

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE OF PAGES 1   1
2. AMENDMENT/MODIFICATION NO.: 0001	3. EFFECTIVE DATE 6 MAR 03	4. REQUISITION/PURCHASE REQ. NO. W81W3G-3013-9793	PROJECT NO. (If applicable)	
6. ISSUED BY USAED-Baltimore District Contracting Division P.O. Box 1715 Baltimore MD 21203-1715	CODE CA31	ADMINISTERED BY:		CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)			(x)	9A. AMENDMENT OF SOLICITATION NO. DACA31-03-R-0016
			X	9B. DATED (SEE ITEM 11) 4 MAR 03
				10A. MODIFICATION OF CONTRACT/ ORDER NO.
				10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE			

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers \_\_\_ is extended X is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (If required)**

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER No. ITEM 10A
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR43.103(b)
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor X is not, \_\_\_ is required to sign this document and return \_\_\_ copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

**Breaching Assault Test and Training (BATT) Facility, Edgewood Area, Aberdeen Proving Ground, Maryland**

Solicitation - Section 00100

Delete the Proposal Submission Requirements section in its entirety and replace with the attached Revised Proposal Submission Requirements dated 5 March 2003.

**Attachment: Proposal Submission Requirements Revised 5 March 2003**

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
BY _____ (signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	

SECTION 00100

PROPOSAL SUBMISSION REQUIREMENTS  
Revised March 5, 2003

1.0 PROPOSAL SUBMITTAL INSTRUCTIONS

1.1 GENERAL

In response to this solicitation the offerors are required to submit technical and cost proposals in accordance with the instructions herein. It is the intent of this solicitation to seek proposals from qualified offerors with experience and excellent performance ratings. The successful offeror will be selected based on the "Best Over-all Value to the Government". Proposals will be evaluated on their own merit based upon the criteria factors listed herein, which are described in descending order of importance.

1.2 SOURCE SELECTION

This source selection may result in an award being made to a higher rated, higher priced offeror where the decision is consistent with the evaluation factors and where it is deemed by the Source Selection Authority that the technical superiority, overall business approach, and/or the past performance of the higher priced offeror outweighs the benefits of any price difference. The Source Selection Authority, using sound business judgement, will base the source selection decision on a trade-off analysis of the proposals submitted in response to this solicitation in accordance with the evaluation factors established for this solicitation.

1.3 FORMAT

Each offeror is required to submit his proposal consisting of the following volumes:

Volume I	–	Technical Proposal (4 copies plus original)
Volume II	–	Cost Proposal (2 copies plus original)
Volume III	–	Subcontracting Plan (1 copy plus original)

All proposal materials shall be submitted in binders with a table of contents and tabbed section dividers. The sections shall parallel the submission requirements identified.

1.4 ENVELOPES/BOXES

Proposal submission envelopes and/or boxes shall be properly identified with the following information:

Date of Opening: \_\_\_\_\_

Time of Opening: \_\_\_\_\_

Proposal for: DACA31-03-R-0016

1.5 PAGE LIMITS

The following page limits shall apply, which do not include title sheets, indices, tables of content, schedules, or cover sheets:

Volume I	–	Technical Proposal: 75 pages, maximum
Volume II	–	Cost Proposal: (Section 00010 and Section 00600)
Volume III	–	Subcontracting Plan, No page limit

A page printed on both sides will be counted as two (2) pages. Pages containing text shall be submitted on 8½” x 11” paper. Each page shall be minimally single spaced with a minimum twelve (12) point font and one (1) inch margins all around. Drawings or other graphics shall be reduced only to the extent legibility is not lost.

1.6 SUBMITTAL OF PROPOSAL

Offerors shall submit their proposals to the following address no later than the time and date specified on Standard Form 1442, Block 13:

U.S. Army Corps of Engineers – Baltimore District  
 CENAB-CT-C, ATTN: Terri Quick  
 10 S. Howard Street  
 Suite 7000  
 Baltimore, MD 21201

2.0 EVALUATION PROCESS

2.1 PROPOSAL COMPLIANCE REVIEW

This review will assure that all required forms and certifications are complete and that the technical and price proposals have been received. Offerors are advised that the evaluation and rating of all proposals will be conducted in strict confidence.

2.2 TECHNICAL PROPOSAL EVALUATION

Volume I shall be reviewed, evaluated, and rated by a Technical Evaluation Committee (TEC) established by the Source Selection Authority (SSA). Offerors submitting proposals for this project should limit submissions to data essential for evaluation of proposals. Incomplete proposals or failure to submit all data indicated below may result in a lower rating, and/or be cause for determining a proposal to be incomplete, and therefore, not considered for subsequent award. Technical proposals shall be evaluated based upon the factors identified below. All factors shall be rated and are listed in descending order of importance.

- FACTOR 1 – 3.1 Prime Contractor Relevant Experience
- FACTOR 2 – 3.2 Prime Contractor Past Performance
- FACTOR 3 – 3.3 Project Management Plan
- FACTOR 4 – 3.4 Prime Contractor Key Personnel
- FACTOR 5 – 3.5 Statements of Availability – Pass/Fail
- FACTOR 6 – 3.6 Subcontractor Qualifications – Pass/Fail

2.3 COST PROPOSAL EVALUATION

Volume II will be evaluated by a Cost Evaluation Committee (CEC) established by the Source Selection Authority. Proposals shall be evaluated utilizing price analysis techniques. Prices in an offeror's proposal and breakdown are required to be reasonable for the work to be performed and consistent with relevant elements of the technical proposals. Price will not be scored. All technical evaluation factors, when combined, shall be approximately equal to cost or price.

2.4 SUBCONTRACTING PLAN EVALUATION

Volume III shall be reviewed by the Small Business Evaluation Committee established by the Source Selection Authority. The committee will evaluate the subcontracting plans submitted or compliance in accordance with FAR 19.7. To be considered qualified, Large Businesses must submit a satisfactory subcontracting plan. Failure of a Large Business to submit and negotiate an acceptable Subcontracting Plan shall make the offer ineligible for award of a contract.

2.5 TRADE-OFF ANALYSIS

After all above evaluations are complete, the Source Selection Authority will then consider all factors to determine which offeror has the proposal that represents the best overall value to the Government. It is the intent of the Government to award a contract to the offeror offering the most advantageous proposal to the Government considering that the Technical Evaluation Factors, when combined, are approximately equal to price.

## 2.6 MISCELLANEOUS

The Government reserves the right to reject any or all proposals at any time prior to award, to negotiate with offerors in the competitive range, and to award a contract to the offeror with the most advantageous proposal.

Offerors are advised that it is the intent of the Government that an award will be made without discussions. However, the Government reserves the right to hold discussions if it determines that discussions are necessary. Therefore, proposals should be submitted on the most favorable terms that the offeror can submit. Offerors should NOT assume that they will be contacted or afforded an opportunity to clarify, discuss, or revise a proposal.

Offerors submitting proposals for this project should limit submissions to data essential for evaluation of proposals. However, in order to be effectively and equitably evaluated, the proposals must include information sufficiently detailed to clearly describe the offeror's experience, technical approach, and management capabilities to successfully complete the project. Requirements stated in this solicitation are minimums, unless otherwise stated. Innovative, creative, or cost-saving proposals that meet or exceed these requirements are encouraged and will be rated accordingly.

## 3.0 SUBMISSION REQUIREMENTS FOR VOLUME 1 – TECHNICAL PROPOSAL

Technical proposals shall be evaluated based upon the technical factors identified below. All factors are in descending order of importance.

### 3.1 PRIME CONTRACTOR RELEVANT EXPERIENCE

The offeror's relevant experience will be evaluated based on the offeror's ability to execute the range of work required for this project. This project consists of renovation of several structures, site work, mitigation of lead paint and asbestos, and the detection and removal of unexploded ordnance. In order to demonstrate relevant experience, it is required that the offeror provide information on a maximum of four projects of similar size and complexity to the project in this solicitation. Projects similar in complexity include projects that involve earthwork, renovation, new construction, and/or utility work. Projects that involve unexploded ordnance, or working in secure areas, are highly desirable. These projects must have been physically completed within the past five years prior to the date of this solicitation. The information provided should include the information indicated on the "PRIME CONTRACTOR/SUBCONTRACTOR EXPERIENCE" form attached to the end of this section. The offeror must indicate in the project descriptions the extent of self-performed work by trade and dollar value.

### 3.2 PRIME CONTRACTOR PAST PERFORMANCE

The offeror shall provide the performance evaluations on the same projects submitted under the Prime Contractor Relevant Experience section, paragraph 3.1 above. The submitted projects shall have at least a "Satisfactory" performance rating. Submission of correspondence from project owners will suffice if performance evaluation forms are not available. For government agency projects, the offeror shall submit that agency's performance evaluation forms. The Government may contact the individuals identified by the offeror to confirm performance capabilities. The offeror must take whatever steps are necessary to ensure that the named individuals can be reached at the number indicated for a reference. The Government may use other information that is readily available to determine an offeror's past performance, such as CCASS or ACASS ratings.

### 3.3 PROJECT MANAGEMENT PLAN

The offeror shall submit a detailed narrative on how he plans to manage the requirements for this project. This plan shall be limited to five (5) typed pages and shall provide at least the following:

1. Narrative addressing the unique nature of this project.

2. List of work to be done by prime contractor
3. List of work to be done by subcontractors
4. Project schedule in bar chart format
5. Narrative showing understanding of security requirements.

### 3.4 PRIME CONTRACTOR KEY PERSONNEL

The offeror shall identify the key project personnel for the management of this project and shall provide individual resumes for these key personnel highlighting specific experience, qualifications, training and number of years with the offeror's firm. Resumes should clearly state dates of work and corresponding duties of the individuals submitted. Resumes shall include project cost and scope of work performed by the contractor or subcontractor for whom the proposed individuals were employed. The offeror may use the attached "PERSONNEL" form at the end of this section. Additional sheets may be used to indicate awards or letters of recommendation for key personnel. These pages are included in the page limit. The offeror shall submit the individuals below and identify their roles in the project:

3.4.1 PROJECT MANAGER – Defined as the overall manager of the project. This person should have at least 10 years of experience as a project manager responsible for general construction work for either a prime contractor or a subcontractor. Experience with similar projects is highly desirable.

3.4.2 PROJECT SUPERINTENDENT – Defined as the overall field manager responsible for the actual construction. This person should have at least 10 years of experience as a superintendent responsible for general construction work for either a prime contractor or a subcontractor. Experience with similar projects is highly desirable.

3.4.3 QUALITY CONTROL SYSTEM MANAGER – Defined as the manager of all the various field Quality Control personnel and activities. As required by specification section 1451.3.4.2, the CQC System Manager shall have a minimum of 5 years of construction experience on construction similar to this contract and shall be employed by the prime contractor. The CQC System Manager may have duties as project superintendent in addition to quality control."

3.4.4 SAFETY OFFICER – Defined as the individual responsible for project safety. As required by specification section 1060.1.3a, "This individual must have prior experience as a safety engineer or be able to demonstrate his familiarity and understanding of the safety requirements over a prescribed trial period." Additionally, the safety officer shall have at least two years of prior on-site construction experience working as a safety officer, foreman, superintendent, or quality control officer.

### 3.5 STATEMENTS OF AVAILABILITY

For each of the personnel identified in section 3.4 above, the offeror shall submit an "Availability of Key Personnel" statement that indicates each individual's current assignment and the offeror's plan to ensure that the named personnel will be used on this project. This item will be rated on a Pass/Fail basis. A failure in this element precludes award to the offeror.

### 3.6 SUBCONTRACTOR QUALIFICATIONS

The offeror shall identify the proposed explosive ordinance disposal (EOD) organization for this project. The offeror may submit the name of one of the certified explosive ordinance disposal organizations listed in section 02010 UNEXPLODED ORDNANCE (UXO), paragraph 1.4.1, or submit the qualifications of an alternate explosive ordinance disposal organization in accordance with specification section 02010. In addition, the offeror shall include a letter of commitment from the named firm. Should the prime contractor be planning on performing this work using his own forces rather than by subcontracting, the prime contractor shall comply with all of the aforementioned requirements and shall submit the same information regarding his own explosive ordinance disposal (EOD) organization as would be required for a subcontractor. This item will be rated on a Pass/Fail basis. A failure in this element precludes award to the offeror.

### 4.0 SUBMISSION REQUIREMENTS FOR VOLUME II – COST PROPOSAL

#### 4.1 GENERAL

The Cost Proposal shall be placed in a separate envelope.

#### 4.2 PRICE

The offeror shall submit Standard Form 1442, entitled "Solicitation, Offer and Award" as well as the Price Schedule included in this solicitation. This information will be evaluated for cost reasonableness and cost realism as related to the government estimate and price competitiveness.

#### 4.3 REPRESENTATIONS AND CERTIFICATIONS

The offeror shall submit one completed original and two copies of Section 00600, Representations and Certifications.

#### 5.0 SUBMISSION REQUIREMENTS FOR VOLUME III – SUBCONTRACTING PROPOSAL

Large Business offerors shall submit a subcontracting plan in accordance with Contract Clauses 52.219-8 and 52.219-9. To be acceptable, plans must adequately address the six required statutory elements and provide sufficient information to enable the Contracting Officer to answer affirmatively questions A through H of Appendix DD, AFARS 5119.705. Offerors may use the attached sample Subcontracting Plan Format , which is included at the end of Section 00100 of this solicitation as a guideline.

The Percentage goals for this solicitation apply only to the total dollar value of the work being subcontracted.

The current Baltimore District small business goals for this project are 65%. Of that 65% goal, at least 20% is to be placed with small disadvantaged businesses, including historically black colleges and universities or minority institutions, 8% with women owned small businesses, 3% is to be placed with veteran owned small businesses, 3% is to be placed with HUB zone businesses and 3% is to be placed with service disabled veteran small businesses.

The original subcontracting plan shall be placed in a separate envelope.

#### 6.0 EVALUATION CRITERIA FOR VOLUME I – TECHNICAL PROPOSAL

The technical proposal criteria described below indicate how the government will evaluate each offeror's response to the requested information.

##### 6.1 PRIME CONTRACTOR RELEVANT EXPERIENCE

Offerors shall meet this evaluation criterion by demonstrating sufficient experience with similar projects. The offeror shall demonstrate similar and relevant experience by the physical completion and client acceptance of a maximum of four projects similar in size and complexity to the project in this solicitation. Projects similar in complexity include projects that involve earthwork, renovation, new construction, and/or utility work. Projects that involve unexploded ordnance, or working in secure areas, are highly desirable. The information should include those items indicated on the "PRIME CONTRACTOR/SUBCONTRACTOR EXPERIENCE" form attached to the end of this section. The offeror must indicate in the project descriptions the extent of self-performed work by trade and dollar value. Submission of projects that indicate Department of Defense or other Federal Government experience is highly desirable.

##### 6.2 PRIME CONTRACTOR PAST PERFORMANCE

Offerors shall meet this evaluation criterion by demonstrating a satisfactory level of performance on the same projects submitted under the Prime Contractor Relevant Experience section, paragraph 3.1 above. Specifically, the offeror shall submit performance evaluations on these projects. For government agency projects, the offeror should submit that agency's performance evaluation forms. For non-government projects, the offeror may submit information supplied by the owner of the facility. The submitted projects shall have at least a "satisfactory" performance rating. Favorable consideration will be given for performance ratings that exceed a "satisfactory" level of performance. Submission of

projects that indicate Department of Defense or other Federal Government experience is highly desirable. Further favorable consideration will also be given for projects rated higher than satisfactory in the Corps of Engineers' CCASS rating system.

### 6.3 PROJECT MANAGEMENT PLAN

Offerors shall meet this evaluation criterion by submitting a detailed narrative on how they plan to manage the requirements for this project. This plan shall be limited to five (5) typed pages and shall provide at least the following:

1. Narrative addressing the unique nature of this project
2. List of work to be done by prime contractor
3. List of work to be done by subcontractors
4. Project schedule in bar chart format
5. Narrative showing understanding of security requirements

### 6.4 PRIME CONTRACTOR KEY PERSONNEL

Offerors shall meet this evaluation criterion by submitting resumes for the key personnel identified in paragraph 3.4 above. Resumes should include information demonstrating that the personnel have the required relevant experience. Resumes should include number of years of experience, position held, and any and all licenses, certifications, and professional registrations. Each of the key personnel must be regularly engaged in the positions for which they are being proposed and have the experience as noted in Paragraph 3.4 above for their specialty. Favorable consideration will be given for personnel with superior qualifications or personnel that demonstrate extensive experience with similar and relevant projects. Projects similar in complexity include projects that involve earthwork, renovation, new construction, and/or utility work.

### 6.5 STATEMENTS OF AVAILABILITY

This is a pass/fail element. Offerors shall meet this evaluation criterion by submitting statements of availability for the key personnel identified in paragraph 3.4 above. A failure in this element precludes award to the offeror.

### 6.6 SUBCONTRACTOR QUALIFICATIONS

This is a pass/fail element. The offeror will meet this element by submitting the name of one of the certified explosive ordnance disposal organizations listed in Section 02010, UNEXPLODED ORDNANCE (UXO), paragraph 1.4.1, or by submitting the qualifications of an explosive ordnance disposal organization meeting the requirements of Section 02010. In addition, the offer shall include a letter of commitment from the named explosive ordnance disposal organization. Should the prime contractor be planning on performing this work using his own forces rather than by subcontracting, the prime contractor shall comply with all of the aforementioned requirements and shall submit the same information regarding his own explosive ordnance disposal (EOD) organization as would be required for a subcontractor. A failure in this element precludes award to the offeror.



**PRIME CONTRACTOR/SUBCONTRACTOR EXPERIENCE FORM**

Company Name\_\_\_\_\_

Name of Project/Location\_\_\_\_\_

General Scope of Project and Relevance to this project\_\_\_\_\_

Owner of the Project\_\_\_\_\_

(Note: If Government Contract, give Contract No. and Contracting Office)

Owner's P.O.C. to include Name, Address and Phone\_\_\_\_\_

(Note: If Government Contract, give name of Contracting Officer)

Role (prime, joint venture, subcontractor) and work your company self-performed on this contract, and number of years in this role\_\_\_\_\_

Construction Completion Date\_\_\_\_\_

Construction Contract Value at Award\_\_\_\_\_

Construction Contract Value at Completion\_\_\_\_\_

Extent and type of work you subcontracted out by percentage\_\_\_\_\_

Original Contract Duration\_\_\_\_\_

Final Contract Duration\_\_\_\_\_

Customer Satisfaction: (List Awards, if received)\_\_\_\_\_

---

---

---

Lost time accidents and Safety Rating\_\_\_\_\_

---

---

---

Success in Commissioning Electrical, Mechanical and LAN Systems\_\_\_\_\_

---

---

---

Overall Rating for Quality Control and Timeliness of Completion\_\_\_\_\_

---

---

---