacy Technician	12.19
12280 - Phlebotomist	10.76
12311 - Registered Nurse I	15.43
12312 - Registered Nurse II	18.88
12313 - Registered Nurse II, Specialist	18.88
12314 - Registered Nurse III	22.85
12315 - Registered Nurse III, Anesthetist	22.85
12316 - Registered Nurse IV	27.36
13000 - Information and Arts Occupations	
13002 - Audiovisual Librarian	16.43
13011 - Exhibits Specialist I	18.13
13012 - Exhibits Specialist II	22.20
13013 - Exhibits Specialist III	24.62
13041 - Illustrator I	18.13
13042 - Illustrator II	22.20
13043 - Illustrator III	24.62
13047 - Librarian	18.21
13050 - Library Technician	10.38
13071 - Photographer I	10.99
13072 - Photographer II	14.33
13073 - Photographer III	17.55
13074 - Photographer IV	21.41
13075 - Photographer V	25.98
15000 - Laundry, Dry Cleaning, Pressing and Related Occupations	
15010 - Assembler	7.34
15030 - Counter Attendant	7.34
15040 - Dry Cleaner	9.21
15070 - Finisher, Flatwork, Machine	7.34
15090 - Presser, Hand	7.34
15100 - Presser, Machine, Drycleaning	7.34
15130 - Presser, Machine, Shirts	7.34
15160 - Presser, Machine, Wearing Apparel, Laundry	7.34
15190 - Sewing Machine Operator	9.77
15220 - Tailor	10.42
15250 - Washer, Machine	8.07

19000 - Machine Tool Operation and Repair Occupations	
19010 - Machine-Tool Operator (Toolroom)	16.08
19040 - Tool and Die Maker	20.47
21000 - Material Handling and Packing Occupations	
21010 - Fuel Distribution System Operator	13.72
21020 - Material Coordinator	14.19
21030 - Material Expediter	14.19
21040 - Material Handling Laborer	10.51
21050 - Order Filler	10.87
21071 - Forklift Operator	11.17
21080 - Production Line Worker (Food Processing)	11.69
21100 - Shipping/Receiving Clerk	11.27
21130 - Shipping Packer	11.27
21140 - Store Worker I	8.59
21150 - Stock Clerk (Shelf Stocker; Store Worker II)	11.52
21210 - Tools and Parts Attendant	11.69
21400 - Warehouse Specialist	11.69
23000 - Mechanics and Maintenance and Repair Occupations	
23010 - Aircraft Mechanic	16.74
23040 - Aircraft Mechanic Helper	12.89
23050 - Aircraft Quality Control Inspector	19.60
23060 - Aircraft Servicer	14.40
23070 - Aircraft Worker	15.25
23100 - Appliance Mechanic	16.08
23120 - Bicycle Repairer	10.96
23125 - Cable Splicer	16.47
23130 - Carpenter, Maintenance	13.55
23140 - Carpet Layer	15.25
23160 - Electrician, Maintenance	16.22
23181 - Electronics Technician, Maintenance I	13.86
23182 - Electronics Technician, Maintenance II	17.96
23183 - Electronics Technician, Maintenance III	18.86
23260 - Fabric Worker	13.09
23290 - Fire Alarm System Mechanic	16.74
23310 - Fire Extinguisher Repairer	13.26
23340 - Fuel Distribution System Mechanic	16.74
23370 - General Maintenance Worker	12.60
23400 - Heating, Refrigeration and Air Conditioning Mechanic	13.87
23430 - Heavy Equipment Mechanic	14.62
23440 - Heavy Equipment Operator	16.74
23460 - Instrument Mechanic	16.74
23470 - Laborer	10.31
23500 - Locksmith	13.29
23530 - Machinery Maintenance Mechanic	16.74
23550 - Machinist, Maintenance	14.39
23580 - Maintenance Trades Helper	10.77
23640 - Millwright	16.74
23700 - Office Appliance Repairer	15.98
23740 - Painter, Aircraft	15.28
23760 - Painter, Maintenance	13.84
23790 - Pipefitter, Maintenance	16.74
23800 - Plumber, Maintenance	17.51
23820 - Pneudraulic Systems Mechanic	16.74
23850 - Rigger	16.74

23870 - Scale Mechanic	15.07
23890 - Sheet-Metal Worker, Maintenance	16.06
23910 - Small Engine Mechanic	13.86
23930 - Telecommunication Mechanic I	16.74
23931 - Telecommunication Mechanic II	17.41
23950 - Telephone Lineman	16.74
23960 - Welder, Combination, Maintenance	13.84
23965 - Well Driller	15.22
23970 - Woodcraft Worker	16.74
23980 - Woodworker	12.28
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	8.50
24580 - Child Care Center Clerk	12.05
24600 - Chore Aid	7.90
24630 - Homemaker	13.88
25000 - Plant and System Operation Occupations	
25010 - Boiler Tender	16.89
25040 - Sewage Plant Operator	16.08
25070 - Stationary Engineer	16.89
25190 - Ventilation Equipment Tender	12.30
25210 - Water Treatment Plant Operator	16.08
27000 - Protective Service Occupations	
(not set) - Police Officer	17.54
27004 - Alarm Monitor	10.41
27006 - Corrections Officer	14.42
27010 - Court Security Officer	15.21
27040 - Detention Officer	14.42
27070 - Firefighter	14.43
27101 - Guard I	7.55
27102 - Guard II	13.17
28000 - Stevedoring/Longshoremen Occupations	
28010 - Blocker and Bracer	15.07
28020 - Hatch Tender	15.07
28030 - Line Handler	15.07
28040 - Stevedore I	13.27
28050 - Stevedore II	14.55
29000 - Technical Occupations	
21150 - Graphic Artist	17.34
29010 - Air Traffic Control Specialist, Center (2)	29.36
29011 - Air Traffic Control Specialist, Station (2)	20.24
29012 - Air Traffic Control Specialist, Terminal (2)	22.29
29023 - Archeological Technician I	14.57
29024 - Archeological Technician II	16.30
29025 - Archeological Technician III	20.18
29030 - Cartographic Technician	22.20
29035 - Computer Based Training (CBT) Specialist/ Instructor	20.92
29040 - Civil Engineering Technician	18.84
29061 - Drafter I	11.97
29062 - Drafter II	13.90
29063 - Drafter III	18.13
29064 - Drafter IV	22.20

29081 - Engineering Technician I	12.38
29082 - Engineering Technician II	14.38
29083 - Engineering Technician III	18.75
29084 - Engineering Technician IV	22.96
29085 - Engineering Technician V	28.37
29086 - Engineering Technician VI	33.99
29090 - Environmental Technician	22.20
29100 - Flight Simulator/Instructor (Pilot)	24.62
29160 - Instructor	17.78
29210 - Laboratory Technician	15.40
29240 - Mathematical Technician	22.20
29361 - Paralegal/Legal Assistant I	12.87
29362 - Paralegal/Legal Assistant II	15.00
29363 - Paralegal/Legal Assistant III	18.89
29364 - Paralegal/Legal Assistant IV	22.88
29390 - Photooptics Technician	19.31
29480 - Technical Writer	23.99
29491 - Unexploded Ordnance (UXO) Technician I	18.66
29492 - Unexploded Ordnance (UXO) Technician II	22.57
29493 - Unexploded Ordnance (UXO) Technician III	27.05
29494 - Unexploded (UXO) Safety Escort	18.66
29495 - Unexploded (UXO) Sweep Personnel	18.66
29620 - Weather Observer, Senior (3)	17.09
29621 - Weather Observer, Combined Upper Air and Surface Programs (3)	15.40
29622 - Weather Observer, Upper Air (3)	15.40
31000 - Transportation/ Mobile Equipment Operation Occupations	
31030 - Bus Driver	13.56
31260 - Parking and Lot Attendant	8.87
31290 - Shuttle Bus Driver	13.38
31300 - Taxi Driver	9.23
31361 - Truckdriver, Light Truck	13.38
31362 - Truckdriver, Medium Truck	14.05
31363 - Truckdriver, Heavy Truck	14.41
31364 - Truckdriver, Tractor-Trailer	14.41
99000 - Miscellaneous Occupations	
99020 - Animal Caretaker	7.14
99030 - Cashier	7.19
99041 - Carnival Equipment Operator	8.39
99042 - Carnival Equipment Repairer	8.92
99043 - Carnival Worker	7.15
99050 - Desk Clerk	8.41
99095 - Embalmer	17.39
99300 - Lifeguard	9.80
99310 - Mortician	18.33
99350 - Park Attendant (Aide)	12.31
99400 - Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	7.93
99500 - Recreation Specialist	11.65
99510 - Recycling Worker	8.83
99610 - Sales Clerk	9.06
99620 - School Crossing Guard (Crosswalk Attendant)	7.52
99630 - Sport Official	9.06

99658 - Survey Party Chief (Chief of Party)	16.25
99659 - Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	15.56
99660 - Surveying Aide	9.40
99690 - Swimming Pool Operator	12.73
99720 - Vending Machine Attendant	7.66
99730 - Vending Machine Repairer	9.80
99740 - Vending Machine Repairer Helper	8.12

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.36 an hour or \$94.40 a week or \$409.07 a month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

** NOTES APPLYING TO THIS WAGE DETERMINATION **

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)} Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C) (vi)}

When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
 - 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
 - 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b) (2) of Regulations 29 CFR Part 4).
 - 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
 - 5) The contracting officer transmits the Wage and Hour decision to the contractor.
 - 6) The contractor informs the affected employees.
- Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination.

Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

WAGE DETERMINATION CA

WAGE DETERMINATION DECISION

OF THE SECRETARY OF LABOR

The following wage determination will be used to conform with the requirements of the Service Contract Act of 1965 (29 CFR 4) of the General Provisions:

Decision No. 94-2047 (Rev. 24) dated 3 June 2003

State: California

Area: California Counties of Los Angeles, Orange

OCCUPATION NOTES: Heating, Air Conditioning and Refrigeration: Wage rates and fringe benefits can be found on Wage Determinations 1986-0879.

Laundry: Wage rates and fringe benefits can be found on Wage Determination 1977-1297.

WAGE DETERMINATION NO: 94-2047 REV (24) AREA: CA,LOS ANGELES/SANTA ANA

WAGE DETERMINATION NO: 94-2047 REV (24) AREA: CA,LOS ANGELES/SANTA ANA
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| WASHINGTON D.C. 20210

William W.Gross | Division of | Wage Determination No.: 1994-2047
Director | Wage Determinations | Revision No.: 24
| | Date Of Last Revision: 06/03/2003

State: California

Area: California Counties of Los Angeles, Orange

OCCUPATION NOTES: Heating, Air Conditioning and Refrigeration: Wage rates and fringe benefits can be found on Wage Determinations 1986-0879.

Laundry: Wage rates and fringe benefits can be found on Wage Determination 1977-1297.

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support and Clerical Occupations	
01011 - Accounting Clerk I	10.33
01012 - Accounting Clerk II	12.29
01013 - Accounting Clerk III	14.79
01014 - Accounting Clerk IV	16.28
01030 - Court Reporter	16.84
01050 - Dispatcher, Motor Vehicle	16.84
01060 - Document Preparation Clerk	13.50
01070 - Messenger (Courier)	9.28
01090 - Duplicating Machine Operator	12.77
01110 - Film/Tape Librarian	14.12
01115 - General Clerk I	8.87
01116 - General Clerk II	10.60
01117 - General Clerk III	12.65
01118 - General Clerk IV	14.78
01120 - Housing Referral Assistant	18.29
01131 - Key Entry Operator I	10.32
01132 - Key Entry Operator II	12.98
01191 - Order Clerk I	12.99
01192 - Order Clerk II	14.09
01261 - Personnel Assistant (Employment) I	13.70
01262 - Personnel Assistant (Employment) II	14.53
01263 - Personnel Assistant (Employment) III	18.48
01264 - Personnel Assistant (Employment) IV	22.26
01270 - Production Control Clerk	17.86
01290 - Rental Clerk	14.53
01300 - Scheduler, Maintenance	14.53
01311 - Secretary I	14.19
01312 - Secretary II	17.20
01313 - Secretary III	18.29
01314 - Secretary IV	21.37
01315 - Secretary V	25.48
01320 - Service Order Dispatcher	14.51
01341 - Stenographer I	13.56
01342 - Stenographer II	15.24
01400 - Supply Technician	21.37
01420 - Survey Worker (Interviewer)	16.84
01460 - Switchboard Operator-Receptionist	12.39
01510 - Test Examiner	17.02
01520 - Test Proctor	17.02
01531 - Travel Clerk I	11.20
01532 - Travel Clerk II	12.19
01533 - Travel Clerk III	13.01
01611 - Word Processor I	14.40
01612 - Word Processor II	15.40
01613 - Word Processor III	17.70

03000 - Automatic Data Processing Occupations	
03010 - Computer Data Librarian	13.98
03041 - Computer Operator I	14.53
03042 - Computer Operator II	16.84
03043 - Computer Operator III	19.53
03044 - Computer Operator IV	23.05
03045 - Computer Operator V	25.52
03071 - Computer Programmer I (1)	17.45
03072 - Computer Programmer II (1)	21.88
03073 - Computer Programmer III (1)	27.62
03074 - Computer Programmer IV (1)	27.62
03101 - Computer Systems Analyst I (1)	27.62
03102 - Computer Systems Analyst II (1)	27.62
03103 - Computer Systems Analyst III (1)	27.62
03160 - Peripheral Equipment Operator	15.04
05000 - Automotive Service Occupations	
05005 - Automotive Body Repairer, Fiberglass	21.08
05010 - Automotive Glass Installer	19.73
05040 - Automotive Worker	19.73
05070 - Electrician, Automotive	20.56
05100 - Mobile Equipment Servicer	17.77
05130 - Motor Equipment Metal Mechanic	21.08
05160 - Motor Equipment Metal Worker	19.73
05190 - Motor Vehicle Mechanic	21.08
05220 - Motor Vehicle Mechanic Helper	16.45
05250 - Motor Vehicle Upholstery Worker	18.91
05280 - Motor Vehicle Wrecker	19.73
05310 - Painter, Automotive	20.56
05340 - Radiator Repair Specialist	19.73
05370 - Tire Repairer	15.47
05400 - Transmission Repair Specialist	21.08
07000 - Food Preparation and Service Occupations	
(not set) - Food Service Worker	8.90
07010 - Baker	11.95
07041 - Cook I	11.62
07042 - Cook II	12.88
07070 - Dishwasher	8.06
07130 - Meat Cutter	13.15
07250 - Waiter/Waitress	8.96
09000 - Furniture Maintenance and Repair Occupations	
09010 - Electrostatic Spray Painter	18.59
09040 - Furniture Handler	12.42
09070 - Furniture Refinisher	18.59
09100 - Furniture Refinisher Helper	14.82
09110 - Furniture Repairer, Minor	17.04
09130 - Upholsterer	18.59
11030 - General Services and Support Occupations	
11030 - Cleaner, Vehicles	9.64
11060 - Elevator Operator	9.59
11090 - Gardener	12.62
11121 - House Keeping Aid I	8.64
11122 - House Keeping Aid II	9.59

11150 - Janitor	9.59
11210 - Laborer, Grounds Maintenance	10.63
11240 - Maid or Houseman	8.64
11270 - Pest Controller	13.16
11300 - Refuse Collector	9.60
11330 - Tractor Operator	11.71
11360 - Window Cleaner	11.31
12000 - Health Occupations	
12020 - Dental Assistant	14.77
12040 - Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	14.61
12071 - Licensed Practical Nurse I	14.25
12072 - Licensed Practical Nurse II	15.96
12073 - Licensed Practical Nurse III	17.89
12100 - Medical Assistant	12.71
12130 - Medical Laboratory Technician	14.37
12160 - Medical Record Clerk	12.01
12190 - Medical Record Technician	14.48
12221 - Nursing Assistant I	8.28
12222 - Nursing Assistant II	9.32
12223 - Nursing Assistant III	10.16
12224 - Nursing Assistant IV	11.41
12250 - Pharmacy Technician	14.65
12280 - Phlebotomist	12.49
12311 - Registered Nurse I	22.91
12312 - Registered Nurse II	29.20
12313 - Registered Nurse II, Specialist	29.20
12314 - Registered Nurse III	35.64
12315 - Registered Nurse III, Anesthetist	35.64
12316 - Registered Nurse IV	44.19
13000 - Information and Arts Occupations	
13002 - Audiovisual Librarian	18.98
13011 - Exhibits Specialist I	22.21
13012 - Exhibits Specialist II	27.49
13013 - Exhibits Specialist III	30.99
13041 - Illustrator I	21.88
13042 - Illustrator II	27.11
13043 - Illustrator III	30.56
13047 - Librarian	25.44
13050 - Library Technician	16.27
13071 - Photographer I	16.42
13072 - Photographer II	19.86
13073 - Photographer III	24.61
13074 - Photographer IV	27.74
13075 - Photographer V	33.56
19000 - Machine Tool Operation and Repair Occupations	
19010 - Machine-Tool Operator (Toolroom)	18.52
19040 - Tool and Die Maker	23.95
21000 - Material Handling and Packing Occupations	
21010 - Fuel Distribution System Operator	16.28
21020 - Material Coordinator	17.11
21030 - Material Expediter	17.11
21040 - Material Handling Laborer	11.47

21050 - Order Filler	12.38
21071 - Forklift Operator	13.69
21080 - Production Line Worker (Food Processing)	14.22
21100 - Shipping/Receiving Clerk	11.57
21130 - Shipping Packer	11.93
21140 - Store Worker I	9.38
21150 - Stock Clerk (Shelf Stocker; Store Worker II)	12.62
21210 - Tools and Parts Attendant	14.35
21400 - Warehouse Specialist	14.22
23000 - Mechanics and Maintenance and Repair Occupations	
23010 - Aircraft Mechanic	21.21
23040 - Aircraft Mechanic Helper	14.82
23050 - Aircraft Quality Control Inspector	22.08
23060 - Aircraft Servicer	17.04
23070 - Aircraft Worker	17.78
23100 - Appliance Mechanic	18.59
23120 - Bicycle Repairer	15.47
23125 - Cable Splicer	23.50
23130 - Carpenter, Maintenance	20.36
23140 - Carpet Layer	17.78
23160 - Electrician, Maintenance	23.43
23181 - Electronics Technician, Maintenance I	17.47
23182 - Electronics Technician, Maintenance II	22.81
23183 - Electronics Technician, Maintenance III	26.53
23260 - Fabric Worker	17.04
23290 - Fire Alarm System Mechanic	19.75
23310 - Fire Extinguisher Repairer	16.01
23340 - Fuel Distribution System Mechanic	19.75
23370 - General Maintenance Worker	17.78
23430 - Heavy Equipment Mechanic	19.90
23440 - Heavy Equipment Operator	24.39
23460 - Instrument Mechanic	20.16
23470 - Laborer	10.57
23500 - Locksmith	18.59
23530 - Machinery Maintenance Mechanic	19.75
23550 - Machinist, Maintenance	20.17
23580 - Maintenance Trades Helper	14.82
23640 - Millwright	21.56
23700 - Office Appliance Repairer	18.59
23740 - Painter, Aircraft	18.59
23760 - Painter, Maintenance	18.59
23790 - Pipefitter, Maintenance	19.82
23800 - Plumber, Maintenance	19.04
23820 - Pseudraulic Systems Mechanic	19.75
23850 - Rigger	21.90
23870 - Scale Mechanic	17.78
23890 - Sheet-Metal Worker, Maintenance	19.75
23910 - Small Engine Mechanic	17.78
23930 - Telecommunication Mechanic I	19.75
23931 - Telecommunication Mechanic II	21.41
23950 - Telephone Lineman	19.75

23960 - Welder, Combination, Maintenance	19.75
23965 - Well Driller	20.63
23970 - Woodcraft Worker	19.75
23980 - Woodworker	16.01
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	11.36
24580 - Child Care Center Clerk	14.17
24600 - Chore Aid	8.86
24630 - Homemaker	16.98
25000 - Plant and System Operation Occupations	
25010 - Boiler Tender	21.49
25040 - Sewage Plant Operator	23.26
25070 - Stationary Engineer	21.49
25190 - Ventilation Equipment Tender	17.08
25210 - Water Treatment Plant Operator	21.30
27000 - Protective Service Occupations	
(not set) - Police Officer	29.62
27004 - Alarm Monitor	17.77
27006 - Corrections Officer	23.16
27010 - Court Security Officer	24.80
27040 - Detention Officer	23.16
27070 - Firefighter	24.37
27101 - Guard I	8.51
27102 - Guard II	17.77
28000 - Stevedoring/Longshoremen Occupations	
28010 - Blocker and Bracer	17.46
28020 - Hatch Tender	17.46
28030 - Line Handler	17.46
28040 - Stevedore I	17.90
28050 - Stevedore II	19.48
29000 - Technical Occupations	
21150 - Graphic Artist	23.34
29010 - Air Traffic Control Specialist, Center (2)	31.08
29011 - Air Traffic Control Specialist, Station (2)	21.43
29012 - Air Traffic Control Specialist, Terminal (2)	23.60
29023 - Archeological Technician I	18.35
29024 - Archeological Technician II	20.53
29025 - Archeological Technician III	25.44
29030 - Cartographic Technician	28.74
29035 - Computer Based Training (CBT) Specialist/ Instructor	25.67
29040 - Civil Engineering Technician	25.24
29061 - Drafter I	17.40
29062 - Drafter II	19.52
29063 - Drafter III	23.58
29064 - Drafter IV	29.26
29081 - Engineering Technician I	14.74
29082 - Engineering Technician II	16.56
29083 - Engineering Technician III	19.43
29084 - Engineering Technician IV	23.66
29085 - Engineering Technician V	27.13
29086 - Engineering Technician VI	32.84
29090 - Environmental Technician	21.05

29100 - Flight Simulator/Instructor (Pilot)	30.38
29160 - Instructor	24.35
29210 - Laboratory Technician	16.69
29240 - Mathematical Technician	24.77
29361 - Paralegal/Legal Assistant I	16.63
29362 - Paralegal/Legal Assistant II	19.57
29363 - Paralegal/Legal Assistant III	23.88
29364 - Paralegal/Legal Assistant IV	28.98
29390 - Photooptics Technician	21.21
29480 - Technical Writer	27.46
29491 - Unexploded Ordnance (UXO) Technician I	19.75
29492 - Unexploded Ordnance (UXO) Technician II	23.90
29493 - Unexploded Ordnance (UXO) Technician III	28.64
29494 - Unexploded (UXO) Safety Escort	19.75
29495 - Unexploded (UXO) Sweep Personnel	19.75
29620 - Weather Observer, Senior (3)	20.99
29621 - Weather Observer, Combined Upper Air and Surface Programs (3)	18.88
29622 - Weather Observer, Upper Air (3)	18.88
31000 - Transportation/ Mobile Equipment Operation Occupations	
31030 - Bus Driver	15.41
31260 - Parking and Lot Attendant	7.80
31290 - Shuttle Bus Driver	12.23
31300 - Taxi Driver	10.52
31361 - Truckdriver, Light Truck	12.23
31362 - Truckdriver, Medium Truck	16.95
31363 - Truckdriver, Heavy Truck	18.12
31364 - Truckdriver, Tractor-Trailer	18.12
99000 - Miscellaneous Occupations	
99020 - Animal Caretaker	9.21
99030 - Cashier	11.33
99041 - Carnival Equipment Operator	11.01
99042 - Carnival Equipment Repairer	11.86
99043 - Carnival Worker	8.35
99050 - Desk Clerk	12.65
99095 - Embalmer	19.16
99300 - Lifeguard	10.38
99310 - Mortician	21.33
99350 - Park Attendant (Aide)	13.03
99400 - Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	13.64
99500 - Recreation Specialist	16.23
99510 - Recycling Worker	12.66
99610 - Sales Clerk	10.71
99620 - School Crossing Guard (Crosswalk Attendant)	8.87
99630 - Sport Official	10.38
99658 - Survey Party Chief (Chief of Party)	28.47
99659 - Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	21.43
99660 - Surveying Aide	15.66
99690 - Swimming Pool Operator	13.74
99720 - Vending Machine Attendant	11.51
99730 - Vending Machine Repairer	13.74
99740 - Vending Machine Repairer Helper	11.51

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.36 an hour or \$94.40 a week or \$409.07 a month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges. A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** NOTES APPLYING TO THIS WAGE DETERMINATION ****

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)} Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C) (vi)}

When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).

- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
 - 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
 - 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
 - 5) The contracting officer transmits the Wage and Hour decision to the contractor.
 - 6) The contractor informs the affected employees.
- Information required by the Regulations must be submitted on SF 1444 or bond paper. When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination.
- Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

Section K - Representations, Certifications and Other Statements of Offerors

INFORMATIONAL TEXT

STANDARD FORM LLL, DISCLOSURE OF LOBBYING ACTIVITIES LOCATION

The Standard Form LLL "Disclosure of Lobbying Activities" and Instructions for Completion of SF LLL, Disclosure of Lobbying Activities is located behind Section 00600 (for construction) or Section J (for service and supply).

End of Text
(CENAB-CT/APR 97)
(FAR 3)
(was 52.203-4153)

CERTIFICATE OF CORPORATE AUTHORITY

(This Certificate shall be submitted as part of the bid/proposal or signed contract if the bidder/offeror is a corporation.)

CERTIFICATE

I, _____, certify that I am
the _____ of the corporation named as bidder/offeror therein,
that _____, who signed this bid/proposal on behalf of the
bidder/offeror, was then _____ of said corporation; that said
bid/proposal was duly signed for and in behalf of said corporation by authority of its governing body, and is within
the scope of its corporate powers.

By: _____ (Corporate Seal)
(Signature)

(Typed Name of Corporation)

NOTE: A CORPORATE OFFICER OTHER THAN THE OFFICER SIGNING THE BID/PROPOSAL MUST
FILL OUT AND SIGN THIS FORM.

End of Text
(was 52.204-4005)

EFT FORM

The Electronic Funds Transfer (EFT) form, which is included in at the end of Section 00600/J shall be completed if the bidder/offer does not have a current contract with the U.S. Army Corps of Engineers, Baltimore District. The completion and processing of this form ensures that payment under a resultant contract will be made by Electronic Funds Transfer.

End of Text
(was 52.232-4132)

CLAUSES INCORPORATED BY REFERENCE

52.203-2	Certificate Of Independent Price Determination	APR 1985
52.203-11	Certification And Disclosure Regarding Payments To Influence Certain Federal Transactions	APR 1991
52.204-3	Taxpayer Identification	OCT 1998
52.209-5	Certification Regarding Debarment, Suspension, Proposed Debarment, And Other Responsibility Matters	DEC 2001
52.219-22	Small Disadvantaged Business Status	OCT 1999
52.222-25	Affirmative Action Compliance	APR 1984
52.223-13	Certification of Toxic Chemical Release Reporting	OCT 2000
252.209-7001	Disclosure of Ownership or Control by the Government of a Terrorist Country	MAR 1998
252.209-7002	Disclosure Of Ownership Or Control By A Foreign Government	SEP 1994

CLAUSES INCORPORATED BY FULL TEXT

52.215-6 PLACE OF PERFORMANCE (OCT 1997)

(a) The offeror or respondent, in the performance of any contract resulting from this solicitation, () intends, () does not intend (check applicable block) to use one or more plants or facilities located at a different address from the address of the offeror or respondent as indicated in this proposal or response to request for information.

(b) If the offeror or respondent checks “intends” in paragraph (a) of this provision, it shall insert in the following spaces the required information:

Place of performance (street address, city, state, county, zip code)	Name and address of owner and operator of the plant or facility if other than offeror or respondent
_____	_____
_____	_____

(End of provision)

52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (APR 2002) - ALTERNATE I (APR 2002)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is () (insert NAICS code).

(2) The small business size standard is () (insert size standard).

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations. (1) The offeror represents as part of its offer that it () is, () is not a small business concern.

(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it () is, () is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a women-owned small business concern.

(4) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a veteran-owned small business concern.

(5) (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.) The offeror represents as part of its offer that it () is, () is not a service-disabled veteran-owned small business concern.

(6) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents, as part of its offer, that--

(i) It () is, () is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and

(ii) It () is, () is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(6)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. (The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture: _____.) Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(7) (Complete if offeror represented itself as disadvantaged in paragraph (b)(2) of this provision.) The offeror shall check the category in which its ownership falls:

___ Black American.

___ Hispanic American.

___ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

___ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

___ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

___ Individual/concern, other than one of the preceding.

(c) Definitions. As used in this provision--

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern," means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; or

(2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall--

(i) Be punished by imposition of fine, imprisonment, or both;

(ii) Be subject to administrative remedies, including suspension and debarment; and

(iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

52.222-22 PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FEB 1999)

The offeror represents that --

(a) () It has, () has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation;

(b) () It has, () has not, filed all required compliance reports; and

(c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards.

(End of provision)

52.227-6 ROYALTY INFORMATION (APR 1984)

(a) Cost or charges for royalties. When the response to this solicitation contains costs or charges for royalties totaling more than \$250, the following information shall be included in the response relating to each separate item of royalty or license fee:

(1) Name and address of licensor.

(2) Date of license agreement.

(3) Patent numbers, patent application serial numbers, or other basis on which the royalty is payable.

(4) Brief description, including any part or model numbers of each contract item or component on which the royalty is payable.

(5) Percentage or dollar rate of royalty per unit.

(6) Unit price of contract item.

(7) Number of units.

(8) Total dollar amount of royalties.

(b) Copies of current licenses. In addition, if specifically requested by the Contracting Officer before execution of the contract, the offeror shall furnish a copy of the current license agreement and an identification of applicable claims of specific patents.

(End of provision)

CLAUSES INCORPORATED BY REFERENCE

252.204-7001 Commercial And Government Entity (CAGE) Code
Reporting

AUG 1999

CLAUSES INCORPORATED BY FULL TEXT

252.225-7000 BUY AMERICAN ACT--BALANCE OF PAYMENTS PROGRAM CERTIFICATE (SEP 1999)

(a) Definitions. Domestic end product, qualifying country, qualifying country end product, and qualifying country end product have the meanings given in the Buy American Act and Balance of Payments Program clause of this solicitation.

(b) Evaluation. Offers will be evaluated by giving preference to domestic end products and qualifying country end products over nonqualifying country end products.

(c) Certifications. (1) The Offeror certifies that--

(i) Each end product, except those listed in paragraphs (c) (2) or (3) of this provision, is a domestic end product; and

(ii) Components of unknown origin are considered to have been mined, produced, or manufactured outside the United States or a qualifying country.

(2) The Offeror certifies that the following end products are qualifying country end products:

Qualifying Country End Products

Line Item Number

Country of Origin

(List only qualifying country end products.)

(3) The Offeror certifies that the following end products are nonqualifying country end products:

Nonqualifying Country End Products

Line Item Number

Country of Origin (If known)

(End of provision)

252.247-7022 REPRESENTATION OF EXTENT OF TRANSPORTATION BY SEA (AUG 1992)

(a) The Offeror shall indicate by checking the appropriate blank in paragraph (b) of this provision whether transportation of supplies by sea is anticipated under the resultant contract. The term supplies is defined in the Transportation of Supplies by Sea clause of this solicitation.

(b) Representation. The Offeror represents that it:

___ (1) Does anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

____ (2) Does not anticipate that supplies will be transported by sea in the performance of any contract or subcontract resulting from this solicitation.

(c) Any contract resulting from this solicitation will include the Transportation of Supplies by Sea clause. If the Offeror represents that it will not use ocean transportation, the resulting contract will also include the Defense FAR Supplement clause at 252.247-7024, Notification of Transportation of Supplies by Sea.

(End of provision)

Section L - Instructions, Conditions and Notices to Bidders

PROPOSAL SUBMISSION

Section L

PROPOSAL SUBMISSION REQUIREMENTS

1. PROPOSAL SUBMITTAL INSTRUCTIONS

1.1 GENERAL

In response to the solicitation, the offerors are required to submit technical and price proposals in accordance with the instructions herein. It is the intent of the solicitation to seek proposals from qualified HUBZone contractors with specific experience and acceptable performance ratings. The successful offeror will be selected based on price competition among technically qualified offerors. Proposals will be evaluated on their own merit based upon the criteria described in Section M.

1.2 SOURCE SELECTION

The source selection will result in award to the lowest priced, technically qualified offeror. The Contracting Officer will select the winning contractor based on the determination of technical acceptability and price competition among the qualified offerors, as explained in Section M.

1.3 FORMAT

Each offeror is required to submit its proposal consisting of the following volumes:

- Volume I - Technical Proposal (Original plus 1 copy)
- Volume II - Price Proposal (Original plus 1 copy)

In view of the brevity of the required proposals, there is no need to provide the materials in binders. A table of contents and tabbed section dividers are optional, not required. Sections of the proposal shall parallel the submission requirements identified in these instructions. **The technical proposal and price proposal need to be separate from each other – not attached to each other.**

1.4 ENVELOPES/BOXES

Proposal submission envelopes and/or boxes shall be properly identified with the following information:

Date of Closing: _____

Time of Closing: _____

Proposal for: DACA31-03-R-0029

1.5 PAGE LIMITS

The following page limits shall apply. These limits do not include title sheets, indices, tables of contents, schedules, or cover sheets.

- Volume I - Technical Proposal: 20 pages, maximum, including 4 resumes
- Volume II - Price Proposal: 20 pages, maximum

A page printed on both sides will be counted as two (2) pages. Pages containing text shall be submitted on 8-1/2" x 11" paper. Each page shall be minimally single spaced with a minimum of twelve (12) point font and one (1) inch margins all around. Drawings and graphics, if any, shall be reduced only to the point that legibility is not lost.

1.6 SUBMITTAL OF PROPOSAL

Offerors shall submit their proposals to the following address no later than the time and date specified on the Standard Form 33, Solicitation, Offer and Award, block 9.

U.S. Army Corps of Engineers – Baltimore District
CENAB-CT-C-EV, ATTN: David T. Culp
P.O. Box 1715
Baltimore, MD 21203-1715

2. SUBMISSION REQUIREMENTS FOR VOL. I – TECHNICAL PROPOSAL

The technical proposal shall consist of the following components:

A. A discussion of the offeror's qualifications to perform the effort described in Section C, the statement of work (SOW) for the basic contract. The offeror may cite up to three (3) projects worked on and/or completed within the last five (5) years which demonstrate that the company has the required relevant experience. Although only two of the initial four task order requirements specifically require expertise in environmental programs and regulations, this will be the thrust of the contract and is the predominant type of expertise the Government requires for this program. Therefore, the offeror must demonstrate experience in executing environmental programs in the proposal. Include Government contract numbers, if applicable, and the name and address of the contracting office for these projects.

B. An explanation of how the contractor intends to complete the requirements in the basic contract and provide overall management of the program.

C. Brief individual discussions of how the contractor will perform each of the task order requirements described in Attachments 5 through 8 inclusive, which are the SOWs for the first four task orders to be awarded under the contract.

D. Resumes for each of the key personnel who will perform under the first four task orders. The Government will evaluate the resumes to determine whether the offered personnel exhibit the minimum qualification requirements set forth in Attachment 9, Qualification Requirements for Positions. The contractor must provide four qualified personnel, as determined by the Government based on the qualification requirements. Note that the Government intends to award the first order concurrently with the basic contract, and the next three orders shortly thereafter. Therefore, the immediate availability of the proposed personnel to start work expeditiously is a condition of award of the basic contract. The personnel described in the resumes you submit must be available to report for duty. The offered personnel must be qualified to complete the requirements in the task order SOW in order for the company to be determined to be technically acceptable.

3. SUBMISSION REQUIREMENTS FOR VOL. II – COST PROPOSAL

3.1 GENERAL

The price proposal shall be placed in a separate envelope. The offeror shall submit the Standard Form 33 entitled, "Solicitation, Offer and Award" as part of the price proposal.

3.2 PRICE

The Government has established ceilings for the three line items that will be included in the basic contract (see Section B) as well as ceilings for the reimbursable CLINs that will be included in each of the first four task orders. Orders under the contract will be placed against one or more of these three contract line item numbers (CLINs) included in the basic contract. The most significant CLINs in both the contract and the orders issued under it are the labor CLINs that will be on a firm-fixed-price basis.

3.2.1 Your evaluated pricing will be the offered loaded labor cost, including your applicable indirect charges and profit, that will be evaluated as discussed in the next paragraph and in Section M. Offerors will provide their loaded hourly direct labor price for each task order requirement over each of the five years in the ordering period (15 hourly rates). Also, offerors will provide an annual level of effort – total number of hours in each contract year, as discussed below, that will apply for all the orders and all contract years. Complete the fill-ins in Attachment 4 in accordance with the instructions below to submit your proposed pricing to the Government. Be aware that since the Government may elect not to open discussions, you should initially provide your best prices. As discussed below, the labor prices will be weighted to reflect the fact that most of the orders will be for environmental management.

3.2.2 The Government does not intend to discuss pricing for the task orders with offerors, unless the Contracting Officer later determines that it is necessary to open discussions, since we will establish pricing for the entire ordering period based on the price competition being conducted for the basic contract award.

3.2.3 At least the first four task orders will be awarded to the successful offeror based on the offered prices (for the first contract year) without further discussions with this contractor. Subsequent task orders will also utilize the labor pricing included in the winning offeror's proposal. Therefore, it is vital for the pricing in the proposals to be realistic since it will be binding on the winning contractor.

3.2.4 The winning contractor's offered level of effort (man-hours/year) established as a result of the price competition will apply throughout the ordering period.

3.3 LABOR PRICING FOR TASK ORDERS AND MODIFICATIONS

The contractor shall complete the pricing schedule (Attachment 8 in Section J is an informational copy of the schedule) and include it as part of the cost proposal. Fill in your prices in the Excel spreadsheet separately enclosed rather than in the form in Section J. This schedule will establish the labor pricing for the task orders during the entire term of the contract. The contractor will provide this pricing in terms of a fully loaded hourly rate and an annual level of effort. Providing these figures will allow the Government's spreadsheet to calculate a price for a man-year of service, a total annual price, and a total price for all 5 years for these first four requirements. The spreadsheet in Attachment 4 is an MS Word version of the spreadsheet that is not capable of performing the calculations. (See the discussion of "a manyear" in paragraph 3.3.5 below.) The offeror shall provide this data for each of the labor categories cited in the attachment for each of the five contract years. This will permit a calculation of the total price for five years of service for these first four requirements.

3.3.1 Within each labor category, the contractor may include reasonable labor escalation in the prices for Years 2 through 5.

3.3.2 The composite price, as described below, will be used to select the winner of the price competition and to establish pricing for all five contract-years.

3.3.3 The Government reserves the right to later negotiate the pricing for additional labor categories with the contractor, if requirements arise necessitating the use of other labor categories. Such pricing needs to be consistent with the initially evaluated pricing in terms of level of effort, labor escalation, and other considerations.

3.3.4 The Government will add up the 15 amounts proposed for a year of service (3 labor categories over five contract years) to calculate an evaluated total price, but adjust the price as described in paragraph 3.3.6.

3.3.5 In addition to providing the hourly rate for each labor category in each contract year, the offeror shall fill in the number of labor hours in a year on the spreadsheet for submitting your pricing information. Offerors have some discretion in establishing this level of effort, although **the same annual level of effort is to be used for all labor classifications.** (Fill in the number of hours in the top block, and the spreadsheet will carry the figure down to the other labor categories and contract years.) The reason for the flexibility in establishing the number of hours is that pricing of holidays, annual leave, sick leave, etc. is somewhat open to interpretation. Also, your proposed level of effort will have an effect on your price competitiveness. Your proposed level of effort must be consistent with your accounting system and your corporate procedures. The Government will ascertain that the proposed level of effort is within the broad acceptable range.

3.3.6 In the first contract year, the Government contemplates issuing at least 3 orders for Remedial Program Manager/Environmental Program Manager and only a single order apiece for each of the other two labor classifications. Therefore, pricing for the Remedial Program Manager category will have three times the weight of the pricing for each of the other two labor categories. This means that for each offeror, we will multiply the total amount for five years of program manager service by three, and then add the prices for five years of each of the other two specialties. The spreadsheet is set up to perform these calculations. The basis of these calculations is as follows:

Price for 5 years of RPM/EPM X 3	= \$
Price for 5 years of database PM	= \$
Price for 5 years of budget analyst/PM	= \$ _____
TOTAL EVALUATED PRICE	\$ _____

3.4 REPRESENTATIONS AND CERTIFICATIONS

The offeror shall submit one (1) completed original and one copy of Section K entitled, “Representations and Certifications.”

INFORMATIONAL TEXT

EVIDENCE OF AUTHORITY TO SIGN BIDS/PROPOSALS

Evidence of the authority of individuals signing bids/proposals to submit firm bids/proposals on behalf of the bidder/offeror is required except where the bid/offer is signed, and shows that it is so signed, by: The President, Vice-President, or Secretary of Incorporated bidders; a partner in case of partnership; the owner in the case of sole proprietorships. Failure to submit with the bid satisfactory evidence of authority of all other persons may be cause for rejection of bid as an invalid or non-responsive bid.

INQUIRIES

Prospective bidders may submit inquiries relating to the solicitation by writing:

The Baltimore District Corps of Engineers
 Contracting Division, ATTN: Contracts Branch (D. Culp)
 P. O. Box 1715
 Baltimore, Maryland 21203-1715

(giving project name, location and project number), or by calling the following numbers (COLLECT CALLS WILL NOT BE ACCEPTED).

Procurement of Plans, Specifications and Prospective Bidders Lists is performed through ASFI. Contractors are to first attempt to obtain the documents through the Baltimore District Electronic Bid Set Web Page <https://ebs.nab.usace.army.mil>. If contractors experience technical problems with the web page the can call: (Bidders Lists will not be read over the phone) 410-962-2708

Technical Questions relating to Plans and Specifications: MUST BE IN WRITING. Refer to Paragraph entitled, Explanation to Prospective Bidders. Facsimile (FAX) questions may be transmitted using the following number: 410-962-2776

Bid Results or Copy of Abstract of Bids is performed through the EBS web page. Contractors are to first attempt to obtain the documents through the Baltimore District Electronic Bid Set Web Page <https://ebs.nab.usace.army.mil>. If contractors experience technical problems with the web page the can call: (Bids of Apparent three (3) low bidders only will be given) 410-962-2708

End of Text (was 52.214-4012)
(FAR 14.201-5) (was 52.214-4016)

DELIVERY OF BIDS/PROPOSALS

Bids/Proposals may be delivered in person to:

U.S. Army Corps of Engineers - Baltimore District
Contracting Division, ATTN: CENAB-CT-C (T. Quick)
Room 7000
10 South Howard Street
Baltimore, Maryland 21201

End of Text

SERVICE OF PROTEST

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the General Accounting Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from:

(For hand delivered protests) –
U.S. Army Engineer District, Baltimore
ATTN: District Counsel/CENAB-OC
Room 6420, City Crescent Building
10 South Howard Street
Baltimore, Maryland 21201

(For mailed protests) –
U.S. Army Engineer District, Baltimore
ATTN: CENAB-OC
P.O. Box 1715
Baltimore, Maryland 21203-1715

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

End of Text (CENAB-CT APR 97)
(FAR 52.233-2) (was 52.233-4041)

SAFETY REQUIREMENTS

The Contractor is advised that he shall be expected to comply with the OSHA Standards as well as the most recent Corps of Engineers Safety and Health Requirements Manual (EM 385-1-1). EM 385-1-1 with applicable addenda and the OSHA Standards are hereby incorporated by reference, as if fully set forth

End of Text
(CENAB-CT-NOV 1996)
(FAR 36.513)

HARBOR MAINTENANCE FEE

Offerors contemplating use of U.S. ports in the performance of the contract are subject to paying a harbor maintenance fee on cargo. Federal law establishes an ad valorem port use fee on commercial cargo imported into or exported from various U.S. ports. The fee is 0.125 percent (.00125). Cargo to be used in performing work under contracts with the U.S. Government is not exempt from the fee, although certain exemptions do exist. Offerors are responsible for ensuring that the applicable fee and associated costs are taken into consideration in the preparation of their offers. Failure to pay the harbor maintenance fee may result in assessment of penalties by the Customs Service.

The statute is at Title 26 U.S. Code sections 4461 and 4462. Department of Treasury Customs Service regulations implementing the statute, including a list of ports subject to the fee, are found at 19 CFR Section 24.24, Harbor Maintenance Fee. Additional information may be obtained from local U.S. Customs Service Offices or by writing to the Director, Budget Division, Office of Finance, Room 6328, U.S. Customs Service, 1301 Constitution Avenue, N.W., Washington, D.C. 20229.

End of Text
(CENAB-CT SEP 1995)
(EAL 88-1)
(was 52.236-4045)

CAUTION TO OFFERORS – PROPOSAL ERRORS

You are cautioned to exercise extreme care in preparation of your proposal. Errors in proposals are costly and could result in substantial loss to you as well as delayed award of contracts. Actions you can take to avoid errors are:

(a) Make sure your proposal takes into consideration all amendments to the RFP. If you are uncertain whether you have received all amendments, call the Baltimore District Office, telephone 410-962-3464 or 410-962-5638, in time to obtain any missing amendment.

(b) If you feel proposal requirements are unclear, contact the Baltimore District Office in writing for an explanation before preparing and submitting your bid.

(c) Verify all quantities and prices, especially quotations from subcontractors, if any. Make sure no line items have been overlooked in recapitulating. Have your proposal reviewed by qualified personnel other than those preparing the proposal.

(d) Retain all original notes, subcontractor quotations, estimates, and summary worksheets from which your proposal was prepared. If you have made a mistake in proposal, you will need these papers to determine the nature and amount of an error and to support any request you may make for special relief.

End of Clause

(FAR 14.301/JUN 93)
(was 214-4010 – has been edited)

CLAUSES INCORPORATED BY REFERENCE

52.204-6	Data Universal Numbering System (DUNS) Number	JUN 1999
52.214-34	Submission Of Offers In The English Language	APR 1991
52.214-35	Submission Of Offers In U.S. Currency	APR 1991
52.215-1	Instructions to Offerors—Competitive Acquisition	MAY 2001
52.232-28	Invitation to Propose Performance-Based Payments	MAR 2000
252.204-7004	Required Central Contractor Registration	NOV 2001

CLAUSES INCORPORATED BY FULL TEXT

52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of an indefinite delivery and definite quantity service type contract resulting from this solicitation. Note: The labor included in task orders will be on a firm-fixed price basis, but orders may also include reimbursable line items from travel and /or other direct costs.

(End of clause)

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

[Insert one or more Internet addresses]

(End of provision)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): <http://www.arnet.gov/far/>

(End of clause)

52.252-5 AUTHORIZED DEVIATIONS IN PROVISIONS (APR 1984)

(a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the provision.

(c) The use in this solicitation of any _____ (48 CFR Chapter _____) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of provision)

Section M - Evaluation Factors for Award

EVALUATION OF PROPOSALS

Section M

EVALUATION OF PROPOSALS

1. EVALUATION PROCESS

1.1 PROPOSAL COMPLIANCE REVIEW

This review will ensure that all required forms and certifications are complete and that all the required copies of the technical and price proposals have been received. Offerors are advised that the evaluation and rating of all proposals will be conducted in strict confidence.

1.2 TECHNICAL PROPOSAL EVALUATION

Volume I will be reviewed and evaluated by the technical evaluator. Offerors submitting proposals for this requirement should limit submission to data essential for the evaluation of proposals. Incomplete data or failure to submit all data indicated below might result in a determination of technical unacceptability of the proposal. This would mean that the proposal would not be considered for subsequent award.

1.2.1 Technical proposals should consist of the following components, as discussed in section L.2:

- A. Discussion of the Offeror's Qualifications, Including Contractor Relevant Experience
- B. Management of the Basic Contract and the Program
- C. Management of the First Four Task Orders
- D. Resumes for Proposed Key Personnel
- E. Past Performance Documentation

1.2.2 In order for the proposal to be considered to be technically acceptable, the offeror must provide resumes of the four key personnel that demonstrate that these individuals meet the qualification requirements set forth in Attachment 3. These individuals must be immediately available since the Government intends to award the first four task orders upon or shortly after basic contract award. Also, the contractor must demonstrate acceptable qualifications including sufficient relevant experience and satisfactory contract, program and task order management capability. The Government will also consider the contractor's past performance.

1.2.3 Offerors are cautioned that the initial proposal must demonstrate the company's capability to satisfactorily perform, since the Government does not intend to open discussions.

1.3 PRICE PROPOSAL EVALUATION

The Government will evaluate pricing as discussed in Section L.3. The evaluated price will be the total offered price, as calculated by the spreadsheet, for the first five task orders, each of which represents a year of service. The offered prices, as calculated, will be based upon the offeror's proposed level of effort and proposed hourly rate for each category.

1.4 CONTRACT AWARD

The Government will award to the technically acceptable offeror who provides the lowest evaluated price.

EVALUATION OF FOB DESTINATION
EVALUATION OF F.O.B. DESTINATION

The items called for in Section B of this solicitation shall be delivered f.o.b. destination. Bids/Offers submitted on a basis other than f.o.b. destination will be rejected as nonresponsive.

End of Clause

(CENAB-CT JUNE 1992)
(FAR 47.305-4(b))
(was0247-4042)